

INNER WHEEL DISTRICT-324



Ebe Panitteri Martines
IIW PRESIDENT



Amita Mundra
DISTRICT CHAIRMAN



Saroj Katiyar
ASSOCIATION PRESIDENT

DISTRICT DIRECTORY

2021-2022

INNER WHEEL PRAYER

I *Instill in us O Lord, the true meaning of friendship,*

N *Never let us forget that we are all thy children,*

N *Not withstanding the differences in our culture and creeds,*

E *Endow us with a desire to serve our fellowmen,*

R *Remembering that we too often need help.*

W *Whenever or wherever the need for service arises.*

H *Help us to be ready to serve,*

E *Endeavouring to make our badge of Inner Wheel*

E *worthwhile.*

L *Ensuring that we have not*

IIW THEME 2021-22





DISTRICT DIRECTORY 2021-22

Inner Wheel District 324

OBJECTIVES OF INNER WHEEL

- To promote true friendship
- To encourage the ideals of personal service
- To foster International Understanding

PERSONAL MEMORANDA

Name.....

Club.....

Designation.....

Address.....

.....

.....

Contact No.....

E-mail Id.....

Visit the Official Websites:

International Inner Wheel - www.internationalinnerwheel.org
Association in India - www.innerwheelindia.com



STRONG WOMEN STRONGER WORLD

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Editor's Note



“Women are the real architects of the society,” very rightly quoted by the renowned author Harriet Stowe has been proved right time and again in our lives. Today’s day and age has seen exceptional women leaders however, this small group of people has been outnumbered by other women who’s responsibilities and actions have not been recognised. The existence of an organisation, much like ours with this year’s theme as **‘Pink First’** is the first and greatest step to show that every action and responsibility that is performed by a woman, make her as much a deserving **SHERO** as anybody in our society which finally fuels the society with the thought that **Stronger Women is the only solution to a Stronger World**. Our organisation, in the coming years will catalyse the movement by strengthening our women to reach their greater potential and bring in the much needed equality among genders.

Our Past District Chairman Reena H Mazumder has been an exemplary leader who led the organisation from the front with great integrity and diligence during the tough Covid times thus, setting an example for all of us. I thank her for always being so cooperative and friendly at the hours of need.

It’s been a wonderful learning experience with all my fellow Inner Wheel friends of DEC and specially our meticulous District Chairman Amita Mundra who helped me extensively in bringing up this Directory.

I would extend my very special gratitude to all my 31 Elegant Editors of IWD 324 for being so prompt and cooperative throughout the year.

This was a year filled with change and chaos which brought us to adapt ourselves to this new way of living however, with the full support from each and every member, this ship has successfully sailed for yet another year.

Like the saying goes, “United we conquer, Divided we fall”, let’s conquer the tough times by sticking together with a positive mind and a broader smile.

Best wishes to the new team.

Long live Inner Wheel,

Anindita Dey Pal

District Editor 2020-21

FOUNDER OF INNER WHEEL - THE VISIONARY

Mrs. Margarett Oliver Golding

The Candle that lit the Flame of Inner Wheel

Mrs. Oliver Golding (Anne Margarett Owen) in 1923 took first step to form an Organization, which is today considered as one of the largest organizations of women in the world. Mrs. Oliver Golding the wife of a Manchester Rotarian, was born of Welsh parentage at Hey Brecon. She was trained as a nurse and had served during the First World War. This triggered off a deep desire to help all ailing, deprived humanity. She was an extremely capable business woman and a great philanthropist; her chief social interest being the Manchester Girls' Orphanage and Ancoats Hospital, for which the Inner Wheel of Manchester provided and furnished a mortuary chapel. She also did a great deal for the Girl Guide Movement, in which she held the Office of the Commissioner.



The wives of Rotarians in Great Britain and Ireland worked together with their husbands to help them in their projects and social service. As a result, the wives became acquainted with the projects and the friendship, which resulted in the club formation. In 1924 Mrs. Oliver started the First Inner Wheel Club at Manchester in England.

She formed, directly and personally, numerous Clubs and several Districts and her inspiration is remembered to this day, she successfully achieved even harder task in persuading Members to look beyond their local concerns and become part of a greater whole and serve the Society. She was versatile and dedicated.

Here was a vital personality combined with a clear brain and the ability to convey ideals to others. She was an excellent speaker and had a lively sense of humour which enriched her words. Nature has bestowed her with gift of inspiring friendship and devotion. Her greatest attribute was courage and courage was what Inner Wheel needed in the beginning. Inner Wheel was firmly established during her lifetime upon the path which it was to follow thereafter.

From the carefully preserved minutes, we come to know that 27 members were present for the first inaugural meeting of the first Inner Wheel Club in the world. The objects were clearly defined as Friendship and Service.

Her passing away on May 2nd 1939 was grievous and untimely end to a life devoted to the service of others.

This Lady lit the Candle....Let us keep it glowing....

ABOUT INNER WHEEL

Inner Wheel, a 100% women's organization, is essentially a grass root level organization with most of its service efforts being carried out at the club level. The District, the Association and the international structure are designed to support the clubs and help them provide more service in their communities and beyond that.

Clubs : Womefolk, generally related to past or present Rotary / Inner Wheel members, are the members of Inner Wheel Clubs which belong to the global organization - International Inner Wheel. The club President is the leader of the club. Each club elects its own officers and enjoys considerable autonomy within the framework of Inner Wheel Constitution and Bye-laws.

Districts : Group of clubs are clubbed into Districts. In Association of Inner Wheel Clubs in India, there are 27 Districts, each led by a District Chairman.

Association : Districts together in a country or countries form an Association headed by Association President.

International Inner Wheel (IIW) : IIW, the apex of the organization, with its headquarters in Manchester, U.K., has IIW President as its supreme.

HIERARCHY OF INNER WHEEL



HISTORY OF INTERNATIONAL INNER WHEEL & INNER WHEEL IN INDIA

- * The First Inner Wheel Club of the world – The Manchester Club (England) – was born on the 10th January 1924. This day is observed as the Inner Wheel Day.
- * Mrs Margarette Oliver Golding founded the organisation
- * The inaugural meeting was held in Manchester on 15th Nov. 1923, attended by 27 members.
- * The First Inner Wheel District No. 5 (England) was born in 1928.
- * The First overseas Club was born in Ballarat, Australia in 1931.
- * The First overseas Inner Wheel District – The Netherlands District, was formed in 1948. Later the same was numbered as District 26.
- * On 6th May 1934 the Association of Inner Wheel Clubs in Great Britain and Ireland came into existence.
- * In 1967, International Inner Wheel was formed. The First Conference was held at Brighton and Mrs. L. Weightman became the First President of International Inner Wheel.
- * The First IIW Convention was held at The Hague, Netherlands.
- * In 1936 it was decided to mark the occasion of a Club's formation by granting a Certificate of Membership which is now called "Charter".
- * The First Club in India, Inner Wheel Club of Ahmedabad was formed in 1955.
- * Mrs. Minnie Camma was the Charter President of Inner Wheel Club of Ahmedabad and the First Club President of India.
- * The First Inner Wheel District in India was formed in 1965. The District at First was numbered 75 and later as District 305.
- * Mrs. Malati Rana was appointed the First IIW Representative in 1968.
- * The Association of Inner Wheel Clubs in India and Sri Lanka was born in 1976. Mrs. Raksha Mehta was the First President of the Association.
- * IIW Presidents from India :
Our Country's Jewels :
Minna Kapur: 1986-1987
Anita Aggarwal: 1993-1994
Kamala Ramkrishnan: 2007-2008
Dr. Pallavi Shah: 2010-2011
Abha Gupta: 2014-2015
Dr. Kapila Gupta: 2017-18
Dr Bina Vyas: 2020-21
- * The First Conference of the Association was held in the year 1977 in Mumbai.
- * Sri Lanka and Bangladesh are no more in the Association of Inner Wheel Clubs in India.
- * Our District 324 came into origin in 1992-93 with 10 clubs. Originally the clubs of present IWD 324 was under District 329.
- * Mrs Purabi Roy from IWC Asansol was the Charter District Chairman. Her theme was 'Understanding'.
- * IWD 324 is spreaded across entire North East India & parts of West Bengal.
- * Presently IWD 324 is going strong with 31 clubs and 892 members



IIW THEME 2021-22



**STRONG WOMEN
STRONGER WORLD**
2021-2024

International Social Project

**Women helping women, then, is the orientation of my IIW's
Presidential Theme 2021-2022 "PINK FIRST".**

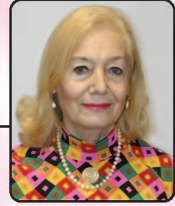
Ebe Panitteri Martines



IIW PRESIDENT 2021-22

Ebe Panitteri Martines

IIW President, 2021-22



Present Office in International Inner Wheel

IIW President 2021-2022

Past Offices in International Inner Wheel

- IIW Vice President 2020-2021
- IIW Board Director 2018-2019, 2019-2020

Member of IWC of Padova – District 206 Italy

- Club President 2003-2004
- Club Vice President 2001-2002, 2002-2003
- Club Executive Committee Member 2000-2001, 2017-2018
- Club Editor 2012-2013

District 206

- District Chairman 2009-2010
- District Vice Chairman 2008-2009
- District Int. Overseas Chairman 2006-2007, 2007-2008

Member of IWC of Messina – District 210/211 - Italy

- Club President 1989-1990
- Club Vice President 1988-1989
- Club Executive Committee Member 1995-1996, 1996-1997
- Club Secretary 1997-1998, 1998-1999
- Club Int. Overseas Service Organizer 1986-1987, 1987-1988

District 210

- Int. Service Committee Member 1992-1993, 1993-1994

National Council Italy

- National Representative Italy 2015-2016, 2016-2017

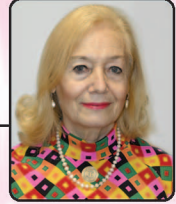
Personal and Professional

- Liceo Internazionale High School - Rome
- Interpreters' School – Rome – Diplomas of Interpreter/Translator and Parliamentary Interpreter
- IULM Milan University Degree in Foreign Languages and Literatures
- Jobs: Belgian Airlines in Rome – High School Teacher in Agrigento and Messina (Sicily)
- Widow: my husband Claudio Martines died 8 years ago. He was a member of Rotary Club of Padova - District 2060 Italy)
- A Daughter and a Son - Maria Amalia and Roberto Emiliano
- 5 Grandchildren – Giorgio, Carlo, Claudio, Olga and Emilia.

IIW PRESIDENT'S MESSAGE

Ebe Panitteri Martines

IIW President, 2021-22



PINK FIRST

Dear Friends,

Inner Wheel was officially born in 1924 – and its centennial anniversary is rapidly approaching – thanks to the initiative of a group of ladies who met at the Turkish Baths in Manchester and gave start to one of the most important volunteering Organisations in the world.

Since that inaugural date, IW has been tirelessly working in favour of needy human beings, mainly girls, young and old women.

The UN's 4th World Conference on women held in Beijing, China, in 1995 has brought steps forward in some areas of women's and girls' lives but poverty, discrimination and violence are still strongly present in their lives.

The UN 2030 Agenda clearly states that gender equality and the empowerment of all women and girls is the catalyst for the achievement of all sustainable development goals.

The Under Secretary General and UN Women Executive Director Phumzile Mlambo Ngcuka declared that "One half is an equal share and only equal is enough".

Women helping women, then, is the orientation of my IIW's Presidential Theme 2021-2022 "PINK FIRST".

I'd like to share with you some ideas on how we, Inner Wheel members, can give our valuable contribution to achieve more just and equal societies.

There will be four areas of attention:

- **Health;**
- **Education;**
- **Opportunity;**
- **Empowerment.**

Health focus will be centered mainly on extending healthy life expectancy and ending gender-based violence.

Education focus can leverage on inclusiveness and quality education: improving female literacy rate expands their employment outcomes, decreases the number of early marriages and improves their health and well-being. Another field of action will be harnessing new technologies for digital gender equality and enhancing Science Technology Electronics Mathematics (STEM) studies for women.

Opportunity will focus on:

- increasing women participation in labour force, helping them to get a job or starting a business;
- recognizing and valuing unpaid care and domestic work by providing public services, infrastructures and social protection policies as nationally appropriate;
- asking for wage equality;
- striving for ending of occupational segregation.

Women **empowerment** can be done through:

- Ensuring women's participation and equal opportunities for leadership at all levels of decision-making in political, economic and public life
- Encouraging women to take decisions on their own health care, own earnings and investments;
- Improving financial inclusion and economic awareness;
- Supporting women movements and leadership.

I trust in all and each of us to give our contribution to the promotion of women' rights, to help women reach gender equality and to fill the gap, through True Friendship, encouraging the ideals of Personal Service and fostering International Understanding.

Thank you for your contribution.

In Inner Wheel and personal friendship

Ebe Panitteri Martines

ASSOCIATION PRESIDENT

SAROJ KATIYAR

Association President, 2021-22



Born in the city of Nawabs, Lucknow in Uttar Pradesh, she received her early education at La Martiniere Girls College and has done M.A. (Honors) in Western History. Saroj is a social worker and an Entrepreneur. She is an Environment enthusiast with a keen interest in gardening, keeping the city-Clean and Green. Her name is synonym to the National flower (Lotus).

Saroj's mantra says "We lift ourselves by lifting others".

Her integrity, determination and passion towards Inner Wheel can be judged with the record breaking 40 per cent increment in the number of members during her tenure as President in the year 2008-09.

Thanks to her farsighted vision, she had started an initiative 'Each One Teach One' to enhance the schooling experience of underprivileged children over a decade ago, an idea that has become wisdom today.

She is vocal activist against consumption of tobacco and alcohol. To educate and guide the youth of the nation about the hazards of tobacco and smoking she has launched various long term tobacco control awareness campaigns engaging the youth in the city and covering 80% of the schools in Kanpur.

Accolades in her Account:

At Club Level:

Won 26 awards and par excellent Club President.

District Level:

As District Chairman -79 Happy Schools were inaugurated, 159 Toilet blocks constructed, 4500 women empowered through vocational training and skill development programmes.

As District Secretary: Awarded by all PDC's for Outstanding Work.

As District Treasurer: Awarded by Association of Inner Wheel Clubs in India.

Chartered thirteen new clubs in District as CGR, ESO and District Chairman.

Association Level: As Association Treasurer- recognized for flawless working and highly dedicated disposition of responsibility by Association President.

Participated thrice as Faculty at Incoming Chairman's Institute.

Imparted training in orientation programs at Club and District Level at COTI.

She is highly active with various other organizations dedicated to social welfare.

As Saroj belongs to a family of Doctors she has voluntarily devoted her time to Free Medical Checkup Camps and Awareness Programs in the city to make India healthy.

Besides this Saroj is:

1. Director of '**Prastuti Foundation**' a group for the Education of Girls.
2. Member of '**Health Foundation.**'
3. Member of '**Floriculture Society.**'
4. Member of '**Asthma Welfare Society**'.
5. Proprietor of '**3C Pharmacy.**'

She has been organizing fund raising events for the past six years to empower under privileged women by providing a Marketplace for their products and facilitating the creation of a strong commercial chain. The funds raised in these events are only consumed for service projects by clubs, a testament to the processes she put in place during her time as President.

Saroj embodies hard work, dedication and honesty. She has worked tirelessly towards women empowerment through entrepreneurship and conceptualized SUPER STREE in her year as District Chairman creating a platform for upcoming women led start-ups to grow, innovate and succeed. The initiative continues till present day.

She is adventurous, loves to travel and is a yoga enthusiast.

She is blessed with a loving family, husband Dr. S. K. Katiyar a pulmonologist and Ex Principal GSVM Medical College Kanpur, son Dr. Sandeep, a pulmonologist, daughter in law Tanushree, Phd. in Bio Engineering, daughter Swatee and son in law Anand both software engineers and two loving grand daughters, Saysha and Sarya.

Saroj believes, 'Give to the world the best you have and the best shall come back to you.'

Presenting a Power pact lady to serve Inner Wheel with perseverance, commitment, energy and Love.

ASSOCIATION PRESIDENT'S MESSAGE

My dear friends in Inner Wheel,

Support - Stand - Care for each other in these tough times.

Inner Wheel is an organization to create friendship, service and understanding. A global network that strives to build a world where people unite and take action to create a lasting change.



We connect passionate people with diverse perspectives to exchange ideas, forge lifelong friendships, and, above all, work towards improvement in the lives of the needy. Service above Self is our principal motto which aims to bring together members in order to provide volunteer humanitarian services, maintain high ethical standards, and help promote goodwill and peace in the world.

I am delighted to know that you are going to publish District's Directory with details of all the executives leading the District and the clubs; I know the outcome of the directory will be nothing short of excellence.

"Teamwork is the secret that makes common people achieve uncommon results"- and for that it is important to know each member in your core team who can deliver results, and this becomes super easy by having a good Directory by your side to reach them. A well-organized Directory is an excellent way to emphasize the benefits of membership, to keep in touch with each other and encourages member's interaction and their participation with a calendar of upcoming events such as seminars, conferences, and social activities. Directories are a great way to highlight the club's history including information on your past stalwarts and its vision for the future. It helps members to develop new friendships, communicate, exchange ideas, formulate teams to undertake projects to serve the society.

Today in the fast-growing virtual world, it is advisable to circulate a soft copy of the Directory also which can be more handy, easily accessible and less time consuming for everyone to keep a track on dates, events and schedule of all the activities. A mobile friendly directory enables each one of us to smoothly navigate and find all the essential information with just a click.

I wish to see increased visibility of your club's activities online through your website and social media platforms. Together we shall connect the world.

Synergizing is the need of the hour.

Growing together is the fundamental of our fraternity.

Serving together is our core strength.

Keep the momentum high to constantly accomplish our goals!!

Looking forward to an exciting and meaningful year ahead with all of you.

Live – Love – Dream -@ Inner Wheel

Saroj Katiyar

Association President, 2021-22

DISTRICT CHAIRMAN 2021-22

AMITA MUNDRA



Amita Mundra was born in the City of Joy, Kolkata on April 25th. She did her schooling from St. Joseph's High School, Matigara in West Bengal, and went on to do B.Com Honours from Siliguri College of Commerce. She further pursued Chartered Accountancy where she cleared the Foundation and the Intermediate but couldn't continue it because of some unavoidable circumstances. She worked at The Calcutta Stock Exchange Limited for two years before getting married to Rtn. Deepak Mundra, thereby shifting to Gangtok, Sikkim where they run the family business. Her husband has been her biggest support system and a best friend who has motivated her at each step.

Amita joined the Inner Wheel Club of Gangtok in the year 2009. Inner Wheel has been her passion right from the very beginning. She has worked assiduously for the Club, doing every possible thing to help the Club grow. She has worked hard for every post assigned at the Club level. She was awarded the certificate for the Most Active Secretary along with the most Vibrant President.

Amita has taken up almost all the posts at the Club level and went on to join the District in the year 2016-17, where too she has tried to give her best. She served as District ISO, District Editor, District Treasurer, District Secretary and District Vice Chairman. Amita has attended one IIW Convention, two Triennial Conference, two East Zone Meet, Fellowship Meets with regular participation in all District functions. She represented her District in the Symposium in East Zone Meet in Guwahati.

Amita is also a member of Marwari YuvaManch. She served as Secretary and as the President of Marwari Yuva Manch, Prerna Branch – Gangtok for a couple of terms. She was awarded the Best Secretary Award at the National level for her good work.

Amita loves traveling, reading, singing, and capturing the small everyday events of life. She strongly believes in voicing one's opinion, a quality that has been imbibed in her ever since she was a kid. Her parents, Mr. Kishan Kr. Lohia and Mrs. Sushila Lohia have always motivated her to be independent and Amita's mother is her greatest confidant. Furthermore, she is of the notion that everyone should live their dreams because life is not about ifs and buts. She takes up every opportunity that comes her way with great zeal and enthusiasm. Being a perfectionist, she works with every ounce of energy and gives her one hundred percent at whatever task she is assigned. Amita is an optimist who does not give up easily and rises stronger after each fall. She is a strong-willed woman who wants to leave a mark, with her little acts of kindness as she believes that no act of kindness is ever wasted. Amita is a woman of principles who sticks to her virtues and morals. She actively promotes the welfare and development of each unprivileged person, just like her in-laws. Late Mr. Ramchandra Mundra, her father-in-law, and Mrs. Kaushalya Devi Mundra, her mother-in-law are old inhabitants of the state where they have made significant contributions for the society. Amita is a loving mother of two kids, daughter Chesta aged 16 years who is a high schooler pursuing Science, and 10 year old son Dhruv who is in Grade V.

Her message for everyone is to keep chasing their dreams and to never run away from any situation, no matter how difficult the time is because - You Only Live Once.

DISTRICT CHAIRMAN'S MESSAGE

“LIVE YOUR DREAMS” has always been the motto of my life and in a true sense, I am living my dream. Even in the figment of my imagination, I had not thought of reaching where I am today. I just can't thank God enough for all the blessings He showered on me. However, this would not have been possible without the constant support of my home club, my family, and my friends. Further, I would like to take this opportunity to thank all my Inner Wheel sisters of District 324 for their trust in me. It is indeed a proud privilege and honor for me to serve as the 30th District Chairman of District 324 of the Association of Inner Wheel Clubs in India.



We all know that the past year has been an exceptionally tough one for each one of us. Covid-19 has taken a toll and impacted the world in more than one way. With the rise in cases and severing of the situation, people from all around the globe have come together to fight this pandemic with collective efforts. Tough times call for stronger solutions, just like the never-give-up spirit of Inner Wheel. We are home-bound but that should not dampen the motivation and commitment of our organization. Society needs us now, more than ever. Therefore, let's inspire and ensure to achieve all our goals with the same level of dedication and perseverance.

Every Inner Wheel year is special as it brings with it New Theme, New Projects, New Ideas, New Targets, and New Milestone. As given by our IIW President Ebe Panitteri Martines, the IIW Theme for this year is 'PINK FIRST'. It strongly emphasises on putting the focus on Women. Therefore, our aim to create a more gender-equal society becomes a pressing priority. Gender equality along with increased empowerment of women and girls acts as a catalyst for the overall achievement of sustainable and development goals. Our aim should be to work independently, as well as establish meaningful partnerships with organizations, who can help us achieve our goals.

“One half is an equal share and only equal is enough”.

With 'Pink First' as the theme for this year, we will not only be focusing on or talking about women but society as a whole. While women have been the subject of more repression, yet neglecting the struggles of other genders would be unwise. It should be the year of gender equality if we work together in tandem not just for women and girls but for everyone, whose lives will be changed by a fairer world where no one is left behind. We all know that we do not have an equal world at the moment and we are radically impatient for that change to come. This impatience runs deep through all age groups, young and older, through all sectors of society. It's been brewing for years. There have been some positive changes to celebrate but even where there is progress, our best hasn't been good enough. A lot needs to be done to bridge this

gap of gender inequality. As Inner Wheel members we can give our valuable contribution in achieving a more just and equal society. Health, education, opportunity, and empowerment will be the four prime areas that will be focused on. The directives given by our IIW President in this regard are wonderful and by keeping in mind the recommendations of the UN, we can surely move a step forward towards a fairer world.

The International Social Project 2021 – 2024 is also thought and framed on the same lines – **STRONG WOMEN STRONGER WORLD**. Women are the real architects of the society and empowering them would pave the way for a healthy and a more equitable nation.

The Association goals that are given by our Association President Saroj Katiyar also focus primarily on the need to empower women and secure lives. **“SHEROES”** - There is a superwoman in each one of us and the need of the hour is to direct our resources towards attaining the desired goals. Supporting Women Entrepreneurs, Hygiene-Happiness-Awareness for all, Responsibilities Towards Nature - Environment, Refreshing yourself with Triennial Conference, Orphanage and Old Age Home Assistance, E-learning and Eradication of Social Evils along with Spreading the wings of Inner Wheel through branding will be the main areas of our focus and attention.

We are indeed lucky for our IIW Theme **“PINK FIRST”**, the goals received from Association **“SHEROES”** along with the International Social Project **“STRONG WOMEN STRONGER WORLD”** to go hand in hand. I am sure this will help us to channelize our energy in a particular direction that will aid us to achieve our targets.

The present scenario is relatively adverse but the Wheel of Inner Wheel has to roll on. Unfortunately, work from home has become the new normal but whining about it is no solution. Let's convert this challenge into an opportunity. Let's stay focused, join hands, give our best and move ahead. Like all other things, this too shall pass and end. Looking back, let's remember our tenacity and strong will. It might seem tough and impossible but trust me it isn't. **Always remember: “The goal is not to always be the best but to always give your best because a strong woman looks a challenge dead in the eye and gives it a wink.”**

In Friendship

Amita Mundra
District Chairman 2021 - 22

AC MEMBER'S MESSAGE

REENA HUSSAIN MAZUMDER

District Chairman, 2020-2021



Inner Wheel Greetings !

As the 29th District Chairman of the Vibrant Inner Wheel District 324, of Association of Inner Wheel year 2020-2021, I extend my greetings you through the District Directory.

The District Directory is the reflection of the whole district. It is a pleasure for me to acknowledge and appreciate the efforts of District Editor, for bringing out the District Directory amidst the current pandemic.

It has been almost 11 months since I took over as the District Chairman and it has been a memorable journey, something that I will cherish forever. I am deeply humbled and thankful to the District Executive Team and all the club members of District 324. From being completely uncertain about the coming year to standing at this place, it has been an incredible journey I would like to thank all the Presidents and members for contributing and executing meaningful service projects, I was truly spell bound seeing the enthusiasm with which you all have overcome the challenges thrown at us by the corona pandemic. You have marched ahead with strength and courage to spread lots of positivity and hope. You all have indeed been Leading the Change.

I am very grateful to the District Executive members for their constant support and cooperation. I also thanks the members of various committees of our District for their unstinted support and guidance. I am grateful to all the members of District 324 for attending the online District Assembly "RISHADAT" and making it a memorable event. My heartfelt gratitude to all the members of my home club IWC Duliajan for their continued support. I would like to thanks to PDC Anmona Bora who is always help me and guiding me in every situation. I offer my heartfelt thanks to Hon. Association Secretary and AC member SumitaSom, ESO and PDC Pubalee Dutta Bujarbaruah, PDC Dr Wasima J Ahmed, PDC Kumkum Rai, PDC Debjani Mitra, PDC Moushumi Chatterjee, PDC Tseyang Buntly Norbho, PDC Sandgeeta Jain and all our pillars of the district PDCs. Their inspirable words giving me the strength to keep going.

I would also like to acknowledge the support rendered by each one of you who have help me during this Inner Wheel journey 2020-2021 of mine.

I congratulate the outgoing team of 2020-2021 for their tremendous service and my heartiest wishes for the incoming Team of 2021-2022 under the able leadership of Amita Mundra, District Chairman Elect.

Wishing you all a very successful Inner Wheel year, Let us all join hands to help the ones in need and work towards making this a better place for a happier future.

Long Live Inner Wheel.

Yours in friendship

Reena Hussain Mazumder,

District Chairman, 2020-2021

IWD 324

DISTRICT GOVERNOR MESSAGE**DR MOHAN S. KONWAR**

DG 2021-22

RID 3240



Dear Madam Amita,

Good Evening, At the outset I would like to offer my best wishes to you for your tenure as District Chairman Inner Wheel District 324 and I hope and believe that under your leadership your District will reach greater heights.

During this COVID crisis all of us have been affected very badly especially the second wave which affects our country very badly especially the younger generations and the mortality rate is on the rise day by day and this compels us to remain alert and careful with complete adherence to COVID protocols including vaccination.

But in this difficult situation and crisis we have to march ahead with our Club and District activities so that we can serve the community at large.

THE BEST WAY TO STAY AWAY FROM NEGATIVITY IS TO STRETCH ONE BIG VERTICAL LINE OF POSITIVE THOUGHTS OVER THAT HORIZONTAL LINE OF NEGATIVE MARK..

Minu joins me in wishing you and your members all the best wishes for your future endeavors.

Let me conclude "IDEATION FIRES THE MIND, TO REACH FOR THE SKY"

Yours Sincerely,

Dr Mohan S. Konwar

DG 2021-22

RID 3240

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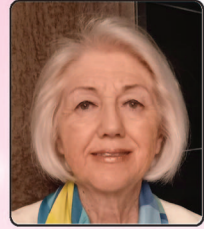
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IWD 324 SUB-COMMITTEE 2021-2022

CONSTITUTION AND CREDENTIAL COMMITTEE

Chairman	: PDC Anmona Bora
Member	: PDC Bharati Datta PDC Kumkum Rai PDC Dr. Wasima Jahan Ahmed
Ex-Officio Member	: District Chairman, District Vice Chairman, IPDC, District Secretary

SCRUTINY / ELECTION COMMITTEE

Chairman	: PDC Mira Oberoi
Member	: PDC Tseyang Bunty Norbhu PDC Puspa Golchha
Ex-Officio Member	: District Chairman, District Vice Chairman, IPDC, District Secretary

DISTRICT PROJECT COMMITTEE

Chairman	: PDC Puspa Golchha
Member	: PDC Bharati Datta PDC Dr. Wasima Jahan Ahmed
Ex-Officio Member	: District Chairman, District Vice Chairman, IPDC, District Secretary

DISTRICT GRANT COMMITTEE

Chairman	: PDC Kumkum Rai
Member	: PDC Mira Oberoi PDC Sudha Mundra
Ex-Officio Member	: District Chairman, District Vice Chairman, IPDC, District Secretary

DISTRICT RALLY / INTERCITY MEET

Chairman	: PDC Bharati Datta
Member	: PDC Dr. Wasima Jahan Ahmed PDC Dr. Sumita Deb
Ex-Officio Member	: District Chairman, District Secretary

PAST DISTRICT CHAIRMAN'S MEET

Chairman	: PDC Debjani Mitra
Member	: PDC Moushumi Chatterjee PDC Meenakshi Sharma
Ex-Officio Member	: District Chairman, District Secretary

TRIENNIAL CONFERENCE

Co-ordinator : PDC Sangeeta Jain

EAST ZONE MEET

Co-Ordinator : PDC Puspa Golchha

DISTRICT RECOGNITION COMMITTEE

District Chairman : Amita Mundra

District Secretary : Geeta Sarin

District Editor : Pinky Agarwal

DISTRICT TRAINERS

PDC MOUSHUMI CHATTERJEE

PDC DR. RENU VERMA

PDC PUBALEE DUTTA BUJARBARUAH

ZONE 1

IWC ASANSOL
IWC ASANSOL GREATER
IWC DURGAPUR
IWC MALDA
IWC SHANTINIKETAN

ZONE 2

IWC DARJEELING
IWC GANGTOK
IWC GANGTOK ORCHID
IWC SILIGURI
IWC SILIGURI MIDTOWN
IWC SLG UTTORAYON
IWC SLG UTTORAYON AURA
IWC SLG SAVVY
IWC SLG UTTORAYON DIVA

ZONE 3

IWC BONGAIGAON
IWC GUWAHATI
IWC GUWAHATI EAST
IWC GUWAHATI WEST
IWC PINE CITY SHILLONG
IWC SHILLONG

ZONE 4

IWC DIBRUGARH
IWC DULIAJAN
IWC TINSUKIA
IWC TINSUKIA MITRA

ZONE 5

IWC DIMAPUR
IWC JORHAT
IWC TEZPUR

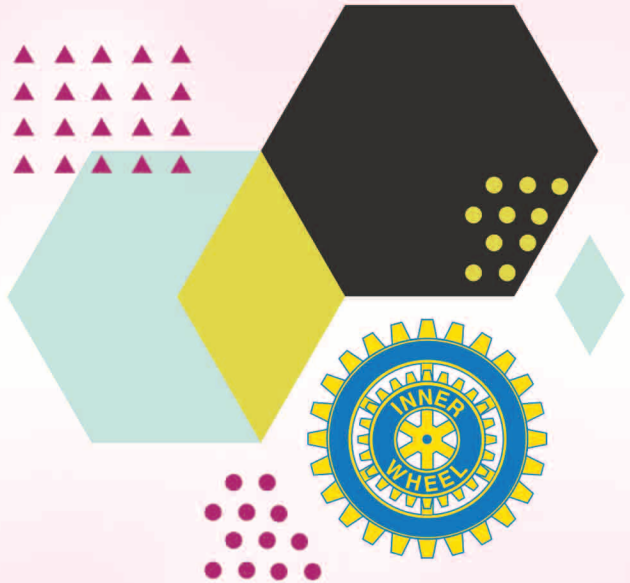
ZONE 6

IWC HAILAKANDI
IWC KARIMGANJ
IWC SILCHAR
IWC SILCHAR TITANS

ASSOCIATION PRESIDENT'S GOALS

SHEROES

GOALS FOR 2021-22



Association of Inner Wheel Clubs in India
The Key focus points

ASSOCIATION PRESIDENT'S GOALS



GOALS @ 2021-22

BUILD
MOTIVATE
GROW

EMPOWERING WOMEN - SECURING LIVES

THE OBJECTIVE FOR THIS YEAR WILL BE DEDICATED TO THE
SUPERWOMAN IN EACH ONE OF US



ASSOCIATION PRESIDENT'S GOALS



The Woman inside you SHEROES

- S** **Stree Shakti**
Supporting Women Entrepreneurs
- H** **Health**
Hygiene - Happiness - Awareness for all
- E** **Earth Care**
Responsibilities towards nature
- R** **Refresh**
Yourself with "THE Triennial Conference"
- O** **Orphanage And Old Age Home Assistance**
Conquering Loneliness - Spreading Smiles
- E** **E Learning & Eradication of Social Evils**
Unlocking infinite possibilities / think before you drink
- S** **Spreading the Wings of Inner Wheel**
Attract - Nurture - Expand

ASSOCIATION PRESIDENT'S GOALS

S - *Stree Shakti*

ENABLING WOMEN ENTREPRENEURS

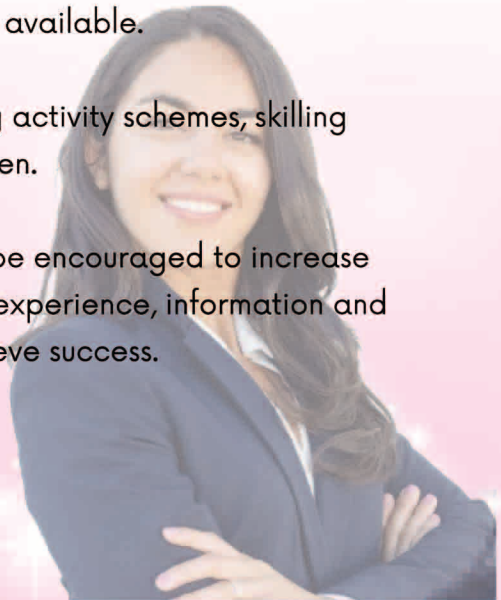
To encourage more women to start up businesses and thrive, Inner Wheel is designing an entrepreneurial ecosystem to uplift and encourage the woman entrepreneurs in the Nation.

Develop financial Literacy and Save Money-Coordinate with Government officials, Banks, MSME to inculcate the knowledge of various funds available.

Invest in income generating activity schemes, skilling projects to all level of women.

Women Entrepreneurs will be encouraged to increase their online visibility, share experience, information and support each other to achieve success.

**EMBRACE,
ENCOURAGE AND
EDUCATE WOMEN**

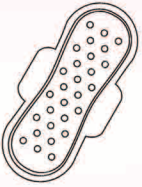


ASSOCIATION PRESIDENT'S GOALS

H | HEALTH - HYGIENE - HAPPINESS A THING ON HIGH PRIORITY



Anaemia is classified as a major public health problem in India- 52% of non pregnant women of reproductive age are anaemic, iron-deficiency increases the risk for preterm labour, low birth weight, and infant mortality.



Menstrual Hygiene- Increase awareness and accessibility by audio-video or print among adolescent girls about the need and usage of sanitary napkins.



Ensure safe disposal of Sanitary Napkins in an environmentally friendly manner is of utmost importance.



Self Hygiene- Usage of mask, sanitizers, cleanliness at home and nearby places is a must.

**"THE FIRST WEALTH IS HEALTH."
- RALPH WALDO EMERSON**

ASSOCIATION PRESIDENT'S GOALS

E | EARTH CARE

A LARGE TREE CAN PRODUCE ENOUGH OXYGEN EVERY DAY FOR FOUR PEOPLE TO BREATHE

Trees: "an oxygen tank for mother earth"

Plant trees with medicinal values in bulk like Tulsi, Aloe vera, Ajwain, Lemon grass etc.



Reduce, reuse, repair & recycle

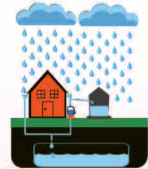
Self and community awareness - carry reusable bags avoid using disposable items and buy products that are made of recycled material.



**#COLLECT
#STORE
#PURIFY**

Conserve Water-It is Precious

Promote and Invest in rain water harvesting.



Renewable power "Solar power"

Reduces Air Pollution and Dependence On Nonrenewable Energy Sources. Promote usage and installation of Solar Panels.

BUILD YOUR FUTURE ON RENEWABLE ENERGY IT'S NOT FASHION, IT'S ABOUT SURVIVAL



From Garbage to Garden

Convert your kitchen waste to compost, DON'T THROW IT ! GROW IT !

RECYCLE THE WAY NATURE MEANT IT TO BE.



Save Money # Save Energy # Save wildlife

ASSOCIATION PRESIDENT'S GOALS

O OATH TO ASSIST ORPHANAGES & OLD AGE HOMES



ADOPT

Adopt Orphanages / Old Age Homes and fulfill most of their basic needs on an on going basis.

SPONSOR

Sponsor food, clean drinking water, clothes, blankets and boarding facilities.

PROVIDE

Provide school fee, educational supplies and sport equipments to orphanages.

SUPPORT

Become a personal advocate of a child through mentoring and fostering.



COMFORT - COMPASSION - CARE FOR ALL

ASSOCIATION PRESIDENT'S GOALS

E | E-LEARNING

Open E-Learning centres for school children as well as adults.

Vocational Courses for E-learning should be introduced at all government aided schools.

Organise workshops for adults for technical support and guidance.

Collect Funds for helping E-learning in orphanages.

Donate smartphones, computers, and laptops to needy students.

Volunteer your time to teach basic E - education to underprivileged students.



ASSOCIATION PRESIDENT'S GOALS

E | ERADICATION OF SOCIAL EVILS

Tobacco and Drugs.

SPREAD AWARENESS

Through print, audio and visual methods about Hazards of tobacco consumption in School children and College students.

DRUG CONSUMPTION - A MENACE

Focus on good social environment, moral education, character building and counselling.

ORGANIZE WORKSHOPS

To spread awareness for betterment and rehabilitation of addicts.

PREVENTION PROGRAMS

Conduct research based programs preventing drug abuse at schools and colleges.

STREET PLAYS AND SKITS

Create awareness among the students and general public regarding the harmful effects of drugs on individual, society and nation.

ASSOCIATION PRESIDENT'S GOALS

S | SPREADING THE WINGS OF INNER WHEEL



LET'S PROMOTE INNER WHEEL IN THE YOUNG GENERATION

Every District should open 5 New Clubs- Atleast 2 New Generation Clubs. Every existing club should add a minimum of 10 new members.

Emphasis on branding and promotion of Inner Wheel through advertisements at prominent places in your city.

Let's make Inner Wheel a household name dedicated to spreading Friendship and Service.

Restore and revive non functional clubs, recruit new members, retain current members and invite former members to rejoin.

R REFRESH YOURSELF WITH THE **16TH** TRIENNIAL CONFERENCE

2K22
ENVISION 
THINK - IMPLEMENT - ACHIEVE

DATE: Feb 11th - 13th, 2022

VENUE: Trade Facilitation Center
Varanasi

Convener



PAP Nandini Bhargava

Triennial President



Assn. President Saroj Katiyar

Co-Convener



PDC Nisha Ghai

ASSOCIATION OF INNER WHEEL CLUBS IN INDIA

They were formed in the year 1976 & affiliated to International Inner Wheel

comprising of all the Inner Wheel clubs spread in 27 Inner Wheel Districts all over India.

- District 298** - Tamil Nadu, Pondicherry
- District 301** - Delhi, Haryana, Uttar Pradesh
- District 302** - Andhra Pradesh
- District 303** - Maharashtra
- District 304** - Madhya Pradesh, Gujarat
- District 305** - Madhya Pradesh, Rajasthan, Gujarat
- District 306** - Gujarat, Maharashtra, Daman & Diu
- District 307** - Punjab, Himachal Pradesh, Jammu & Kashmir
- District 308** - Chandigarh, Haryana, Himachal Pradesh, Punjab, Uttar Pradesh, Uttarakhand
- District 309** - Haryana, Punjab, Rajasthan
- District 310** - Uttar Pradesh
- District 311** - Uttar Pradesh, Uttarakhand
- District 312** - Uttar Pradesh, Madhya Pradesh
- District 313** - Maharashtra
- District 314** - Maharashtra
- District 315** - Andhra Pradesh
- District 316** - Karnataka, Andhra Pradesh
- District 317** - Karnataka, Maharashtra, Goa
- District 318** - Karnataka
- District 319** - Karnataka, Andhra Pradesh
- District 320** - Tamil Nadu, Kerala
- District 321** - Kerala, Tamil Nadu
- District 323** - Tamil Nadu
- District 324** - Assam, Meghalaya, West Bengal, Sikkim, Nagaland
- District 325** - Bihar, Jharkhand
- District 326** - Odisha, Chhattisgarh, Madhya Pradesh
- District 329** - West Bengal, Andaman Nicobar

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DISTRICT CHAIRMAN'S ICI AT A GLANCE

ASSOCIATION OF INNER WHEEL CLUBS IN INDIA INCOMING CHAIRMAN'S INSTITUTE 2021 'SAADHYA'



With IIW President 2020-21 Dr. Bina Vyas and Association President Saroj Katiyar



With District Chairmen of other Districts



With Association President Saroj Katiyar

AC MEMBERS - 2021-22



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DR. KALLIOJI JAIN

12, Shastri Nagar, Ajmer - 305 006, Ajmer, Rajasthan

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District - 306

SNEHA JAIN

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AC MEMBERS - 2021-22



District - 307

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District - 308

KANTA KAPOOR

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Parwanoo - 173 220 Solan, Himachal Pradesh

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District - 309

SUSHMA GROVER

House No.42, Ward 5 Balbir Bhavan, Near Railway Station, Goniana

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Mob: 98556 62333, Email : groversushma@yahoo.co.in



District - 310

SANTOSH SHARMA

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District - 311

UDITA SHARMA

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NUSRAT RASHID

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District - 313

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AC MEMBERS - 2021-22



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AC MEMBERS - 2021-22



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District – 329

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INNER WHEEL DISTRICT 324 A SAGA OF FRIENDSHIP AND SERVICE

PDC Anmona Bora

"Only a Life lived in the Service of others is worth living"- Albert Einstein

Inner Wheel as a Movement started way back in 1924 and in 2024, after creating several milestones, this significant movement is going to complete 100 years. This International Organisation is a structured one with set guidelines. It gives an apt platform to women to realise their own potentials, to undertake meaningful service and to work for the society with Care, Concern and Commitment.

As part of the organizational structure, Inner Wheel Districts are there with assigned number under the Association of Inner Wheel Clubs in India. There are altogether 27 Districts in the Association and our District is Inner Wheel District 324. Geographically, it encompasses several states of the North East, part of South and North Bengal and Sikkim. This large spread out gives an unique concept of Unity in Diversity in IWD 324 with many social, cultural and ethnic traits.

Originally, the Clubs of IWD 324 were under IWD 329. When Rotary District 3290 was bifurcated in the year 1992-93, similar bifurcation was initiated in IWD 329.

Purabi Roy was installed as the Founder Chairman of this newly formed District with the IIW Theme 'Understanding'.

At that point of time, there were 10 Clubs namely IW Clubs of Asansol, Darjeeling, Durgapur, Jalpaiguri, Jorhat, Shantiniketan, Shillong, Siliguri, Siliguri Midtown and Tinsukia. Since the formation of IWD 324, it is a Saga of Friendship and Service, with growth and expansion.

New Clubs are being added to carry forward the Inner Wheel Movement in a meaningful manner to serve Humanity. Inner Wheel members in 324 believe firmly that a Life lived in the Service of others is a Life worth living. As of now, there are 30 Clubs in IWD 324 with a service minded strength of 861 members.

In this journey, we have lost many of our Inner Wheel sisters and we reckon with fondness the contributions of PDC Sipra Basu, PDC Banani Ray, PDC Pramila Mukherjee, PDC Jonaki Roy who are no more with us. Since the inception of Inner Wheel District 324, the District has continued its journey forward under the dynamic leadership of 29 District Chairmen with their distinctive vision, mission and goal. Amita Mundra is going to be installed as the 30th Chairman of IWD 324 for the Inner Wheel Year 2021-22.

Another mention worthy point is that for the first time, in the history of IWD 324, PDC Sumita Som has gone to the Association level in the capacity of the Hon. Association Secretary 2020-21.

The Clubs in IWD 324 are doing commendable projects covering the areas of Health, Education, Old Age, Women Empowerment, Environment, Branding of Inner Wheel etc. Inner Wheel District 324 will thrive more and the saga of Service to Humanity will continue for many more years to come.

ARCHITECTS OF IWD 324

01. PDC MRS. PURABI ROY

Year of Chairmanship : 1992-1993



W/o Rtn. Ranjan Roy

Home Club : IWC Asansol

“ENCLAVE”, Upper Chelidanga, P.O. - Asansol - 713304

Dist. - Burdwan, West Bengal

Phone : 0341-2282624, Mobile : 09734787465

Theme : **Understanding**

02. PDC Late Mrs. Subinita Dey

Year of Chairmanship : 1993-1994



Home Clube : IWC Tinsukia

Theme : **Expand to Serve Better**

03. PDC Late Mrs. Sipra Basu

Year of Chairmanship : 1994-1995



Home Club : IWC Durgapur

Theme : **Widen Your Horizons**

04. PDC Mrs. Bharati Datta

Year of Chairmanship : 1995-1996



W/o PDG Dr. Salil Datta

Home Club : IWC of Siliguri

North Bengal Clinic, Pradhan Nagar, Siliguri-734003, West Bengal

Mob : 09733051500,

E-mail : bharati_datta@yahoo.co.in

Theme : **Open Your Heart And Your Home**

05. PDC Mrs. Cecelia Edwards

Year of Chairmanship : 1996-1997



W/o Rtn. J. B. Edwards

Home Club : IWC Darjeeling

“Glenary’s” Nehru Road, Darjeeling-734101, West Bengal

Phone : +64 210-2635103,

E-mail : edwardscecelia40@gmail.com

Theme : **Look Beyond Yourself Be Involved**

06. PDC Dr. Sumita Deb

Year of Chairmanship : 1997-1998



W/o Rtn. Dr. M.L. Deb

Home Club : IWC Shillong

BE 92 Salt Lake, Sec-1, Kolkata - 700064, West Bengal

Phone : 033-23215400, Mobile : 9831035872

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Theme : **Together We Are Stronger**

ARCHITECTS OF IWD 324

07. PDC Mrs. Chitra Datta

Year of Chairmanship : 1998-1999



W/o Mr. Ranen Datta

Home Club : IWC Darjeeling

Pekoespeed, Gandhi Road, Darjeeling-734101, West Bengal

Phone : 0354-2257455(O)/2251249(R), Mobile : 09733004414

E-mail: chitrad38@gmail.com

Theme : **Make Our World A Better Place, Communicate & Educate**

08. PDC Mrs. Moushumi Chatterjee

Year of Chairmanship : 1999-2000



W/o Rtn. Subrata Chatterjee

Home Club : IWC Durgapur

E/47, Astronauts Avenue, Bidhannagar, Durgapur-713212

Phone : 0343-2535982, Mobile : 09232127781

E-mail : moushumi.chatterjee6@gmail.com

Theme : **Reach Out, Keep Hope Alive Turn Giving Into Living**

09. PDC Mrs Kumkum Rai

Year of Chairmanship : 2000-2001



W/o Rtn. Amar Rai

Home Club : IWC Darjeeling

Avilion, 9, B,K,Gongba Road, Darjeeling-734101, West Bengal

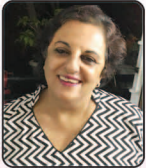
Mobile : 09434248662

E-mail : kumiwc@gmail.com

Theme : **Strangers Are Friends We Have Not Met**

10. PDC Mrs. Rohini Chandhoke

Year of Chairmanship : 2001-2002



W/o (L)Vijay Chandhoke

Home Club : IWC Shillong

441 City C.G.H.S., Plot No.73, Sec-55, Gurgaon122002, HARYANA

Phone : 0124-4377953, Mobile : 09312501412

E-mail : r_chandhoke1@rediffmail.com

Theme : **Enthusiasm Creates Action**

11. PDC Late Mrs. Banani Ray

Year of Chairmanship : 2002-2003



Home Club : IWC Burdwan

Theme : **Care for Future**

12. PDC Dr. Sunanda Ghosh

Year of Chairmanship : 2003-2004



W/o Dr. Manindra Chandra Ghosh

Home Club : IWC Malda

CF 238, Salt Lake, Sector-1, Kolkata-700064, West Bengal

Phone : 033-23586044, Mobile : 9433728179

E-mail : drsunandaghosh@hotmail.com

Theme : **Make The Friendship Positive**

ARCHITECTS OF IWD 324

13. PDC Late Mrs. Pramila Mukherjee

Year of Chairmanship : 2004-2005

Home Club : IWC Siliguri



Theme : **Work Together & Give Hope**

14. PDC Mrs. Anmona Bora

Year of Chairmanship : 2005-2006

Home Club : IWC Jorhat



W/o Rtn. Pronab Bora

H/No.- 209, A.T. Road, Tarajan Pool, Jorhat-785001, Assam

Phone : 0376-2371495, Mobile : 09435090292

E-mail : anmona85@gmail.com

Theme : **Support Gives Strength**

15. PDC Dr. Chhandasri Roy

Year of Chairmanship : 2006-2007

Home Club : IWC Malda



W/o Rtn. Dr. Tapan Kr. Ray

Malda Nursing Home, 19/23 B.G. Road, Makdumpur, Malda-732103

Phone : 03512-253174, Mobile : 094340-57060

E-mail : mnhgour@gmail.com

Theme : **Show that You Care Through Friendship & Service**

16. PDC Dr. Renu Verma

Year of Chairmanship : 2007-2008

Home Club : IWC Gantok



W/o Rtn. Dr. Yogesh Verma

Care Diagnostics, Verma Bldg., Opp. Hotel Hungry Jack, NH-31A, Gantok, Sikkim,

Ph. : 03592-203870/204555, Mob. : 09434174740

E-mail : renuverma63@yahoo.co.in

Theme : **Communicate Our Vision**

17. PDC Late Mrs. Jonaki Roy

Year of Chairmanship : 2008-2009

Home Club : IWC Asansol



Theme : **Realise Your Vision & Make A Difference**

18. PDC Mrs. Sangeeta Jain

Year of Chairmanship : 2009-2010

Home Club : IWC Jorhat



W/o Rtn. Kamal Jain

Akash Constructions, Rowriah, Jorhat-785005

Phone : 0376-2310312, Mobile : 9435050687

E-mail : sangeetajain324@gmail.com

Theme : **Help Brings Hope**

ARCHITECTS OF IWD 324

19. PDC Mrs. Meenakshi Sharma

Year of Chairmanship : 2010-2011



W/o Dr. Pradip Kr. Sharma

Home Club : IWC Tezpur

Joymati Pathar, Shankar Mandir Road, Tezpur-784001

Phone : 03712-220676, Mobile : 09435082549

E-mail : meenakshisharma_tzp@rediffmail.com

Theme : **Commit With Conviction, Compassion & Consistence**

20. PDC Dr. Wasima Jahan Ahmed

Year of Chairmanship : 2011-2012



W/o Rtn. Dr. Mufid Zaman Ahmed

Home Club : IWC Dibrugarh

Lakhimi Path, H/No.-22, R.G. Baruah Road, Guwahati-781024, Assam

Phone : 0374-2302013, Mobile : 9435031453

E-mail : wasimajahan@gmail.com

Theme : **Think Ahead Aim High**

21. PDC Mrs. Debjane Mitra

Year of Chairmanship : 2012-2013



W/o Mr. Saibal Mitra

Home Club : IWC Siliguri

Sainal Mansion, 16 Hill Cart Road, Siliguri-734001, West Bengal

Phone : 0353 2537588, Mobile : 9434037588

E-mail : debjane.mitra@gmail.com

Theme : **Be A Friend**

22. PDC Mrs. Jayanti Dutta

Year of Chairmanship (Tura) : 2013-2014



W/o Trn. U. R. Dutta

Home Club : IWC Santiniketan

26/5C, Genexx Valley, Diamond Harbour Road, P. O. Joka, Joka

(Opp. ESI Hospital), Kolkata-700104 Mobile : 09830958898

E-mail : jayanti.iwc@gmail.com

Theme : **We For Women**

23. PDC Tseyang (Bunty) Norbhu

Year of Chairmanship (Tura) : 2013-2014



Himalayan Nursery School,

Home Club : IWC Darjeeling

Darjeeling – 734101, West Bengal

Phone : 2252354, Mob : 09734926765

E-mail : tseyanghns@gmail.com

Theme : **Light The Path**

24. PDC Mrs. Sudha Mundra

Year of Chairmanship : 2015-2016



W/o Mr. Govind Mundra

Home Club : IWC Silchar

House No. 377, Club Road, Silchar, Assam

Mobile : 09435073519

E-mail : sudhamundra@hotmail.com

Theme : **Unique & United**

ARCHITECTS OF IWD 324

25. PDC Mrs. Pubalee Dutta Bujarbaruah *Year of Chairmanship : 2016-2017*



W/o Dr. K. M. Bujarbaruah *Home Club : IWC Shillong*
 Upper New Colony, IWC Shillong Shillong 793003, Meghalaya
 Phone : 0364-2224394, Mob. : 9863061846
 E-mail : pubaleel@rediffmail.com
 Theme : **Touch A Heart**

26. PDC Mrs. Mira Oberoi *Year of Chairmanship : 2017-2018*



W/o Rtn. Ashwin Oberoi *Home Club : IWC Gangtok*
 Oberoi Building, M. G. Marg, Gangtok-737101, Sikkim
 Mobile : 9434080808
 E-mail : miraoberoi@yahoo.com
 Theme : **Leave A Lasting Legacy**

27. PDC MRS. Puspa Golchha *Year of Chairmanship : 2018-2019*



W/o Sushil Golchha *Home Club : IWC Tezpur*
 Royal Residency Building, 5th Floor, Subarna Rekha Path,
 Tezpur 784001, Assam, Mobile : 9435563239
 E-mail : skgolchha@yahoo.co.in
 Theme : **Empower & Evolve**

28. PDC Mrs. Sumita Som *Year of Chairmanship : 2019-2020*



W/o Rtn. Debashish Som *Home Club : IWC Silchar*
 Mela Road, Malugramm, Silchar 788002, Assam Assam
 Mobile : 9435071290
 E-mail : sumita_som@rediffmail.com
 Theme : **Together We Can**

29. Mrs. Reena H. Mazumder *Year of Chairmanship : 2020-2021*



GM plot BA, Station Road, *Home Club : IWC Silchar*
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 E-mail : 2011reena@gmail.com
 Theme : **Lead The Change**



INNER WHEEL CLUBS DISTRICT - 324

CLUB NAMES	Strength
1. IWC ASANSOL	31
2. IWC ASANSOL GREATER	13
3. IWC BONGAIGAON	19
4. IWC DARJEELING	29
5. IWC DIBRUGARH	31
6. IWC DIMAPUR	28
7. IWC DULIAJAN	30
8. IWC DURGAPUR	31
9. IWC GANGTOK	33
10. IWC GANGTOK ORCHID	13
11. IWC GUWAHATI	14
12. IWC GUWAHATI EAST	21
13. IWC GUWAHATI WEST	4
14. IWC HAILAKANDI	15
15. IWC JORHAT	17
16. IWC KARIMGANJ	21
17. IWC MALDA	29
18. IWC PINE CITY SHILLONG	23
19. IWC SHANTINIKETAN	16
20. IWC SHILLONG	32
21. IWC SILCHAR	52
21. IWC SILCHAR TITANS	10
22. IWC SILIGURI	32
23. IWC SILIGURI MIDTOWN	26
24. IWC SILIGURI SAVVY	37
25. IWC SILIGURI UTTORAYON	100
26. IWC SILIGURI UTTORAYON AURA	49
27. IWC TEZPUR	13
28. IWC TINSUKIA	26
29. IWC TINSUKIA MITRA	18
30. IWC UTTORAYON DIVA	18



IWC ASANSOL

Email: iw.asansol@gmail.com

Date of formation: 29-08-1983

Charter No: 2828

Club Strength: 31

STD Code : 0341

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PRESIDENT

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IWC ASANSOL GREATER

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Charter No: 4526

Club Strength: 13

STD code: 0341

EXECUTIVE MEMBERS 2021-22

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*Here's to strong women: may we know them,
may we be them, may we raise them.*

– Unknown





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Charter No: 6228

STD code: 03664

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*You educate a man; you educate a man. You educate
a woman; you educate a generation.*

– Brigham Young



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STD code: 0354

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— — — — —

*Feminism isn't about making women stronger.
Women are already strong. It's about changing the
way the world perceives that strength.*

— GD Anderson

— — — — —



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Club Strength: 28

Charter No: 1513

STD Code: 03862

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DOB: 6 Jun |
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Mob : 9957756267
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Mob : 9435037937
DOB: 01 Jul, W/A: 23 Apr | 11. Mrs. Rikimoni Saikia Gogoi
Mob : 9957756267
DOB: 06 Jun, W/A: 21 Jan |
| 7. Mrs. Madhusmriti Neog
Mob : 7002181575
DOB: 21 Jul, W/A: 08 Dec | 12. Mrs. Smritirekha Goswami
Mob : 94355291662
DOB: 02 Oct, W/A: 08 Mar |
| 8. Mrs. Pritirekha Duarah
Mob : 8011050787
DOB: 20 Sep, W/A : 31 July | 13. Mrs. Swarnalata Goswami
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DOB : 02 Jun, W/A: 15 Jul |


*Define success on your own terms, achieve it by your
own rules, and build a life you're proud to live.*

– Anne Sweeney





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Date of Formation: 24-06-1982

Club Strength: 31

Charter No: 2620

STD Code: 0343

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4. **Jyoti Sharma**
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DOB : 23 March Dom – 24 Jun
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*The most beautiful makeup of a woman is passion.
 But cosmetics are easier to buy.*

- Yves Saint-Laurent



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3. **Shiksha Tiwari**
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4. **Shalini Khandelwal**
Mob : 7209401345
DOB : 11 Jul, W/A-16 Nov
5. **Sonam Choden Bhutia**
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*The thing women have yet to learn is nobody gives you
power. You just take it.*

– Roseanne Barr





IWC GUWAHATI

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Date of Formation : 25-04-1995

Club Strength : 14

Chapter No. : 4513

STD Code : 0361

EXECUTIVE COMMITTEE 2021-2022

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VICE PRESIDENT

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CHARTER NO. 5394

STD CODE : 0361

EXECUTIVE COMMITTEE 2021-2022

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7. **MANJULA NEOG**
Mob : 9706656387
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8. **RANJITA CHAKRAVARTY**
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9. **RANJITA DAS**
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14. **MANJUSHREE BARUA**
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The fastest way to change society is to mobilize the women of the world.

– Charles Malik



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Date of Formation: 12-11-1992

Club Strength: 4

Charter No: 4257

STD Code: 0361

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DOB : 3 Aug, W/A- 25 Nov

GENERAL MEMBERS 2021-22

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| 1. ANJANA SEAL
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DOB : 01 Jan, W/A : 06 Mar | 4. SUNANDA BHATTACHARJEE
Mob : 8761036077
DOB : 10 Dec, W/A : 8 Nov |
| 2. GAYATRI DEB
Mob : 995713581
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DOB : 30 Dec | 6. SHIPRA SARMA MAHANTA
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DOB : 19 Jan W/A : 28 Nov |


*Women are the largest untapped reservoir of talent in
the world.*

- Hillary Clinton



IWC JORHAT

Email: iiw.in.jorhat@gmail.com

Date of Formation: 19-11-1998

Club Strength- 25

Charter No- 3725

STD Code- 0376

EXECUTIVE COMMITTEE 2021-2022

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GENERAL MEMBERS 2021-22

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DOB: 03 Nov, W/A : 01 May
- 3 **Anmona Bora, PDC**
Mob : 9435090292
DOB: 14 Oct, W/A : 09 May
- 4 **Dr. Aditi Bezbaruah, PP**
Mob : 943532361
DOB: 01 Mar, W/A : 02 Feb



- | | | | |
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| 5 | Archana Goel
Mob : 9435090276
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Mob : 9435090009
DOB: 23 Aug, W/A: 22 Nov |
| 6 | Dr. Deepa Dutta Bora, PP
Mob : 9435727472
DOB: 02 Jan, W/A : 26 Feb | 13 | Rashmi Hazarika Dutta
Mob : 9435727076
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DOB: 18 May, W/A : 27 Feb |
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Mob : 9435051134
DOB: 01 Oct, W/A : 20 Nov |
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DOB:28 Jan, W/A: 23 Jan | 16 | Dr. Sumitra Purkayastha
Mob : 9954405323
DOB: 05 Sep, W/A |
| 10 | Nandini Choudhury Bora
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DOB: 05, W/A: 06 Dec | 17 | Savita Modi
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DOB: 05Feb, W/A : 05 Jun |
| 11 | Pratima Bharech
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*Do you want to meet the love of your
life? Look in the mirror.*

- Byron Katie



IWC KARIMGANJ

Email: iiw.in.karimganj@gmail.com

Date of Formation: 27-08-2015

Club Strength: 21

Charter No: 6304

STD Code: 03843

EXECUTIVE MEMBERS 2021-22

PRESIDENT

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4. **Antara Dey Kar**
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6. **Rubi Nandy**
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8. **Rajini Bafna**
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9. **Malabika Das**
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10. **Rumi Roy**
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11. **Memchatan Singha**
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13. **Sunanda Choudhury**
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DOB : 01 Jan
14. **Srabani Paul**
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15. **Jayashree Chakraborty**
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Email-iiv.in.malda@gmail.com

Date of formation: 17-04-1994

Club Strength: 29

CHARTER NO : 4306

STD Code: 03512

EXECUTIVE COMMITTEE 2021-2022

PRESIDENT

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Paramita Nandi

W/O Mr. Nikhil Nandi
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TREASURER

GITA DAS

W/O Rtn. Mr. Ashok Das
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3. **Mrs. Dipali Chowdhury**
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4. **Mrs.Gita Dutta**
Mob : 9476290298, Land -264159
BOD : 22 Dec, W/A : 9 Feb
5. **Mrs. Mahuya Chakraborty**
Mob: 9474348150, Land: 267296
BOD : 31 Aug, W/A : 14 Dec
6. **Mrs.Manisha Saha**
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8. **Nita Bhagat**
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9. **Mrs. Nibedita Mishra**
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10. **Mrs.Pampa Ghosh**
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11. **Prof. Parama Chanda**
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BOD : 25 Jun
12. **Mrs. Chaitali Kundu**
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13. **Mrs. Purnasri Choudhury**
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BOD : 20 Nov, W/A : 14 Nov
14. **Mrs. Sikha Kundu**
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BOD : 2 Nov, W/A : 18 Feb
15. **Mrs. Soma Sinha**
Mob: 9474476693, 9832030117
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BOD : 2 Jan, W/A : 7 May
16. **Mrs.Subhalakshmi Sarkar**
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BOD : 10th Aug, W/A : 16th Jun
17. **Mrs Sunanda Sarkar**
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18. **Mrs.Susmita Chakraborty**
Mob: 9474344804, Land: 257672
BOD : 20th Jun, W/A : 5th Mar
19. **Mrs Susmita Kundu**
Mob: 9851886763
BOD : 24th Jun, W/A : 24th Feb
20. **Mrs.Suprava Saha**
Mob:7047121084
BOD : 14th June, W/A : 25th Feb
21. **Mrs. RENU BEHANI**
Mob: 9434421367, Land-220451
BOD : 1st Jul, W/A : 4th Dec



IWC PINE CITY SHILLONG

Email: iwcpinecityshillong@gmail.com

Date of Formation: 09-08-2019

Club Strength: 23

Charter No: 6805

STD Code: 0364

EXECUTIVE COMMITTEE 2021-22

PRESIDENT

VANSHA CHOUDHURY

No. 2 Jhalupara Cantonment

Shillong 793002

Mob: 8974002712

Email: vanshac98@gmail.com

DOB : 1 May

TREASURER

ANSHITA GOENKA

Ganeshdass Shreeram, Goenka house,

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Email: minty02@gmail.com

DOB : 2 May, W/A : 18 Apr

VICE PRESIDENT

SAACHI SARIN

Greenhouse, Nongrim Hills

Shillong 793003

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DOB : 9 Nov

ISO

REEYA JAIN

Naminette, Below N.E.C Quarters,

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DOB : 5 Jan

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EXECUTIVE MEMBERS 2021-22

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8. **Perna Jain**
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2. **Aastha Sharma**
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9. **Raashika Agarwal**
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IWC SHANTINIKETAN

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Date of formation : 28-02-1989

Club strength :16

Charter number : 3741

STD code : 03463

EXECUTIVE COMMITTEE 2021-22

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VICE PRESIDENT

ANIMA MUKHERJEE

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IPP

SHILA SARKAR

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TREASURER

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CCC

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W/O. Rtn. Mulchand Agarwal
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GENERAL MEMBERS, 2021-22

- | | |
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DOB: 15 Apr, W/A : 22 Nov | 5. Santoshree Mishra
Mob: 9434348412
DOB: 17 Jul |
| 2. Jolly Biswas
Mob: 9836045489
DOB: 27 Dec, W/A : 17 Aug | 6. Shyamali Chatterjee
Mob: 9002668087
DOB: 08 Dec |
| 3. Kaberi Ghosh
Mob: 8900540388
DOB: 30 Nov, W/A : 16 Apr | 7. Shyamasri Bhowmik
Mob: 9434326156
DOB: 15 Jan, W/A : 27 Feb |
| 4. Kumkum Ghosh
Mob: 8637517874
DOB: 20 Aug, W/A : 18 Nov | 8. Supriya Chakraborty
Mob: 8918906042
DOB: 01 Jan, W/A : 11 May |

*Little girls with dreams become women
with a vision.*

– Unknown



IWC SHILLONG

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Date of formation: 08-09-1984

Club strength: 32

Charter number: 2977

STD code: 0364

EXECUTIVE COMMITTEE, 2021-22

PRESIDENT

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VICE PRESIDENT

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SECRETARY

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Pegasus Crown, Police Bazaar,
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3. **Chandana Das**
Mob: 9863029341
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4. **Deeya Rathore**
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5. **Dr Sumita Deb**
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6. **Geeta Sarin**
Mob: 9436700861
DOB : 6 Jan, W/A: 25 Nov
7. **Madhu Bajaj**
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DOB : 1 Jul, W/A: 9 May
8. **Madhu Jhunjunwala**
Mob: 9402135511
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9. **Nita Bawri**
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Mob : 9774072764
DOB : 28 Jan, W/A: 5 May
11. **Pearl Singhania**
Mob : 961217121
DOB : 6 Nov, W/A: 17 Dec
12. **Prem Tibrewal**
Mob : 9612166861
DOB : 20th Sep, W/A: 8th Dec
13. **Pubalee D Bujarbaruah**
Mob : 9863061846
DoB: 25 Apr, W/A : 30 Jan
14. **Rekha Jain**
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DOB : 8 Jan, W/A : 5 Mar
15. **Renu Gupta**
Mob : 9436759787
DOB : 7 Nov, W/A : 11 Feb
16. **Rohini Chandoke**
Mob: 9312501412
DOB: 31st Jul
17. **Sangeeta Das**
Mob: 8974009967
DOB: 16 Nov, W/A : 30 Apr
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DOB : 10 Aug, W/A: 1 Sep
19. **Sonal Srivastava Kapoor**
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DOB: 2 May, W/A: 3 Sep
20. **Sarita Pandey**
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DOB: 18 Jun, W/A: 1 Feb
21. **Seema Saraogi**
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DOB: 10 Dec, W/A: 15 Feb
22. **Shyama Joshi**
Mob: 7085056971
DoB: 10 Sep, W/A: 20 Apr
23. **Vandana Choudhury**
Mob: 9612902712
DOn: 8 Jul, W/A: 2 May
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IWC SILCHAR

Email: iiw.in.silchar@gmail.com

Date of formation: 09-11-2002

Club strength: 52

Charter no: 5191

STD Code: 03842

EXECUTIVE COMMITTEE 2021-22

PRESIDENT

SHILPI GHOSH

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VICE PRESIDENT

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DOB: 23 Sep, W/A: 18 Jun

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11 Kalita Ghosh

Mob: 8638751319
DOB: 4 Mar, W/A: 6 Nov

12. Kavita Singhi

Mob: 8134952326
DOB: 28 Feb, W/A: 19 Nov

13. Lipi Chanda

Mob: 9954151580
DOB: 21 Jul, W/A: 27 Jan

14. Madhuparna Basak

Mob: 9435500888
DOB: 16 Dec, W/A: 17 Oct

15. Madhumita Chakraborty

Mob: 9954035913
DOB: 23 Mar, W/A: 4 Feb

16. Madhumita Paul

Mob: 9435616516
DOB: 18 Dec, W/A: 13 Dec

17. Mamata Khan

Mob: 9435700935
DOB: 15 Nov, W/A: 2 Nov

18. Manisha Pugalia

Mob: 9435200699
DOB: 22 Jul, W/A: 1 Feb

19. Madhumita Mazumder

Mob: 7002508039
DOB: 6 Jul, W/A: 7 Mar

20. Minaxmi Endaw

Mob: 9435070306
DOB: 1 Apr, W/A: 1 Feb

21. Mita Bagaria

Mob: 9435723185
DOB: 5 Sep, W/A: 31 Jan

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Mob: 9435503370
DOB: 6 Oct, W/A: 27 Jun

2. Anindita Pal

Mob: 9435073153
DOB: 5 Aug, W/A: 23 Apr

3 Ankita Ghosh

Mob: 9435986763
DOB: 11 Dec, W/A: 11 Feb

4. Archana Choudhary

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5. Anindita Sen Gupta

Mob: 9854038222
DOB: 3 Jul, W/A: 20 Jan

6. Dr. Ajanta Das

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DOB: 7 May, W/A: 5 Jun

7. Bharati Gulgulia

Mob: 9859911101
DOB: 24 Oct, W/A: 10 May

8. Dipta Saha Paul

Mob: 9401133983
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9. Garima Agarwal

Mob: 9435012700
DOB: 23rd Feb, W/A: 6th May



22. **Moutushi Roy**
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DOB: 2 Sep, W/A: 13 Feb
23. **Mousumi Saha**
Mob: 9435070100
DOB: 28 May
24. **Mousumi Ghosh**
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25. **Madhu Baid**
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DOB: 26 May, W/A: 21 Nov
26. **Madhumita Dutta**
Mob: 9435172076
DOB: 9 May, W/A: 19 Jun
27. **Nandita Paul**
Mob: 9954036406
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28. **Nikita Jain**
Mob: 9435503629
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30. **Ranu Sarda**
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31. **Ritu Agarwal**
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32. **Sampa Banik**
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36. **Subinita Biswas**
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Club Strength: 10

Charter No: 6801

STD Code: 03842

EXECUTIVE COMMITTEE 2021-22

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.....>—————<.....

*Above all, be the heroine of your life,
not the victim.*

– Nora Ephron

.....>—————<.....



IWC SILIGURI

Email: iiw.in.siliguri@gmail.com

Date of Formation: 19.09.1989

Club Strength : 32

Charter No : 3837

STD Code: 0353

EXECUTIVE COMMITTEE 2021 - 2022

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She believed she could, so she did.

– Unknown



IWC SILIGURI MIDTOWN

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Date of Formation: 27-07-2012

Club Strength: 26

Charter No: 6024

STD Code: 0353

EXECUTIVE COMMITTEE 2021-22

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JULIE AGARWAL

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SECRETARY

RINKU AGARWAL

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DOB: 12 Jun, W/A: 28 Apr



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1. **Anita Goyal**
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2. **Anuradha Agarwal**
Mob : 9733045350
DOB: 23 Sep, W/A: 29 Nov
3. **Babita Agarwal (Sr.)**
Mob : 9883689616
DOB: 27 Nov, W/A: 26 Jan
4. **Babita Agarwal (Jr.)**
Mob : 9832422221
DOB: 3 Nov, W/A: 27 Jun
5. **Binita Thakur**
Mob : 9832937370
DOB: 19 Sep, W/A: 3 Jun
6. **Dr. Sweta Agarwal**
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7. **Julie Dhanuka**
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DOB: 16 Nov, W/A: 10 Jul
8. **Jyoti Agarwal**
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DOB: 31 Oct. W/A: 4 Dec
9. **Lalita Gupta**
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10. **Manisha Shah**
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DOB: 29 Dec
11. **Nitu Agarwal**
Mob : 9434055330
DOB: 8 Nov. W/A: 3 May
12. **Nilu Agarwal**
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13. **Nitu Agarwal**
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14. **Puja Bajoria**
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DOB: 18 Oct. W/A: 30 Jan
15. **Reema Agarwal**
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DOB: 5 Dec. W/A: 21 Nov
16. **Renu Choudhary**
Mob : 9470035055
DOB: 27 Jun. W/A: 10 Dec
17. **Sunita Agarwal**
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18. **Vandana Agarwal**
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DOB: 23 Dec. W/A: 28 Nov



IWC SILIGURI SAVVY

Email: iwcsavvy@gmail.com

Date of Formation: 12-08-2020

Club strength: 37

Charter No: 6901

STD code: 0353

EXECUTIVE COMMITTEE 2021-22

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Mob : 9832096918

DOB: 26 Dec, W/A : Jul

12. **Dr. MONICA AGARWAL**

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DOB: 20 Dec, W/A: 27 Nov

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Mob : 9002262824

DOB: 11 Jul, W/A: 8 Dec

2. **ALKA PERIWAL**

Mob : 9832493616

DOB: 6 Jun, W/A 26 May

3. **ANITA GUPTA**

Mob : 9832046650

DOB: 30 Jul, W/A : 2 Jul

4. **ANITA MITTAL**

Mob : 9832362645

DOB: 13 Dec, W/A: 28 June

5. **ARUNA GIDRA**

Mob : 9832465558

DOB: 27 Nov, W/A 20 May

6. **BABITA MANDIWALA**

Mob : 9434061129

DOB: 6 May, W/A: 8 Jul

7. **GAURI SINGHLA**

Mob : 7908018671

DOB : 2 Feb, W/A:30 Jul

8. **JYOTI GARG**

Mob : 9800088103

DOB: 31 Jan, W/A: 19 Feb

9. **KALPANA THIRANI**

Mob : 9832060916

DOB: 18 Dec, W/A: 10 Jul

13. **NEELAM GIDRA**

Mob : 8170000876

DOB: 16 Dec.

14. **NILU AGARWAL**

Mob : 9832644850

DOB: 23 Jul, W/A: 15 Jan

15. **NEETU NANGIA**

Mob : 9434426494

DOB: 26 July, W/A : 16 Apr

16. **PINKY MITTAL**

Mob : 9832355805

DOB : 16 Aug, W/A : 18 Apr

17. **PRIYANKA GOEL**

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DOB: 27Jul, W/A : 30 May

18. **PRIYANKA SARIA**

Mob : 8016019997

DOB : 25 Mar, W/A : 25 Nov

19. **PUJA KILLA**

Mob : 9332217040

DOB : 18 Sep, W/A : 10 Mar

20. **RACHITA SARAF**

Mob : 8101291744

DOB: 6 Oct, W/A: 9 Feb

21. **RANJANA AGARWAL**

Mob : 9832657933

DOB : 5 July, W/A : 29 Jun



22. **RICHA KEDIA**
Mob : 9333361566
DOB: 1 Nov, W/A : 1 Feb
23. **RITU RAKHECHA**
Mob : 9333361566
DOB: 22 Oct, W/A: 7 Dec
24. **SARITA AGARWAL**
Mob : 9800004201
DOB: 2Feb, W/A : 2 May
25. **SANGITA MITTAL**
Mob : 9800738764
DOB: 23 May, W/A: 1 Dec
26. **SARITA SINGHAL**
Mob : 9800072727
DOB: 26 Aug, W/A: 24 Jun
27. **SANJU AGARWAL**
Mob : 8101259886
DOB:10 Aug, W/A: 25 Feb
28. **SANGEETA JALAN**
Mob : 9679999776
DOB: 3 Aug, W/A: 2 Feb
29. **SARITA DHANOTI**
Mob : 9933384333
DOB: 26 Jan, W/A: 25 Feb
30. **SARIKA AGARWAL**
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31. **SEEMA MITRUKA**
Mob : 9832090537
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32. **SEEMA SINGHAL**
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DOB: 24 Aug, W/A: 1 Feb
33. **SHRUTI KALLANI**
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34. **SUMAN GOLYAN**
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35. **SUMAN AGARWAL**
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Club Strength: 100

Charter No: 6324

STD Code: 0353

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- 58 **Sapna Agarwal**
Mob : 9832039341
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- 62 **Shivani Goenka**
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- 66 **Shakuntala Rateria**
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- 68 **Suman Maheswari**
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- 69 **Sunita Bislania**
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DOB : 10 Sep, W/A : 11 Dec
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- 71 **Sunita Parikh**
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- 72 **Sunita Pasari**
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- 74 **Sanjukta Chowdhary**
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- 75 **Suman Lohia**
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DOB : 24 Apr, W/A : 28 Nov
- 76 **Sarla Saraogi**
Mob : 9832458888
DOB : 19 Aug, W/A : 9 Jul
- 77 **Sweta Agarwal**
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- 78 **Sweety Agarwal**
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- 80 **Uma Sharma**
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DOB : 1st Jan, W/A : 31st May
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- 92 **Renu Dalmia**
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IWC SILIGURI UTTORAYON AURA

Date of Formation: 03-12-2019
Club Strength: 47

Charter No: 6817
STD Code: 0353

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MEGHA GOYAL

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3. **Barsha Goel**
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4. **Esha Goyal**
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5. **Garima Agarwal**
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Define success on your own terms, achieve it by your own rules, and build a life you're proud to live.

- Anne Sweeney

IWC SILIGURI UTTORAYON DIVA

Date of Formation: 27-08-2020
Club Strength: 18

Charter No: 6898
STD Code: 0353

EXECUTIVE COMMITTEE : 2021-2022

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DOB : 5 Sep

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9 Prity Gidra

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10 Rhea Alampurua

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DOB : 7 Jan



IWC TEZPUR

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Date of Formation: 04-07-2004

Club strength: 13

Charter No: 5305

STD Code: 03712

EXECUTIVE MEMBERS 2021-22

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4. **Deepa Agarwal**
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DOB : 21 Jan, W/A : 11 Dec
5. **Suman Agarwal**
Mob : 9864245966
DOB : 18 Dec, W/A : 12 May
6. **Vandana Soni**
Mob : 7896694304
DOB : 29 Aug, W/A : 18 Nov


*Feminism isn't about making women stronger.
Women are already strong. It's about changing the
way the world perceives that strength.*

- GD Anderson



IWC TINSUKIA

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Date of Formation: 24-09-1987

Club Strength: 26

Charter No: 3563

STD Code: 0374

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- 4 **KALPANA GUPTA**
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- 5 **KIRAN THARD**
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- 10 **PUSHPA TODI**
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DOB: 20 Feb, W/A: 20 Jan
- 11 **RANJANA MITTAL**
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- 12 **SARITA AGARWAL**
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- 14 **SUMANA CHOWDHURY**
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- 15 **SUNITA GOENKA**
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- 16 **Tuhina Bhattacharjee**
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- 18 **VANDANA SINGH**
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DOB: 31 Jan, W/A: 10 Nov



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Club Strength: 18

Charter No: 6865

STD Code: 0374

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GENERAL MEMBERS

- 1 **Mrs. Rumi Goswami**
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DOB:- 28 Jan, W/A: 24 May
- 2 **Dr. Aparna Dutta**
Mob: 9435702769.
DOB: 11 Jan, W/A: 4 Jun





- | | |
|---|---|
| <p>3 Mrs. Nandita Bhattacharjee
Mob: 9435739791
DOB: 11 Oct, W/A: 28 Apr</p> | <p>8 Dr. Sitara Bhattacharjee
Mob: 8399054653
DOB: 6 Jan</p> |
| <p>4 Mrs. Kanika Goyal
Mob: 9508873905
DOB: 29 Jun, W/A: 15 Dec</p> | <p>9 Mrs. Manashi Saikia Barman
Mob: 7086017475
DOB: 6 Jun, W/A: 3 Mar</p> |
| <p>5 Mrs. Nishu Agarwal
Mob: 9706870750
DOB: 20 Oct, W/A: 5 eb</p> | <p>10 Dr. Shaina Sureka Bagaria
Mob: 7002860438
DOB: 3 June, W/A: 29 Jan</p> |
| <p>6 Mrs. Surindar Kaur
Mob: 9706048337
DOB: 23 Oct, W/A: 3 Feb</p> | <p>11 Mrs. Tanushree Dutta
Mob: 9101421700
DOB: 20 Apr, W/A: 17 Jan</p> |
| <p>7 Mrs. Rupa Paul
Mob: 8822066184
DOB: 26 Dec, W/A: 12 Aug</p> | |


*You educate a man; you educate a man. You educate
a woman; you educate a generation.*

– Brigham Young

KNOW YOUR ORGANISATION

WHAT IS INNER WHEEL?

Inner Wheel is the world's largest women's voluntary organization and comprises of the women folk of Rotarians. It is a recognized voluntary Non-Government Organization to help and serve the needy and underprivileged section of the Society. In recognition of its social service, it has got representation in the United Nations Economic and Social Council.

The Inner Wheel concentrates upon Friendship and Personal Service. It is not what is termed as "a money raising organization", though each club selects its own charities and channels of service. One of the greatest features of Inner Wheel is the opportunity given to its members the world over to get to know one another, thus contributing to International Friendship and Understanding.

BEGINNING OF THE INNER WHEEL MOVEMENT

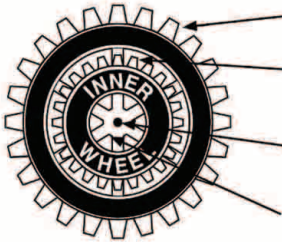
Mr. Paul Harris started the first Rotary Club in 1905. In 1920, the wives of Rotarians in Great Britain and Ireland joined hands to help their husbands with social work undertaken by the Rotary club. The friendship resulted in forming the Inner Wheel Club in 1924; the Manchester Club of England was formed and was named Inner Wheel.

As time passed, many Inner Wheel Clubs came into being and in 1934; the Association of Inner Wheel Clubs in Great Britain and Ireland was formed with Mrs. Oliver Golding as the founder President and Mrs. Nixon as the Secretary. They realized that unity is strength and had the wisdom to group Clubs into Districts and then later to bring the Districts to form an Association. Since then the movement has grown rapidly and spread all over the globe.

A PROFILE OF INNER WHEEL

Inner Wheel is an International Organization. Administratively, it functions at 4 levels. India is the 2nd largest Association. Inner Wheel is totally democratic at all levels. Every office is an elected one and every club has right to vote. IIW is governed by a Constitution and it is amended every 3 years at the IIW Convention. Once in three years an International Convention is held, proposals are submitted to amend the Constitution.

INNER WHEEL LOGO

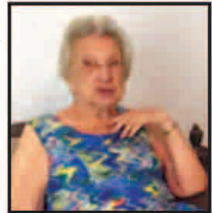


- 24 Teeth on outer wheel denote the clubs in the world
- 24 Teeth on Inside Wheel denote the links with other organizations and charities
- The Dot in the middle is the individual member - YOU - without whom the hub will fail
- 6 Spokes, radiating outwards from center represent the officers and service committees

The colours to be used are - Rims of inner and Outer wheels in Royal Blue Words INNER on the top and WHEEL at the bottom are written in Gold lettering

ORIGIN OF ENGLISH VERSION OF INNER WHEEL PRAYER

Way back in 1971, Silla Ardeshir, a young member from India attended one of the meetings of a local Club in Australia. At the beginning of the meeting she heard the members reciting a Collect. She was impressed with that and felt why not one for her home Club, Inner Wheel Bombay? She brought back the Collect with her and India being a diverse country, she made the changes to suit the country and presented it to her Club. Soon the other Clubs too adopted this and thus the Inner Wheel Prayer was born. She left this world on January 2021 at the age of 99.



THE SIGNIFICANCE OF 10TH JANUARY / STORY OF IIW DAY

International Inner Wheel Day, celebrated on 10th January, was the idea of 2nd International Inner Wheel President Helena Foster (1969-70). She wrote a letter to all clubs worldwide, "I would like to have one day in the year when all Inner Wheel members would do something special and think of their fellow members around the world to do some kind of personal service. I have chosen this special day because it was on January 10, 1924 that the Mother Club, the Manchester Inner Wheel Club, England first adopted the name "Inner Wheel". It can be interpreted in any way you think fit - in a group or as in individual - giving personal service to someone who needs you - planting a tree or flowers to beautify some corners of your land or just the simple act of writing a letter. I am sure that there are inspiration and encouragement to be gained by the knowledge that your fellow members throughout the world are at that moment joined together to extend service and friendship". The response to the first celebration of Inner Wheel Day was magnificent.

WHY JOIN INNER WHEEL?

- **FRIENDSHIP:** Inner Wheel provides one of the most basic human needs - the need for friends and fellowship.
- **PERSONAL GROWTH AND DEVELOPMENT:** Membership in Inner Wheel helps one's growth and education in human relations and interpersonal development.
- **LEADERSHIP DEVELOPMENT:** Inner Wheel is an organization of service minded and capable personalities. Serving in Inner Wheel position is like a college education in leadership, learning how to motivate, influence and lead people from different walks of life.
- **FUN:** Inner Wheel provides a very pleasant & fun filled environment.
- **PUBLIC SPEAKING SKILLS:** Many an individual who joined Inner Wheel was afraid to speak in public. Inner Wheel develops confidence and skills in public communication and provides opportunity.
- **CITIZENSHIP IN THE WORLD:** Every Inner Wheel Member proudly wears a pin that says "Inner Wheel" which spreads across 104 nations worldwide.
- **ENTERTAINMENT:** Inner Wheel has conventions, assemblies and institutes, workshops that provide entertainment in addition to Inner Wheel information, education and service.
- **CULTURAL AWARENESS:** Around the world, practically every religion, country culture, race, creed, political persuasion, language, colour and ethnic identity is found in Inner Wheel. It is a cross section of the world's most prominent citizen from every background and walks of life. Inner Wheel Members become aware of other cultures and learn to live and work with people all around the world. They become better citizens of the Country they belong to in the process and work towards world peace.
- **NICE PEOPLE:** Inner Wheel Members above all are nice people, nicest people on the earth of course they are most Important people, but it is more important to be nice.
- **THE OPPORTUNITY TO SERVE:** Inner Wheel is a friendship cum service organisation. It provides ample opportunities and varieties in the field of service to the community & gain satisfaction.



IMPORTANT INNER WHEEL INFORMATION

GENERAL INFORMATION:

- ❖ **Inneer Wheel Year** – From **1st July** to **30th June**.
- ❖ **Colour of Inner Wheel Embelm, Badges and Collar** – For
 - **Clubs** – **Royal Blue**
 - **Districts** – **Light Blue**

The **International Inner Wheel** is an **NGO**, inserted in the **ECOSOC** roster. It has several **representatives** at the **UN**.

CLUB LEVEL:

- ❖ **Formation** – A club is formed by minium **10 active members**.
- ❖ **Transfers** – An **Active Member** may take transfer to any Inneer Wheel Club in exceptional circumstances, provided both clubs agreeand permission is obtained from the **District Committee**.
 - If an Active Member transfers or resigns from the club, heer seniority and Inner Wheel qualifications will remain as it is on joining the new club.
- ❖ **Retirement** – When a member is no longer able to continue through sickness or infirmity she may termed ‘retired’ rather than ‘resigned’.
- ❖ **Termination of Member** – Active Membership Terminates on failure to pay the Annual subscription by 31st December.
- ❖ **Quorum** – **4** members at **Executive Committee Meeting** and **20%** of members at **General Body Meetings**.

DISTRICT LEVEL:

- ❖ **Formation** – A District is formed with **minium four clubs** and consists of all clubs within its boundaries.
- ❖ No Club can have more than two members in the **District Executive Committee** in a particular Inner Wheel Year.
- ❖ Immediate Past Dist. Chairman, District Chairman and District Vice Chairman cannot be members of the same Club.



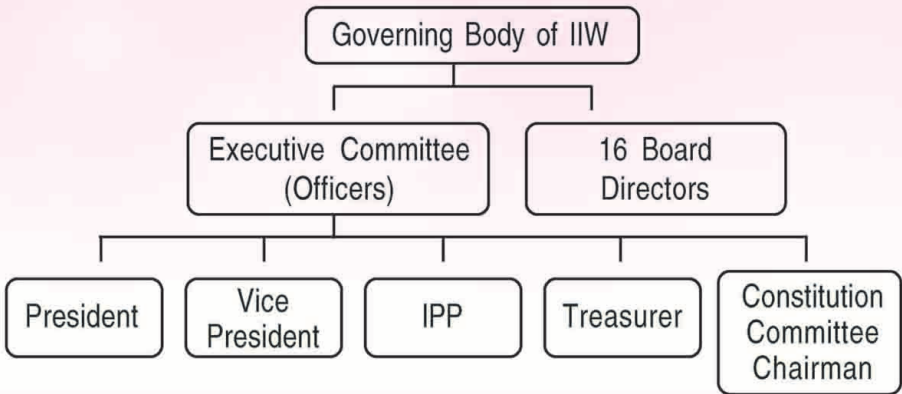
- ❖ If **District Executive Committee** fails to take charge or remains absent without reasonable cause for **two consecutive meetings** she shall be deemed to have resigned from office and in that event, the **District Executive Committee** shall appoint in the vacancy so caused, any member who is duly qualified to such office, to complete the year.
- ❖ **District Executive Committee Meeting:**
 - **Number – Minimum 2** in a year.
 - **Quorum – 30%**. If quorum not complete then meeting is adjourned for 30 minutes and be re-assembled for the meeting. A postal vote must be taken to decide recommendation.
 - **Special Meeting** may be **called by District Chairman** or when requested by **2 members of the Committee**. **At least 4 days' notice** is required.
- ❖ **District Committee Meeting:**
 - **Number – Minimum 2** in a year.
 - **Agenda be sent at least 30 days before the meeting.**
 - **Quorum – 30%** of the District Committee. If quorum not complete then meeting is adjourned for 30 minutes and be re-assembled for the meeting. A postal vote must be taken to decide recommendation.
 - **Extra Ordinary Meeting: Called by District Chairman on request by 2/3rd of the Clubs.** At least **15 days' notice** is required. If such meeting is not called then the members who requisitioned shall be at liberty to call the meeting.
- ❖ **Increase in District Dues:** This should be mentioned in the agenda and passed by **2/3rd majority of District Committee is required.**
- ❖ If a member of **District Executive Committee** is **not able to attend a** District Executive Committee Meeting or District Committee Meeting then she should **send her report along with letter of apology** for not being able to attend it.

Note: For more & detail information regarding Inner Wheel rules refer to IIW constitution & handbook and Association Bye-laws which are also available on IIW website and Association website respectively

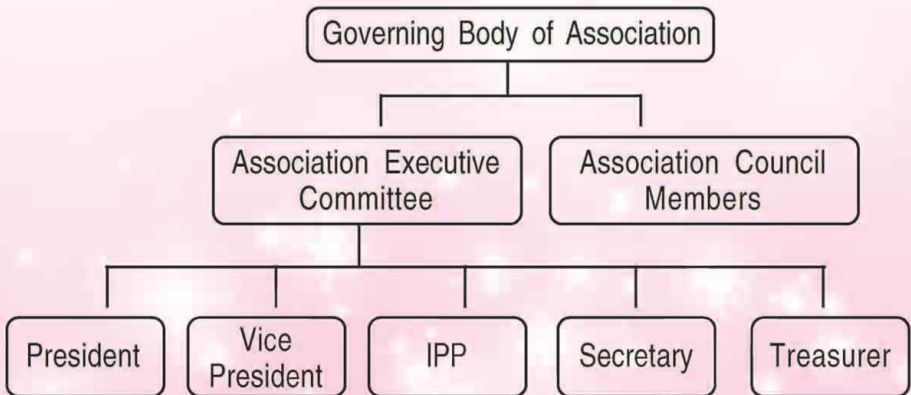
GOVERNING BODY IN INNER WHEEL

The hierarchy of Inner Wheel shows that at the apex is the International Inner Wheel under which is the Association consisting of various Districts and at the end are the clubs with its members providing selfless service. Every level of Inner Wheel has its Governing Body to help smooth of functioning of Inner Wheel.

1. AT IIW LEVEL

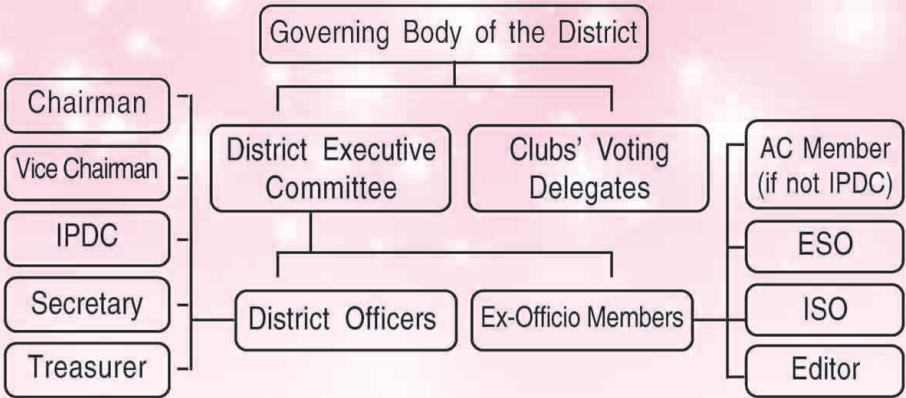


2. AT ASSOCIATION LEVEL

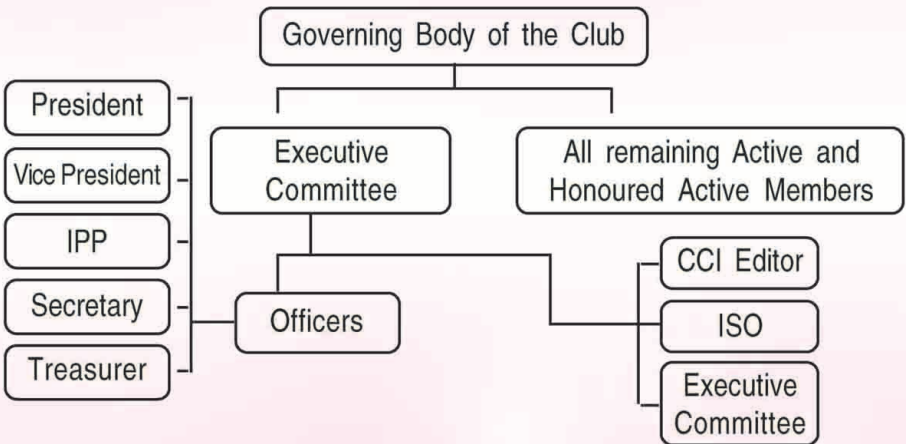




3. AT DISTRICT LEVEL



4. AT CLUB LEVEL



What ties us to one another is.....

The thread of friendship.....
 The strand of service.....
 The yarn of zeal....
 The rope of strength....
 And the rope of strength....
 In this spirit of unity...
 Let us prove to be

A Masterpiece !!



PROTOCOL IN INNER WHEEL



What is Protocol?

The dictionary meaning is – Customs and regulation of diplomatic conduct. Protocol is the formal etiquette and procedure for formal ceremonies. It also enhances the stature of all those who observe these customs and creates an ambience of goodwill and happiness all around.

Inner Wheel being an International organization with different layers of administration has to follow certain norms in a meeting to add dignity and maintain decorum.

Protocol in Inner Wheel for:

1. Seating arrangements at various meetings.
2. Addressing Inner Wheel dignitaries.
3. Visit by Inner Wheel dignitaries
4. Correspondence

1. Seating arrangements at various meetings

CLUB LEVEL

TRE	IPP	CHIEF GUEST	PRESIDENT	VICE PRESIDENT	SEC	ISO
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AUDIENCE

- ❖ In **Chairman's Official visit to the club**, the **District Chairman** is the **Chief Guest**.
- ❖ If Association President or Guest of Honour is also present then they will sit between the President and Vice President.
- ❖ Place of Honour is to be given on the Dais to any other Association Officer present.



**DISTRICT LEVEL
DISTRICT ASSEMBLY / CONFERENCE**

INAUGURAL SESSION

ASSM/CONF CHAIR	DIST ISO	DIST TREA	AC MEM	ASSN PRES	DIST CHAIR	DIST VC	DIST SEC	DIST ESO	DIST EDIT	ASSM/ CONF.SEC
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BUSINESS SESSION

DIST ISO	DIST TREA	AC MEM	ASSN PRES	DIST CHAIR	DIST VC	DIST SEC	DIST ESO	DIST EDIT
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AUDIENCE

- ❖ If Association President is not present then the seating arrangement remains same except that Association President's chair is not kept.
- ❖ All other Inner Wheel dignitaries-Past District Chairmen, Past and present Association Officers – to be seated in the 1st row.
- ❖ Rotary Governor is also seated in front row.

2. Addressing Inner Wheel Dignitaries.

CLUB LEVEL

- ❖ Club President presides over all the meetings. She must be addressed first, all others are to be addressed after her.
- ❖ If District Chairman is present, then she will be addressed after addressing the Club President. And when District Chairman is present she will be the Chief Guest.
- ❖ If both Association President and District Chairman are present then District Chairman must be addressed first then Association President.

DISTRICT LEVEL

- ❖ District Chairman presides over all the meeting and is to be addressed first.
- ❖ If Association President is present, she is next.
- ❖ Association President is the Chief Guest at the District Conference/ District Assembly. Any other Speaker can be a Guest Speaker.
- ❖ IIW President or Association Officers are to be addressed before District Executive, PDC's dignitaries and members of Inner Wheel.



- ❖ The above will be addressed before acknowledging Rotary dignitaries and guests.
- ❖ The spouse of the District Chairman, Association/District Officers, if present, must be seated in the first row, and their presence be acknowledged.
- ❖ The First Lady of Rotary District also must be in the front row, and her presence be acknowledged.

3. PROTOCOL DURING VISITS BY INNER WHEEL DIGNITARIES

Do remain present before your leader arrives and schedule your departure only after hers.

When any Inner Wheel Dignitaries visit then Protocol demands.

- ❖ Club President receives the District Chairman.
- ❖ District Chairman/Club President receives Association President.
- ❖ Association President/District Chairman receives IIW President.

4. PROTOCOL IN CORRESPONDENCE

Correspondence in Inner Wheel is done through proper channels.

There are very clear lines of communication and they should not be broken/bypassed.

INTERNATIONAL



ASSOCIATION



DISTRICT



CLUB

- ❖ Step 1 : Club members communicate to Club President.
 - ❖ Step 2 : Club Officers to District Officers
 - ❖ Step 3 : District Officers to Association Officers
 - ❖ Step 4 : Association Officers to IIW Head Quarter.
- ⇒ **No official letter should be sent directly. It must go through the official line of communication as mentioned above.**

Please Note:

- ❖ If any club wants to invite Association President, it should go through proper channel. Club → District Chairman → Association President.





- ❖ No Official Communication allowed by by-passing the line of communication.
- ❖ No Correspondence to be done with IIW directly. Requests for messages, etc. are also not entertained by IIW. District Secretary receives all messages in the month of June-July from IIW which can be used for publications.
- ❖ Greeting Cards, Invitations, Newsletters can be sent directly ONLY up to Association Level not beyond.
- ❖ Ballot paper of IIW elections, Club information forms, photographs can send directly to IIW in the formats given. No official letter should be sent directly. It must go through the official lines communication.
- ❖ Chief Guest should be the last speaker.No one should speak after her. Only observations can be made.
- ❖ **We are member of Inner Wheel and not Inner Wheelers.**
- ❖ Color of Inner Wheel Emblem, badges and Collar should be uniform **Colour of Badges and Ribbon – Royal Blue for Clubs , Light Blue for the District.**
- ❖ Don't use or encourage the use of Chairperson – It is Chairman.
- ❖ Don't print International Inner wheel on your Stationery.
- ❖ Use the Name of the club as given in the charter.
- ❖ **Club Charter must be handed over at the club installation and preferably shown to the District Chairman during her official club visit.**
- ❖ Do not ask the invited Inner Wheel guests for any contribution, sunshine or raffle.
- ❖ Do not impose yourself on others, while visiting other cities, districts or countries.
- ❖ Be impartial, fair and just in case of any dispute.

Inner Wheel Governing Body at various levels

CLUB LEVEL	
EXECUTIVE COMMITTEE	GENERAL BODY
DISTRICT LEVEL	
DIST. EXECUTIVE COMMITTEE	DISTRICT COMMITTEE / VOTING DELEGATES
ASSOCIATION LEVEL	
EXECUTIVE COMMITTEE	COUNCIL
INTERNATIONAL LEVEL	
EXECUTIVE COMMITTEE	BOARD DIRECTORS



WAYS TO BRING AND RETAIN MEMBERS

DO'S

- i. **IDENTIFY:** potential, qualified members.
 - Ask for Rotary Roster.
 - Talk to Rotarians or Past Rotarians whose wife, sister, mother, daughter could become members.
 - Talk to family members of Inner Wheel members.
 - Talk to former Inner Wheel members who left due to personal reason and could rejoin.
 - Talk to Rotaractor – previous and present who themselves or their family members could become Inner Wheel members.
 - Attract younger members who have the potential to lead at the Club, District, Zone and National level.
- ii. **INFORM:** prospective members on what Inner Wheel is all about.
 - Talk about the community projects the club is involved in, international projects, social activities, Rotary/Inner Wheel involvement and the bond formed among members.
 - Have an ongoing program on educating members on changes that may develop. This might be a good time to re-educate existing members with the Inner Wheel Constitution and By-laws.
- iii. **INVITE:** prospective members to a meeting / get-together / functions/ projects.
 - Make it an interesting meeting.
 - Have a good speaker or program.
 - Have someone pick them up and bring them. Have this person be their mentor, and accompany them to a number of meetings until they are comfortable with the group.
 - Introduce them; make them feel welcome.
 - Let them see how you enjoy with one another and work together.
- iv. **INDUCT:** preferably on installation, District Chairman's visit, etc.
 - Make it a very memorable occasion when this new members is inducted into the Club.
 - Invite new member family to attend the induction.

- v. **ORIENT:** When new members join, on Inner Wheel information and its policies.
- Prepare an Orientation Package of Information that includes the Inner Wheel pin, the Handbook and a copy of the Club Roster. This could be helpful for existing members too.
 - Many women get disillusioned with the administrative part of our organization so it is always advisable not to give all the does and don'ts at the beginning or at one stretch. The information should be need based and everyone learns as they become mature in the club with experience. Keep it simple at the beginning.
 - Provide Inner Wheel information to new members through appointing a senior experienced member as her mentor. **Members' Orientation program is a must.**
- vi. **INVOLVE:** Get the new member or members involved immediately. Everyone has a potential. Tap it and involve all in some or the other activities.
- Put them on committee to work with other members on a project. Describe the various committees; work with them to identify which committee they would like to serve on.
 - Make them feel a part of the Club right away. Make them feel important.
 - This is a wonderful way for them to meet new friends and receive important information.
- vii. **IMPROVE:** Projects and meetings and other fellowship activities. Good combination of all is required.
- viii. **IMAGE:** Build image of the club as good image attracts others towards it.
- ix. **INSPIRE:** Give award to the member proposing the new member. This will inspire others to do the same.

DON'TS:

- i. **IGNORE:** Never ignore any member.
- ii. **IMPORTANCE:** Let every member in the club feel important.
- iii. **'I' word:** Replace 'I' with 'We' even if you do the job alone.
- iv. **INDUCT INDIVIDUALLY:** Group Induction is preferred so that the new members are together and feel comfortable.



MEMBERSHIP FORM



District Number

Inner Wheel Club of

Membership Number

PHOTO

Name of Member

Date of Birth

Profession

Name of Husband

Blood Group

Address with Pin Code

Cell Number Additional number

Email ID

MEMBERSHIP : (Only for women above 18 years)

Tick the appropriate box

ACTIVE MEMBERSHIP date of joining

HONoured ACTIVE MEMBERSHIP year

HONORARY MEMBERSHIP year

MEMBER'S SIGNATURE

Club President Name :

Signature

Club Secretary Name :

Signature

District Secretary Name And Signature :

District Seal

Note:

- Use A4 size paper for the form. Membership form is to be completed by a new member in consultation with the club Secretary and to be sent to the District Secretary in duplicate for information and signature. 1 copy is returned to the club Secretary for her records. If a member transfers to another club, this form should be sent to the Secretary of her new club.
- Also keep a record of Inner Wheel posts taken by the members at Club/District/IIW Level



BIO-DATA OF MEMBERS



Name of Member: _____

Address: _____

Phone No: _____ Mobile No: _____

Name of Husband / Guardian : _____

Date of Birth: _____

Qualification : _____

Blood Group : _____

Date of Wedding : _____

No. of Children: _____

Hobbies : _____

Date of Joining : _____

Date : _____ Signature of Member _____

President

Secretary

District Chairman's Signature _____

Date _____

Note: Get the Chairman's signature during her official visit to your clubs.

NOTE

- Use A-4 size paper for the form.
- Form is to be completed by each new member of a club in consultation with the Club Secretary and to be sent to the District Secretary by Club Secretary for information and signature and District Seal which is then returned to the Club Secretary for her files. If a member is permitted transfer to another club, a copy of this form should be sent to the Secretary of the new club.
- It can utilized for keeping up to date the history of the members in Inner Wheel at various levels of Inner Wheel.



WELCOME NOTE TO NEW MEMBERS & OATH

The following is a suggested form of procedure for welcoming the new members.

At the beginning of the meeting the introduction of new member should be given to all the members, the president should read the Inner Wheel Objectives; address each of the new members by name and say:

“There are no rights without corresponding obligations. Your right to become a member of this club is an exclusive one. You have been invited to become a member of this Inner Wheel Club because, We are sure that you will welcome the responsibilities of friendship and service that membership brings with it. We believe that you will enjoy being a member of our truly international organization and take a full and active part in all that this club offers. We do hope that you will find you are among friends and enjoy participating in all aspects of the Club and Inner Wheel.”

The President will then call upon all other members present to stand and addressing the new members say

On behalf of the Members of Inner Wheel Club of..... (Your clubs name), I welcome you and (addressing the Club), I introduce this new member to you and ask that you extend your friendship to her.



ELECTION - IMPORTANCE & PROCEDURE

The Inner Wheel is a democratic organization at all levels. Every year there is a change of guard and this change is brought about through election. It is important that these elections should be held in a fair and impartial manner. This depends a great deal on the District Chairman. She is the vital link between the Clubs and the District on one side and the Assn. and I.I.W. on the other side.

Elections conducted in the right spirit generate great enthusiasm and trust all around. It creates a feeling of goodwill which makes for efficiency and smooth working of the organization. It is essential that the Election process is taken seriously and everything done very carefully for there is what is called a ladder system. Every Office held at the lower level qualifies one for the higher office. Any mistake can lead to problems later not only procedural but also constitutional.

QUALIFICATIONS

Clubs - only the Clubs which have paid their dues are entitled to vote. (Some Clubs do not send their dues in time and their ballots are not counted.)

Candidates - I.I.W. Constitution and Association bye laws have set down their qualifications and the election procedures very clearly. It is important to go through the qualifications carefully as they are liable to change after I.I.W. Convention and Triennial Conference.

Please go through these qualifications very carefully for they are liable to change and can be amended. As District Chairman you must emphasize the importance of these qualifications to the Clubs for that is where the real ladder starts. Club election may be routine but nevertheless they are very important.

The District Chairman must see that all the Clubs in the District have paid their dues. This is what entitles them to a vote in the District, Assn. and I.I.W. elections.

Nominations must be very carefully filled, after verifying that the nominees fulfill all the qualifications laid down. Along with the nomination it is necessary to send the consent of the nominee in writing. It is a must. It is the responsibility of the Club, District, Assn. to ensure that the candidate has the mental and physical capacity to discharge the duties of the office. The photograph which is necessary for higher levels of Assn./I.I.W. Elections must be a recent one taken within 6 months.



The bio data of the candidate also needs attention. It is necessary at all levels. But at the Club and District level it can be on the letter head of the Club, for the Assn., I.I.W. elections there is a proper format which must be adhered to and has to be submitted in printed forms. Please put in only what is asked for and the personal bio data has to be put in the space provided for. It must be in the number of words which are specified. Do not miss out any qualification. Procedure of Election has been explained in the I.I.W. Constitution and Handbook. There are four levels – (i) Club (ii) District (iii) Association (iv) I.I.W.

Club Elections

- Election must be held before 31st December and nominations made in writing at least a month before the Election.
- Direct responsibility of Club President and Executive. Guide them properly.
- Proper notice to be given to the Members and procedures followed.
- Elections must be completed before 31st December
- Nominations can be invited from the floor of the house, if there are no nominations for the Club Executive Post. The candidate proposed must fulfill the essential qualification the office concerned.

District Elections

- These are always held at the time of District Conference.
- District Secretary calls for nomination well in advance (usually in September) in consultation with District Executive.
- Appoint a Scrutiny Committee with a senior Member of the District to check the nomination forms with District Chairman and District E.C.
- District Secretary to circulate the nominations with brief bio data of the nominee not less than 30 days before the District Conference.
- Proper arrangements for balloting at the District Conference to be made i.e. ballot papers, ballot box and appointment of senior Members of the District for the conduction of elections, usually Past District Chairman.
- District Chairman has the casting vote in case of a tie.
- No Club can have more than two Members in the District Executive.

Voting is done by the voting Delegates. Clubs having more than 51 active Members have one extra Voting Delegate. If the Voting Delegate is not attending the District Conference, a Deputy may be appointed, who carries a letter on the Club Letter head, signed by the Club President and Club Secretary, which states that these Members have been nominated at a Club Assembly, held ____ .date as voting delegates. This letter is a must and should be handed over to the Election Officer. No Voting Delegate can cast more than one vote. For voting, always put only an X. Any other mark is invalid.



Votes polled are not disclosed. It is the duty of the District Chairman to abide by the bye laws and act in an impartial and correct manner. Only then true democracy can prevail.

Association Elections

- Elections to different posts are held throughout the year.
- As different ballot papers are received by the Clubs, one should be careful.
- It is the duty of the District Chairman with the Executive to guide the Clubs' properly.

Association Elections are held by Postal Ballot.

- The Association Secretary sends out the Ballot papers with the Ballot-Envelope to the Club President.
- It is essential that the official ballot paper should have been signed by the Association President, Immediate Past Association President and Association Vice President.
- The Club decides at their Club Assembly and marks their choice with an X, send the Ballot Paper in the given envelope, and write the name of the Club and the District number on the envelope.
- The flap of the envelope has to be stamped with the rubber stamp of the Club. A ballot returned in an envelope without the stamp of the Club on the flap will become invalid.
- Please post it immediately, taking into account the postal delays.

The Important Elections held at Association Level

- Internal elections for Board Director or IIW offices if there are more than one candidate.
- Association Vice President/ Deputy National Representative.
- Club Presidents directly receive the ballots from the Association Secretary.
- Chairman must impress upon the Clubs to send their votes in time to avoid unforeseen delays in Postal delivery or other problems.
- Send the ballots by the registered post / courier / speed post, do not enclose any other written matter in the envelope and follow the instructions strictly to avoid invalidation of the ballots.
- The Club should also be told to cast properly. Put an X .only beside the name of the chosen candidate passed at your Club General Body Meeting.
- Distribute these forms at the Incoming Officers' Institutes and carry them along for illustration at the official visit.

- Chairman is the most important field officer to convey the significance of their power and duty to wards real and effective democracy.
- Due to repeated efforts the percentage of voting has gone up but still needs improvement. In some Districts, Clubs do not vote. Chairman receives the information copy from the Association Secretary. Kindly follow up immediately with the Clubs and send request for duplicate ballot at the earliest. Ensure that Clubs really need the duplicate ballots for; sometimes the Clubs send both the original and duplicate ballots.

International Inner Wheel Elections

- Clubs get confused between IIW and Association elections as they receive ballots for both the elections in December. For IIW Elections, last date for receipt of ballots at IIW Head Quarters is always 31st March of the year but for Association Elections, last date is given as decided by the Association.
- Club Secretary directly receives the ballot with the bio data and returning envelope from the IIW.
- For Board Director, Clubs have to put X against 16 names only.
- At IIW level the name of the candidate always starts with her second name i.e. it will be Marfatia G for GulnarMarfatia, Balijee R for RenuBalijee or Ramakrishnan K for Kamala Ramakrishnan. This must be understood properly.
- Write the name of the Club exactly as given in the Charter. Any other will make the vote invalid.
- Do not put any other letter in the envelope.
- Post the ballot immediately; do not wait for the last date.
- Return Envelope from IIW along with the ballot must be adequately stamped and marked AIRMAIL and instructions followed.
- If any Club has not received the ballot by the 25th December of the year, inform the Chairman who in turn must inform the Association Secretary / National Representative. IIW usually does not entertain the request for duplicate ballots.



CLUB GUIDELINES

CLUB EXECUTIVE COMMITTEE

The Club Executive Committee consists of the Officers, Club Correspondent, The International Service Organizer and not more than six ordinary Members of the Club. Club may, if they so wish appoint a Joint Secretary. The President and Secretary of the Club are an ex-officio Members of all Club Committees with power to vote. Members may be co-opted to advise the Executive Committee or to receive instructions regarding the particular work assigned to them. They may take part in discussions but may not propose or second motions and having no voting power.

GUIDELINES FOR CLUB PRESIDENT

- The President presides over all the meetings, and is responsible for the interests and well being of the Club.
- She should be impartial in all matters, her aim to promote Friendship and Service by personal contact with every Member of the Club.
- The IIW Constitution and Handbook Association Bye-laws, District Committee Rules, Guidelines for Clubs, District and Association should be studied thoroughly and refer to them without hesitation. This is better than making a mistake.
- If the above Rule Books are not available, an order has to be placed with District Treasurer. Including the Association and International Inner Wheel Directory.
- Accept suggestions from your Members, with an open mind and plan your activities and projects, well in advance, with their cooperation.
- Every month, tell your Members in brief, all that has taken place in the Club, during the month.
- Welcome “New Members” correctly always following the procedure given on Page
- Try and increase your Membership.
- Arrange as many Fellowship Programmes, as possible.
- Be prompt in your correspondence with International Inner Wheel, Association President, District Officers and Link Clubs.
- The Ballot of IIW and Association come to the President in November – January Be prompt in sending them.
- Encourage and persuade your Members to attend Club and District Level function in large numbers.
- Work in harmony with your Secretary, because it is she who takes the burden of the work.
- Design yourself, to giving quite a bit of your time to Inner Wheel work, during the year.
- Be just in your decisions.
- Make sure of “unity” and “frankness” amongst fellow members.



- Act immediately and see that each Member is doing her bit by rendering some personal service.
- Offer “hospitality” freely to the Inner Wheel Members from other Districts.
- All letters and correspondence from the Chairman, District Correspondence and correspondence from Association President, IIW Magazine and other literature should be read to Members at the Meetings.

GUIDELINES FOR THE CLUB VICE PRESIDENT

The Vice President presides at the meeting in the absence of the President. She cannot wear the collar. She can gain much useful experience by helping her President in every possible way.

IMMEDIATE PAST PRESIDENT

The Immediate Past President provides continuity in the administration. The experience and knowledge she had gained during her tenure of office can be of great value. She cannot hold any office in her Club in the year following her terms as Immediate Past President.

N.B.: There will be no Immediate Past President for a new Club.

GUIDELINES FOR CLUB SECRETARY

Post of the Secretary is the most responsible post of the Club. She is the administrative head and success of the Club depends upon the efficient functioning of the Secretary. The secretary is the backbone of the Club and the District. She strengthens friendship and understanding in the Club and District by communicating regularly, and sending the right information at the right time. A good secretary is as vital to the district and club as fuel is to a car. Communication is another name for Secretary.

Duties in General

1. The first and foremost duty of the Club Secretary is to prepare the agenda and send out notices for the regular Club Meetings and Executive Committee Meetings to members, at least one week before the meeting. This should be done in consultation with the President.
2. The Minutes of the regular Meetings and Executive Committee Meetings have to be prepared by the Secretary in consultation with the President, circulated among members, recorded in the Minutes book and then to be read and confirmed in the next meeting. Two separate Minute Books should be maintained. (i) A regular Meeting Minute Book (ii) Executive Committee Meeting Minute Book.
3. The Minutes of the General Body Meeting should be sent to the District Chairman and District Secretary for their records.
4. Similarly two attendance Registers should be maintained for signing, one for the regular meetings and another for the Executive Committee Meetings.
5. In order to facilitate her work, the Secretary should prepare an upto date club roster of all members, along with their mailing addresses, telephone and Mobile numbers and their portfolios. This list should be distributed to all members and



changes should be notified immediately. This helps the Secretary and members to have a better contact with each other.

6. A copy of the Club Roster should be sent to the District Chairman and District Secretary for their official records along with the names of the members holding District Offices.
7. During her tenure of office, the Secretary shall receive letters and circulars of general nature or from the headquarters of International Inner Wheel. It is the duty of the Secretary to present them before the members in the Executive Meetings and reply promptly.
8. Correspondence from Overseas Link Clubs and Indian Clubs should be forwarded to the ISO. A prompt reply always shows efficiency.
9. It is the duty of the Secretary to make the Club Programs as interesting as possible. Efforts should be made to include those items which are of interest to women, so that everyone can participate. Your club should be second home for all members.
10. It is the privilege of the Secretary to get acquainted with the activities of other clubs through their Secretaries and thereby, create better understanding between the clubs in the District.
11. The Secretary must extend help to newly formed clubs. On special occasions, an effort should be made to invite other Club Officers as well as District Officers and Rotarians to attend the occasion.
12. A General Register of members including their dates of joining and offices held in Inner Wheel should be maintained and kept up-to-date.

GUIDELINES FOR CLUB TREASURER

A Treasurer is an authority with much greater responsibility. The Treasurer's post is very important as she is the custodian of funds. Handling the money of the Club requires CART to carry out her work through the year. **The CART is - Concentration, Accountability, Responsibility and Transparency - the watchwords to be adhered to, as it is public funds.** Complete and accurate knowledge and proper understanding of Treasurer's work is utmost important for smooth functioning. Perfect coordination and clarity will further build the image of the Club and the District. Follow fiscal discipline - transparency of accounts is a must.

ROLE OF TREASURER

- Is main signatory of all transactions of the club..
- Is the record keeper of all transactions of the club..
- Is authority of collection of all receipts of the club..
- Is authority for incurring expenses as per sanctioned budget
- Is the custodian of the assets of the club.
- Is responsible for preparation and presentation of all club accounts.
- Is responsible for audit and certification of accounts at the year end.

FIXING OF DUES

- A Budget means to know your pocket before you spend and helps in planning.
- A Budget should be prepared just before the beginning of the New Inner Wheel year, taking into consideration the tentative income and expenditure of the club.
- In fixing the annual subscription, the Club must ensure that it will cover the International Inner Wheel Capitation Fee, Association and District dues and sufficient day-to-day working expenses of the Club.
- In case you plan to increase your club dues, get it passed in the meeting.

OPENING OF BANK ACCOUNT AND APPOINTMENT OF AUDITORS

At the beginning of the year during the Incoming and Outgoing Committee Meeting a resolution is passed as to the bank in which the account of the Club will be operated and the auditors who will audit the accounts of the Club. The account should be opened in a Nationalized Bank / Co-operative Bank.

Two Accounts should be opened. 1. Club Administrative Account Fees, to be credited in this account. 2. Charity Account where the donations and amount raised for projects would be credited.

Formats given may be referred for making resolutions and sending dues to the District Treasurer

GUIDELINES FOR CLUB EDITOR

- Provide current updated information about IIW, Association, Districts and Clubs
- Enhance Inner Wheel knowledge and activities.
- Globalize the social activities of Inner Wheel in the Society by highlighting commendable service projects through print and media.
- Maintaining a close bond with the District Chairman, District E.C. members as well as Club Presidents & Secretaries so as to be in direct contact for information of the event conducted.
- Appreciation towards all who enabled to source the material and funds for the Souvenir.
- Ensure interest of readers and lead to membership growth through effective documentation and presentation of Inner Wheel activities.
- Send new items of importance connected with Club Projects and events for publication in Club / District Bulletins and local newspapers.
- Work in close co-operation with the District Editor and take a keen interest in District publication by sending articles and advertisement for publications. Send reports of Club activities and photographs of publication.
- Keep records, history, Photographs, Press Cuttings of Club's activities and any other items which may help to enrich the history and achievements of the club.
- Inform Club members about personal details, important Club events during the meeting.
- Provide geographical, historical and cultural backgrounds of their corresponding link area at the time of regular Club Meetings.



- Prepare and release the Club Roster.
- Highlight the winning entries of competition held at Club and District level.
- Messages, Charter presentation of new clubs, Club installations, outstanding club projects, upcoming events and other important news about District, Association and International should be highlighted.
- Publication: In consultation with the District Chairman, the District Editor must send reports of outstanding projects and activities of the District along with photographs to International Inner Wheel for publication in IIW Newsletter. IIW Newsletter is released twice a year so all information must be sent by the end of August and then by the end of February for timely publication. Please instruct clubs not to send project reports directly to IIW. It is the responsibility of Editor to exploit all avenues to project Inner Wheel activities to the World. The most important thing to remember is that we must explain to one and all, that -- All Communication must pass through the proper Channel. From:

CLUB >>> DISTRICT >>> ASSOCIATION >>> INTERNATIONAL

- The characteristics of a good Editor can be summed up in '7Cs'
- Clear Vision: What and how she wants to convey through the publications.
- Command over the language of communication: Vocabulary, Grammar, Documentation, Presentation skill, Proof reading.
- Creative Mind: Think of new ways to bring out the same things to make it more attractive and appealing.
- Convincing power: Strongly needed to collect Advertisement from people.
- Cool headedness: At times when things go haywire to keep cool headed till the publication is released this is very important.
- Concern: For knowledge and correct information.
- Computer Savvy: Must have knowledge of computer for fast communication and e-publications.

Club Editors are requested to print a Monthly Bulletin in the form of circular giving details of the Agenda, Minutes of the past meeting, forthcoming meetings and events, District, National and International Inner Wheel information, projects, activities, greetings, words of wisdom, useful hints / tips, family news and all.

INTERNATIONAL SERVICE ORGANISER (ISO) AMBASSADOR OF FRIENDSHIP

International Service Organizer (I.S.O.) in true words is the Ambassador of Friendship. Inner Wheel binds us with Friendship and Service. Friendship is the key of happiness in life. Our Organization, Inner Wheel is a service oriented Organization. We aim to provide service to the Society in a collective manner. Friendship is the platform on which all service oriented projects can be built up. The ISO plays a very important role in developing friendship at Club level, District level and beyond. Her essence lies in building understanding amongst members of Inner Wheel, helping them to get to know one another for ultimate realization of Inner Wheel objectives and goals.



GUIDELINES FOR CLUB ISO

The Club ISO shall perform the following duties:

- First of all prepare your Bio data (your hometown, date of joining Inner Wheel, hobbies etc.) Some historical importance of your hometown, geographical conditions, how to reach, nearby tourist destination, handicrafts, local industries and send it to other District ISO's, or clubs within the country and abroad.
- Float competitions of interest thus bringing members of the Districts closer and try to declare the results at the time of Conference or other District events so that members get importance and are recognized. It gives strength and confidence to the members.
- Keep in touch with District International Service Organizer who will arrange to get Indian and Foreign Link Clubs for the Club.
- The ISO must correspond with Link Clubs at home and attend promptly to all letters received from other Clubs and Districts in India.
- Correspond with Link Clubs abroad and attend promptly to all letters received from them.
- Exchange National Festival Greetings with Foreign and Indian Link Clubs.
- Send, if possible, a gift of a handicraft or any other item of typical Indian workmanship to Link Clubs in foreign countries.
- Send copies of Club Souvenirs and Bulletins to Indian and Foreign Link Clubs.
- Provide detail of Club Meetings, address etc., of Foreign Clubs, which Member of your club are likely to visit.
- Co-ordinate your work with the District International Service Organiser and keep an active interest in the international affairs.
- Arrange at least two or three Club Programmes in the year to which you invite students and visitors from abroad to speak on their local customs, culture and ways of life etc.
- Make proper arrangements to welcome and extend hospitality to Members of the Inner Wheel Club, visiting your Club / Town from abroad.
- Organize Inter District visits for members.
- Exchange Club bannerettes with ISO's of other Clubs

FILES TO BE MAINTAINED BY EXECUTIVE MEMBERS

Club President

- Files containing Correspondence with (i) Association and IIW (ii) District Executive (iii) Other Clubs
- List of members with names, addresses, phone no., email, birth dates and wedding anniversaries. Project file, if any
- Photo album (if you have one).
- Original Charter
- Club Seal

Club Secretary

- Attendance register of General Body Meeting
- Attendance register of Executive Meeting
- Minute Book of General Body Meeting
- Minute Book of Executive Meeting
- Membership Form File.
- Correspondence with: (I) District Executives (ii) Different Clubs and (III) From Association and IIW (if any)

Club Treasurer

- A file of six monthly statement of account and balance sheet of every year.
- Passbook of both accounts
- Slip book-cheque book of both accounts
- Receipt book
- Voucher book
- Ledger book
- Detailed statements of accounts to be brought up to date on my visit.
- All Resolutions - For opening / transferring bank accounts, for appointing auditors.

Club ISO

Correspondence file with letters / greeting cards to:

- Other clubs in our District
- Link Clubs / Other Clubs outside our District.
- Other Districts from abroad.
- Xerox copy of your LETTER, which you write to others.

Club Editor, If Any

- File of correspondence with all the Club in the District.
- File or scrap book of paper cuttings of Club news published in newspaper Photo Album.
- Xerox copy of your letter, which you send to others.

REPORTING GUIDELINES FOR THE YEAR 2021-22

- Reports on account of District Conference and District Assembly should be sent to the District Chairman and the District Treasurer within ONE month by the club hosting the event.
- Report of District Rally / District Seminar / Inter-City Meet should be sent to the Rally / Inter-City Meet Chairman with a copy to the District Chairman within ONE month by the club hosting the event.
- A very brief report (**SEMI ANNUAL REPORT**) of the projects undertaken from 1st July 2021 to 30th November 2021 in one A4 size paper with only one good photograph of each project preferably with club banner should be sent to District Chairman and District Secretary and District Editor before 5th December 2021. It should be an abridged report in **NOT MORE THAN ONE A4 SIZE PAPER with ONE PHOTOGRAPH OF EACH PROJECT IN A SEPARATE A4 SIZE PAPER.**
- **FORMAT FOR SEMI-ANNUAL REPORT :**
(FROM 1ST JULY TO 30TH NOVEMBER 2021)

Sl.No.	Date	Project Undertaken	Project Details (in two lines)

- Another report (**ANNUAL REPORT**) of the projects undertaken from 1st July 2021 to 30th May 2022 should be sent to District Chairman and District Secretary and District Editor before 5th June 2022 in the format shown below.

FORMAT FOR ANNUAL REPORT : (1ST July 2021 TO 30TH May 2022)

1. Name of the Club :
2. Total no. of General Meetings :
3. Total no. of Executive Meetings :
4. No. of new members inducted :



5. No. of members lost :
 6. Imp Days Celebrated :
 7. Attendance at District Assembly :
 8. Attendance at District Conference :
 9. Major Project :
 10. Innovative Project :
 11. Seven Verticals of SHEROES (how many) :
 12. Any new club Sponsored :
 13. Joint Project within the District with another Club :
 14. Joint Project with the Club of another District :
15. Project Completion Chart :

Sl. No.	Date	Project Name	No. of Beneficiaries	Amount Spent	Members Present	Any other Partner

Attach the project photographs **ONE PHOTO FOR ONE PROJECT.**

For points 6, 9, 10, 11, 13 & 14 if your answer is yes then please give a brief report of the work done under these in separate sheet.

SAMPLE AGENDAS FOR MEETINGS

AGENDA - CLUB EXECUTIVE COMMITTEE MEETING

- | | |
|--|--|
| 1. Meeting called to order | By President |
| 2. Inner Wheel Prayer | By Secretary |
| 3. Welcome | By President |
| 4. Apologies, if any | By Secretary |
| 5. Reading and Confirmation of the minutes of the last E.C.Meeting | By Secretary |
| Proposed by : | By member present in last meeting. |
| Seconded by: | |
| 6. Matter arising from the minutes | By Secretary |
| 7. Correspondence received from Club/District/ Association/IIW | By President / Secretary
By Treasurer / I.S.0 |
| 8. Finance | By Treasurer |
| 9. Planning of Club activities for the coming month, | By Secretary |
| 10. Any other matters with the permission of the chair. | |
| 11. Vote of Thanks | By Vice President / Secretary |
| 12. National Anthem. | |
| 13. Meeting adjourned | By President |

AGENDA - GENERAL BODY MEETING

- | | |
|---|------------------------------------|
| 1. Meeting called to order | By President |
| 2. Inner Wheel Prayer | By Secretary |
| 3. Welcome | By President |
| 4. Apology of absence | By Secretary |
| 5. Attendance (Total number of Members ____, Members present ____, %__). | By Secretary |
| 6. Birthday and Wedding Anniversary Greetings. | By Secretary |
| 7. Induction of New Members. (Optional) | By President. |
| 8. To read the Minutes of the last General Body Meeting. | By Secretary |
| 9. Matter arising out of the Minutes and confirmation of Minutes. | |
| Proposed by : | By member present in last meeting. |
| Seconded by: | |
| 10. Important resolutions and decisions of the Executive Meeting, if any. | By Secretary |



11. Correspondence –
 - (a) President
 - (b) Secretary
 - (c) Treasurer
 - (d) ISO
 - (e) Editor
12. Treasurer's Report.
13. Reports of the Projects (Attendance for Projects must be maintained) By Secretary
14. Planning Project Report
15. Announcements of next General Body Meeting and Projects in the coming Months.
Any other announcements e.g., District Events.
16. Program at Club level
 - (a) Introduction of Speaker
 - (b) Welcome the Speaker
 - (c) Program
17. Vote of Thanks. By Vice President/Secretary
18. National Anthem.
19. Meeting adjourned.

AGENDA - INSTALLATION CEREMONY

1. Escorting the dignitaries to the dais
2. Offering the collar to club president By Outgoing Secretary
3. Meeting called to order By Outgoing President
4. Inner wheel prayer By Outgoing Secretary
5. Welcome speech By Outgoing President
6. Floral welcome By any member
7. Introduction of installing officer By any member
8. Year gone by, with activity report for the year By Outgoing Secretary
9. Installation of incoming president and her team
10. Acceptance speech By Incoming President
11. Induction of new members, felicitations, greetings, help to the needy. By Incoming President
12. Release of club bulletin
13. Speech by installing officer
14. Presentation of memento By Incoming President
14. Vote of thanks By Incoming Vice President/Secretary
15. National Anthem
15. Meeting adjourned By President

TENTATIVE SCHEDULE OF DISTRICT CHAIRMAN'S OFFICIAL CLUB VISIT

SL. NO	CLUB	DATE
1.	IWC DURGAPUR	24 TH SEPTEMBER 2021
2.	IWC ASANSOL	25 TH SEPTEMBER 2021
3.	IWC ASANSOL GREATER	25 TH SEPTEMBER 2021
4.	IWC KARIMGANJ	26 TH SEPTEMBER 2021
5.	IWC HAILAKANDI	27 TH SEPTEMBER 2021
6.	IWC SILCHAR	27 TH SEPTEMBER 2021
7.	IWC SILCHAR TITANS	28 TH SEPTEMBER 2021
8.	IWC GUWAHATI	29 TH SEPTEMBER 2021
9.	IWC GUWAHATI EAST	29 TH SEPTEMBER 2021
10.	IWC GUWAHATI WEST	29 TH SEPTEMBER 2021
11.	IWC DIMAPUR	30 TH SEPTEMBER 2021
12.	IWC BONGAIGAON	1 ST OCTOBER 2021
13.	IWC SILIGURI	3 RD OCTOBER 2021
14.	IWC SILIGURI MIDTOWN	4 TH OCTOBER 2021
15.	IWC DARJEELING	7 TH OCTOBER 2021
16.	IWC TINSUKIA	12 TH NOVEMBER 2021
17.	IWC TINSUKIA MITRA	13 TH NOVEMBER 2021
18.	IWC DULIAJAN	14 TH NOVEMBER 2021
19.	IWC DIBRUGARH	15 TH NOVEMBER 2021
20.	IWC JORHAT	16 TH NOVEMBER 2021
21.	IWC TEZPUR	17 TH NOVEMBER 2021
22.	IWC SHILLONG	18 TH NOVEMBER 2021
23.	IWC PINE CITY SHILLONG	18 TH NOVEMBER 2021
24.	IWC SILIGURI UTTORAYON DIVA	20 TH NOVEMBER 2021
25.	IWC SILIGURI UTTORAYON SAVVY	21 ST NOVEMBER 2021
26.	IWC SILIGURI UTTORAYON AURA	22 ND NOVEMBER 2021
27.	IWC SILIGURI UTTORAYON	23 RD NOVEMBER 2021
28.	IWC MALDA	24 TH NOVEMBER 2021
29.	IWC SHANTINIKETAN	25 TH NOVEMBER 2021
30.	IWC GANGTOK	28 TH NOVEMBER 2021
31.	IWC GANGTOK ORCHID	30 TH NOVEMBER 2021

*Seeing the current Pandemic situation, there may be changes in the dates which by now we all have learnt to live with.



AGENDA FOR DISTRICT CHAIRMAN'S VISIT (CLUB ASSEMBLY)

1. Welcome by the President.
2. Lightening the lamp.
3. Offering collars.
4. Meeting called to order.
5. Inner Wheel prayer.
6. President speech.
7. Secretary report.
8. Induction of new members.
9. Chairman's introduction.
10. Self introduction of members.
11. Meeting handed over to Chairman.
12. Release of bulletin.
13. Vote of thanks.
14. National Anthem.

AGENDA - DISTRICT CHAIRMAN'S VISIT (if public meeting is held)

- | | |
|---|-----------------------------|
| 01. Escorting the dignitaries to the dais | |
| 02. Offering the collar to the
Club president | By Secretary |
| 03. Offering the collar to the
District chairman | By Dist E.C. Member Present |
| 04. Meeting called to order | By Club President |
| 05. Inner wheel prayer | By Club Secretary |
| 06. Welcome speech | By Club President |
| 07. Floral welcome | By Club President |
| 08. Introduction of the
Dist. Chairman | By any Member |
| 09. Club activity report | By Club Secretary |
| 10. Felicitation and awards | By Club President |
| 11. Induction of new members | |
| 12. Release of club bulletin | |
| 13. Speech by district chairman | |
| 14. Vote of thanks | By Vice President/Secretary |
| 15. National anthem | |



AWARDS & APPRECIATIONS

The awards will be based on the following

• Timely sending of Dues	10
• Timely Reporting	10
• Innovative Project	10
• Bulletin	10
• Imp Days to Celebrate (any 10)	50
• Membership Growth (10% increase)	10
• Retention 100%	10
• Participation in District Conference	10
• Participation in District Assembly	10
• Quality of Reporting	10
• Seven Verticals of SHEROES	70
• Sponsoring a new Club	20
• Joint Project within the district with another Club	10
• Joint Project with the club of another District	10

Top five Clubs will be awarded with Cash prize.

Appreciations for Best Performing Club, President, Secretary, Treasurer, ISO, Editor and Club CCC will be given based on the assessment of the Award Committee.



SAMPLE FOR MINUTES (GENERAL / EXECUTIVE)

INNER WHEEL CLUB OF _____
 MINUTES OF GENERAL BODY / EXECUTIVE MEETING HELD on _____
 _____ Members Present _____ % _____.

1. Meeting was called to order by President, Mrs _____
2. Inner Wheel Prayer was recited by all
3. Welcome by President.
4. Apologies - e.g. All Executive Members were present, there was no apology. Or e.g. Mrs. _____, (Post of the member) has sent her apology.
5. Confirmation of Minutes - (of Last Meeting held on) at _____ (If there are any corrections or changes in those Minutes, mention them)
6. Matter arising out of the Minutes of last General Body Meeting. If certain changes are suggested or some discussion is held about the changes, Secretary should write about the same.
7. Correspondence received from Club, District, Association, IIW by President, Secretary, Treasurer, ISO should be conveyed to the Members.
8. Finance - Income and Expenditure should be informed to the members.
9. Projects held in Last Month - Short Description, Date, Venue, Beneficiaries, Expenditures, Sponsor's Name, Name of the Project-In-charge & Members present.
10. Any other matter with the permission of the Chair:
 - (i) Any other Resolution to be passed.
 - (ii) The matters which were missed in the previous Meetings.
 - (iii) Suggestions from Members about Projects and working skills
 - (iv) Announcement of important District Events / Elections at District Level / Association Level / IIW Level.
11. Introduction of Guest Speaker
12. Speech / Demo etc.
13. Felicitation of the Guest Speaker.
14. Greetings: Birthday, Anniversary etc
15. Vote of Thanks by Vice-President
16. Meeting adjourned.



FORMAT TO REMIT FEES TO THE DISTRICT TREASURER

Name of the Club _____

No. of Members in the previous year _____

No. of Members in the current year _____

No. of Members who have resigned in the current year _____

No. of Members inducted in the current year _____

Member's Name & Address	Active member	Honorary member	Honoured active	District dues	Assn. dues	Triennial dues	I/W dues	Total Amount

SOCIAL MEDIA ETIQUETTES

Facebook pages are a great way of publicizing your club activities. Make/join whatsapp and Facebook groups to make contacts and publicise club projects. It helps to get ideas for projects too. But we have to maintain some etiquettes while using these apps.

Whatsapp etiquette

- Do not send irrelevant forwards on I/W groups.
- Stick to projects / club programmes only.
- Good mornings, wishes, philosophical messages are only for friends and family groups. Don't send them in District/club official whatsapp groups
- During any condolence msg day..kindly don't post any other forwarded messages or project pics atleast that day as a respect to the departed soul.

Facebook etiquette

- Do not tag anyone outside the photo group in your pictures
- Don't tag even if they are things like Health messages etc. If she is a friend, she will read it, no need to tag.
- Don't put personal comments on timeline. Send messages instead. The club Facebook page is only for club activities,
- Don't share Personal stuff on club Facebook page.



INNER WHEEL ABBREVIATIONS

IIW	International Inner Wheel
IWC	Inner Wheel Club
IWD	Inner Wheel District
DISTT. CH.	District Chairman
PDC	Past District Chairman
PP	Past President
I PP	Immediate Past President
ASSN	Association
AC Member	Association Council Member
PAP	Past Association President
SEC	Secretary
Jt. SEC.	Joint Secretary
TRE.	Treasurer
VP	Vice President
IPAP	Immediate Past Association President
ISO	International Service Organizer
ESO	Extension Service Organizer
CCCC	Constitution & Credential Committee Chairman
CGR	Chairman's Group Representative
NR	National Representative
Dy. NR	Deputy National Representative
IIWR	International Inner Wheel Representative
DISTT	District
EC	Executive Committee
DC	District Committee
GB Meeting	General Body Meeting
LETS	Leader Elect Training Seminar
PETS	President Elect Training Seminar
SETS	Secretary Elect Training Seminar
CCA	Chairman Citation Award
PIIWP	Past International Inner Wheel President
PIIWBD	Past International Inner Wheel Board of Directors
IPIIWP	Immediate Past International Inner Wheel President

IMPORTANT EVENTS OF THE YEAR 2021 - 2022

CLUB OFFICERS TRAINING INSTITUTE (COTI)

Anubhooti – An Experience to Learn & Lead

4th June 2021 to 8th June 2021

DISTRICT OFFICERS TRAINING INSTITUTE (DOTI)

Ayaam – Widen Your Horizon

20th June & 21st June 2021

INSTALLATION OF ASSOCIATION PRESIDENT

LA Femme

5TH July 2021, Lucknow

ZONAL MEETS – CONFETTI

WEST ZONE MEET	DISTRICT 314	MUMBAI	28 TH & 29 TH AUGUST 2021
NORTH ZONE MEET	DISTRICT 308	CHANDIGARH	2 ND & 3 RD OCTOBER 2021
EAST ZONE MEET	DISTRICT 329	KOLKATA	22 ND & 23 RD OCTOBER 2021
SOUTH ZONE MEET	DISTRICT 323	CHENNAI	30 TH & 31 ST OCTOBER 2021

TRIENNIAL CONFERENCE

11TH – 13TH FEBRUARY 2022 IN VARANASI

DISTRICT CONFERENCE

25TH & 26TH DECEMBER 2021 IN SILIGURI

HOST CLUB : IWC GANGTOK

INTERCITY MEET

ZONE 1 – HOST CLUB IWC ASANSOL

ZONE 2 – HOST CLUB IWC SILIGURI

ZONE 3 – HOST CLUB IWC SHILLONG

ZONE 4 – HOST CLUB IWC DIBRUGARH

ZONE 5 – HOST CLUB IWC JORHAT

ZONE 6 – HOST CLUB IWC SILCHAR

IMPORTANT DAYS

1 st July	:	Doctor's Day
1st August	:	Friendship Day
1st to 7th August	:	World Breast Feeding Week
15th August	:	Independence Day
5th September	:	Teacher's Day
8th September	:	International Literacy Day
21st September	:	International Peace Day
26th September	:	Day of the Deaf
29th September	:	World Heart Day
1st October	:	International Day for Older Person / International Day for the Disabled
10th October	:	World Mental Health Day
15th October	:	World White Cane Day (guiding the Blind)
20th October	:	World Osteoporosis Day
14th November	:	Children's Day (India); World Diabetes Day
14th to 20th Nov	:	Child Rights Week /National Book Week
15th to 21st Nov	:	World New Born Week
1 st December	:	International Aids Day
14 th December	:	National Energy Conservation Day
10th January	:	International Inner Wheel Day
12th January	:	National Youth Day
24th January	:	National Girl Child Day
26th January	:	Republic Day
8th March	:	International Women's Day
15th March	:	World Consumer Day
20 th March	:	International Day of Happiness
22nd March	:	World Day for Water
24 th March	:	World Tuberculosis Day
7th April	:	World Health Day
11th April	:	National Safe Motherhood Day
22nd April	:	Earth Day
12 th May	:	International Nurse Day
15th May	:	International Day of the Family
31st May	:	World "No Tobacco Day"
5th June	:	World Environment Day
14 th June	:	World Blood Donor's Day
21 st June	:	World Yoga Day

HONOR OF OUR COUNTRY

International Inner Wheel President

1986 – 87	Minna Kapur
1993 – 94	Anita Agarwal
2007 – 08	Kamala Ramkrishnan
2010 – 11	Dr. Pallavi Shah
2014 – 15	Abha Gupta
2017 – 18	Kapila Gupta
2020 – 21	Dr. Bina Vyas

IIW Treasurer

2013 – 14	Dr.Kapila Gupta
2014 – 15	Dr.Kapila Gupta
2015 – 16	Dr. Kapila Gupta
2018 – 19	Azhagu Annamalai
2021 – 22	Sarita Lunani

IIW Board Directors

1995 – 96	Abha Gupta
1996 – 97	Vimla Abraham
1997 – 98	Abha Gupta
2000 – 01	Shashi Gupta
2001 – 02	Renu Balaji
2002 – 03	Kamala Ramakrishnan
2003 – 04	GulnarMarfatia
2005 – 06	Roshan E Chindhy
2008 – 09	Dr. Pallavi Shah
2019 – 2020	Patricia Hilton
2021 – 2022	Mamta Gupta

THE MARGARETTE GOLDING AWARD

An award created in the name of Margarett Golding for the highly commendable personal service through Inner Wheel or in the community. The very first Margarett Golding Award was presented to Margarett Palmer, Administrator/Secretary of International Inner Wheel by the then IIW President Carole Buchanan in Chester, England.

Note: Applications can be sent for the Margarett Golding Award. Please refer to IIW website.

RECEIPT OF MARGARETT GOLDING AWARD FROM INDIA -

2003-04	Mrs Vijaytailavate, District 313
2005-06	PAP Mrs Raksha Mehta, District 314
2010-11	Mrs Chitra Ghosh, District 329
2013-14	PIIWP Mrs Minna Kapur, District 301
2013-14	PAP Mrs Mano Bhaktavatsalam, District 323
2014-15	PDC Mrs Sudha Gupta, District 301
2017-18	PDC Mrs Krishna Sagar, District 308
2018-19	PAP Mrs. Pushpa Suryamurti, District 314
2019-20	PIIWP Mrs. Abha Gupta, District 301
2019 – 20	PDC Mrs. Sunita Deodhar, District 314
2019 – 20	Mrs. Nagamma Keshav Murthi, District 316
2020 – 21	Dr. Vinodini Pradhan, District 314
2020 – 21	PDC Mrs Smita Shirgaonkar, District 317
2020 – 21	PDC Mrs Harnam Kochar, District 309
2020 – 21	PDC Mrs. Meera Panjwani, District 306

CALENDAR 2021-22

JULY 2021

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2022

SUN	MON	TUE	WED	THU	FRI	SAT
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



**ASSOCIATION OF INNER WHEEL CLUBS IN INDIA
INCOMING CHAIRMAN'S INSTITUTE 2021**



**INNER WHEEL DISTRICT 324
DISTRICT EXECUTIVE COMMITTEE
2021-22**

