

INNER WHEEL DISTRICT-324



International Inner Wheel
100th Committee
Manchester 2024



TRISH DOUGLAS
IIW President



PREETI GUGNANI
Association President



GEETA SARIN
District Chairman

**DISTRICT DIRECTORY
CENTENARY 2023-24**

INNER WHEEL PRAYER

- I Instil in us 'O' Lord, the true meaning of friendship
N Never let us forget that we are all thy children
N Not withstanding the difference in our Culture & Creeds
E Endow us with a desire to serve our fellow men
R Remembering that we, too, often need help,
W Whenever or wherever the need for service arises
H Help us to be ready to serve
E Endeavouring to make our badge of Inner Wheel worthwhile
E Ensuring that we have not
L Lived in vain

इनरव्हील प्रार्थना

मित्रभाव के सत्य अर्थ को हम सब में, हे ईश्वर भर दो ।
हम सब ही है तेरे बालक भूलें ना यह इतना कर दो ॥
धर्म और संस्कृति भेदों को मन में नहीं स्थान रहे ॥
सभी मानवों की सेवा का हमें सदा ध्यान रहे ॥
आवश्यकता हमें मददकी हो सकती है याद रहे ।
सेवा करने की जरूरतें जब कहीं भी आन पड़ें ॥
सेवा करने की सब जन की तत्पर हम सब डटे रहें ॥
इनरव्हील की शान बढ़ायें यह वर हमें प्रदान करो ॥
मानव जीवन व्यर्थ न जाये प्रभु यह कृपा प्रदान करो ॥





DISTRICT DIRECTORY 2023-24 Inner Wheel District 324

OBJECTIVES OF INNER WHEEL
To Promote True Friendship
To encourage the ideals of Personal Service
To Foster International Understanding

PERSONAL MEMORANDA

Name _____

Club _____

Designation _____

Address _____

📞 _____

✉ _____

Visit the Official Websites:

International Inner Wheel - www.internationalinnerwheel.org

Association In India - www.innerwheelindia.com



STRONG WOMEN STRONGER WORLD

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Editors Note

Women are powerful only if they realize their worth and accept it themselves before others can. If you do not respect yourself, how can you expect anyone else to respect you. Empower yourself with knowledge, and everything will automatically fall into place. Inner wheel is one such place where you get to learn and grow. My journey in Inner Wheel started with the intention of making friends. I have friends from all over the world, from all age groups and from varied cultures. This beautiful organization has given me the path to serving mankind at the grassroots level and growing into a better human being. It has empowered me with a higher level of confidence in dealing with different situations and people. It has pushed me to come out of my comfort zone and learn the technologies of the modern world and upgrade myself.



As women, we care for everyone and everything around us. We dare to come out and stand up for the rights of the under privileged. We share our love, resources, and time with those who need us. That way, we can work wonders. The I/W theme and goals given by our association president Surjit Kaur go hand in hand in empowering women and serving society at large. My year as a district editor was extremely fruitful. I received continuous guidance from our district chairman, Kakoli Chowdhary, and past district chairman Amita Mundra. I am thankful to all the club editors for working side by side with me. They were always very prompt in sending all information as and when asked. I am thankful to our DC 2023-24 Geeta Sarin for helping me in compiling the district directory.

I hope this directory will be your guide throughout the year 2023-24.

Long live Inner Wheel
 Long live district 324
 Yours in friendship and service
 Manisha Garg
 District Editor
 2022-23



International Inner Wheel
 100th Convention
 Manchester 2024

FOUNDER OF INNER WHEEL-THE VISIONARY

Mrs. Margarette Oliver Golding

The Candle that lit the Flame of Inner Wheel

Mrs. Oliver Golding (Anne Margarette Owen) in 1923 took first step to form an Organization, which is today considered as one of the largest organizations of women in the world. Mrs. Oliver Golding the wife of a Manchester Rotarian, was born of Welsh parentage at Hey Brecon. She was trained as a nurse and had served during the First World War. This triggered off a deep desire to help all ailing, deprived humanity. She was an extremely capable business woman and a great philanthropist; her chief social interest being the Manchester Girls' Orphanage and Ancoats Hospital, for which the Inner Wheel of Manchester provided and furnished a mortuary chapel. She also did a great deal for the Girl Guide Movement, in which she held the Office of the Commissioner.



The wives of Rotarians in Great Britain and Ireland worked together with their husbands to help them in their projects and social service. As a result, the wives became acquainted with the projects and the friendship, which resulted in the club formation. In 1924 Mrs. Oliver started the First Inner Wheel Club at Manchester in England.

She formed, directly and personally, numerous Clubs and several Districts and her inspiration is remembered to this day, she successfully achieved even harder task in persuading Members to look beyond their local concerns and become part of a greater whole and serve the Society. She was versatile and dedicated.

Here was a vital personality combined with a clear brain and the ability to convey ideals to others. She was an excellent speaker and had a lively sense of humour which enriched her words. Nature has bestowed her with gift of inspiring friendship and devotion. Her greatest attribute was courage and courage was what Inner Wheel needed in the beginning. Inner Wheel was firmly established during her lifetime upon the path which it was to follow thereafter.

From the carefully preserved minutes, we come to know that 27 members were present for the first inaugural meeting of the first Inner Wheel Club in the world. The objects were clearly defined as Friendship and Service.

Her passing away on May 2nd 1939 was grievous and untimely end to a life devoted to the service of others.

This Lady lit the Candle....Let us keep it glowing....

ABOUT INNER WHEEL

Inner Wheel, a 100% women's organization, is essentially a grass root level organization with most of its service efforts being carried out at the club level. The District, the Association and the international structure are designed to support the clubs and help them provide more service in their communities and beyond that.

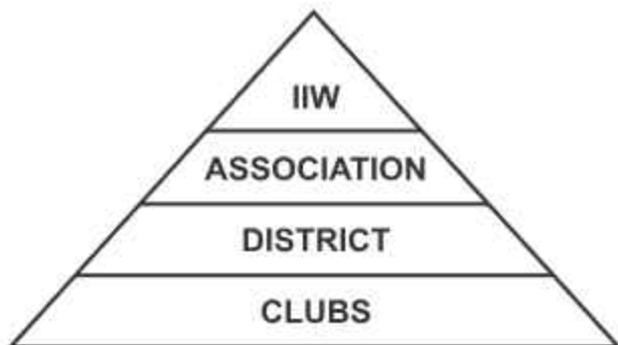
Clubs : Women folk, generally related to past or present Rotary / Inner Wheel members, are the members of Inner Wheel Clubs which belong to the global organization - International Inner Wheel. The club President is the leader of the club. Each club elects its own officers and enjoys considerable autonomy within the framework of Inner Wheel Constitution and Bye-laws.

Districts: Groups of clubs are clubbed into Districts. In the Association of Inner Wheel Clubs in India, there are 27 Districts, each led by a District Chairman.

Association : Districts together in a country or countries form an Association headed by Association President.

International Inner Wheel (IIW) : IIW, the apex of the organization, with its headquarters in Manchester, U.K., has IIW President as it's supreme leader.

HIERARCHY OF INNER WHEEL



HISTORY OF INTERNATIONAL INNER WHEEL & INNER WHEEL IN INDIA

- The First Inner Wheel Club of the world – The Manchester Club (England) – was born on the 10th January 1924. This day is observed as the Inner Wheel Day.
- Mrs Margarette Oliver Golding founded the organisation
- The inaugural meeting was held in Manchester on 15th Nov. 1923, attended by 27 members.
- The First Inner Wheel District No. 5 (England) was born in 1928.
- The First overseas Club was born in Ballarat, Australia in 1931.
- The First overseas Inner Wheel District – The Netherlands District, was formed in 1948. Later the same was numbered as District 26.
- On 6th May 1934 the Association of Inner Wheel Clubs in Great Britain and Ireland came into existence.
- In 1967, International Inner Wheel was formed. The First Conference was held at Brighton and Mrs. L. Weightman became the First President of International Inner Wheel
- The First IIW Convention was held at The Hague, Netherlands.
- In 1936 it was decided to mark the occasion of a Club's formation by granting a Certificate of Membership which is now called "Charter".
- The First Club in India, Inner Wheel Club of Ahmedabad was formed in 1955.
- Mrs. Minnie Camma was the Charter President of Inner Wheel Club of Ahmedabad and the First Club President of India.
- The First Inner Wheel District in India was formed in 1965. The District at First was numbered 75 and later as District 305.
- Mrs. Malati Rana was appointed the First IIW Representative in 1968.
- The Association of Inner Wheel Clubs in India and Sri Lanka was born in 1976. Mrs. Raksha Mehta was the First President of the Association.
- IIW Presidents from India :
Our Country's Jewels :
Minna Kapur: 1986-1987
Anita Aggarwal: 1993-1994
Kamala Ramkrishnan: 2007-2008
Dr. Pallavi Shah: 2010-2011
Abha Gupta: 2014-2015
Dr. Kapila Gupta: 2017-18
Dr Bina Vyas: 2020-21
- The First Conference of the Association was held in the year 1977 in Mumbai.
- Sri Lanka and Bangladesh are no more in the Association of Inner Wheel Clubs in India.
- Our District 324 came into origin in 1992-93 with 10 clubs. Originally the clubs of present IWD 324 was under District 329.
- Mrs Purabi Roy from IWC Asansol was the Charter District Chairman. Her theme was 'Understanding'.
- IWD 324 is spreaded across entire North East India & parts of West Bengal.
- Presently IWD 324 is going strong with 37 clubs and 1050 members.

IIW THEME 2023-24



INTERNATIONAL INNER WHEEL THEME

Shine a Light Inner Wheel 2023-2024

"Shine a Light" IIW Theme is given by IIW President Trish Douglas. An action goal for 'Shine a Light' is to support mental health and well being by providing support and resources for those struggling with mental health issues and promote a culture of self-care, empathy and compassion.

'Project Brighten Lives' – A centenary project to celebrate 100-years of Inner Wheel.

International Inner Wheel President

IIW PRESIDENT, 2023-24

Name: **Trish Douglas**

Club: Montrose

District: 1

Country: GB&I

Approx members: 11,900



As a successful hotelier for over 30 years, I would describe myself as a people person with a caring attitude. My 34 years membership of Inner Wheel have taught me how important these qualities are. I lead from the front yet firmly believe in teamwork in Inner Wheel as in business. Inner Wheel has given me many positive experiences, especially through my involvement in International Service - my absolute passion. I was delighted to be invited to join the Committee organising the new IIW Covid 19 Charity.

The unprecedented worldwide pandemic with its many restrictions has only served to underline how important our ideals of personal service are.

Working together in friendship and with International Understanding we have, through the dedication, kindness and generosity of members proved that Together We Can. Indeed, our first virtual International Inner Wheel Convention demonstrated our commitment to Lead the Change, encouraging us to embrace the three-year social project for the empowerment of women and girls everywhere, Strong Women, Stronger World.

In 1924, 27 forward thinking, determined, dedicated ladies wishing to serve, were inspired to found our great organisation. With that same determination, dedication and ambition I will be inspired to pick up the baton and move resolutely towards an inviting new century of Inner Wheel.

Present Office

N/A

Past Offices Held in Inner Wheel

Club President	1997/98, 2007/08
Club Vice President	1996/97, 2006/07
Club International Overseas Service Organiser	1995/96
District Chairman	2003/04
District Vice Chairman	2002/03
District 2nd Vice Chairman	2001/02
Extension Chairman or Organiser	2004/05
Chairman International Overseas Committee	1997/98, 1998/99, 1999/00
National Association President	2015/16
National Association Vice President	2014/15
National Association Council Member	2008/09, 2009/10, 2010/11
National Association International Service Chairman/Organiser	2011/12, 2012/13, 2013/14
National Representative	2016/17
International Inner Wheel Board Director	2018/19, 2020/21

International Inner Wheel President

Trish Douglas

IIW PRESIDENT, 2023-24



My Dear Friends,

It is with a great sense of honour that I take over the role of International Inner Wheel President for our Centennial Year, a year in which, with your help, we can 'Shine a Light' on all the amazing work that we do in the name of Inner Wheel around the world.

I chose 'Shine a Light' because sometimes the light does not 'Shine' on all the marvellous projects we are involved in, this past year we have been asked to 'Work Wonders' now we have to 'Shine a Light' on all the work wonders we have done and will be doing in this very special year ahead.

An action goal for 'Shine a Light' - Support mental health and well being. The action goal is to raise awareness about mental health, provide support and resources for those struggling with mental health issues and promote a culture of self-care, empathy and compassion.

'Project Brighten Lives' - A centenary project to celebrate 100 years of Inner Wheel. An environmental project to fit with the resources of clubs or districts - 'Shine a Light' on improving public areas for community enjoyment; raising money to refresh or rebuild community facilities (money can be raised by clubs and districts to fund larger projects such as these) Simple projects to 'Shine a Light' on providing and maintaining gardens for public use or for enjoyment of residents in retirement homes, I'm sure all of us have a retirement home in our town, or a YMCA garden that needs refreshed, let us all 'Brighten Lives'.

In some countries Inner Wheel could 'Shine a Light' on school projects, ie planting trees, this helps our environment as our climate is changing rapidly- from unseasonal heatwaves and torrential rain to extreme floods, storms, wildfires and prolonged droughts.

My dear fellow members I wish you all well in this our Centennial Year, I know that you will all 'Shine a Light' throughout the world in the name of our wonderful organisation - Inner Wheel!

My love to you all,

Trish x

ASSOCIATION PRESIDENT

Preeti Gugnani

ASSOCIATION PRESIDENT, 2023-24



Preeti Gugnani is an educationist, entrepreneur and social service worker. She started and successfully runs the Scholars Rosary Group of Schools in Rohtak, Haryana. Preeti was born and brought up in Delhi and holds a B.Sc. (Hons.), B.Ed. and an M.A. in Sociology. Just a few years after her marriage, her husband passed away in a tragic accident leaving behind one 5-year old daughter. Despite this deep setback, she felt very strongly about focusing her energy on being able to provide quality education with holistic development for young children in smaller cities of India. Keeping this in mind, she established **Scholars Rosary school in Rohtak, Haryana.** The school was built with the mission of transforming the current educational system and providing life skills required to build citizens with the highest moral values for the country. In 2003, the school began with only 100 kindergarten and primary school children. Today, Scholars Rosary Senior Secondary School has four branches with over 5,000 children and more than 200 teachers.

Throughout her journey, the strongest pillars have been her daughter Ishita, she is a lawyer certified by the Delhi Bar Council & also has a doctorate in law (J.D.) from the Indiana University Maurer School of Law, U.S.A. Her son-in-law, Shaurya Saran, hails from a well reputed exporter family from Moradabad. Shaurya is actively managing the metal and handicrafts export business.

She served as the **District Chairman of Inner Wheel for 2018-19** and conceptualized a signature project, titled "Asmita- The Empowered" wherein she reached out to over 5,000 girls in over 50 village schools for a talk on a importance of menstrual hygiene and installed over 500 sanitary napkin vending machines, built 10 Asmita Vocational Centres for women in Delhi NCR. Built multimedia centre "Chiraag" for blind children at the **National Association for Blind, R.K. Puram & residential block "Anuraag" for specially and differently-abled children at Muskaan NGO, Vasant Kunj Delhi.** Preeti has been a recipient of countless awards. She has received numerous awards in Inner

Wheel; in the District Assembly – **BEST ISO in 2002, BEST TREASURER in 2003, BEST SECRETARY in 2004 & Outstanding President.** She won the **BEST TREASURER** award by Association Treasurer in 2015 when she was the District Treasurer.

In the world outside, She has been awarded;

- **The Renowned Educationist award by Dainik Bhaskar** consecutively for 3 years
- **The Best Woman Entrepreneur** by KalpTaru women's organization 2008
- **The Rotary Service Award** for exemplary community service 2017.
- **The Elite woman of the year 2018-19** by Elite Magazine India
- **The Best Woman Entrepreneur Award 2018** by Brij Kala Kendra, the oldest cultural

organisation.

- **The Tejaswini Award 2018-19** by National President Of Association Of Inner Wheel in India
- **ASSOCHAM – Women Achievers Award** Awarded at the ceremony by Union Minister Mrs. Smriti Irani. Inspiring Women Achiever of the year (Education & Social Sector).
- She was also featured in Dainik Bhaskar's publication list of 10 revolutionary educationists of Haryana titled "**Changing the World Through Education**".
- **Times Excellence 2021** honor for outstanding achievements in the field of education & Service by Times Group India
- **CV Radhakrishnan "Drona" award** by Doctors Association Haryana Harobgyn on 5th sep 21 Teachers Day.
- For being **Exemplary Covid- 19 Pandemic Eduleader** by **Education World & Fliplearn** in School of Eminence awards.
- **Life Time Achievement Award** for Social Service Endeavors by **Rotary International District 3011**.
- **IMT's Excellence in Education Award** for The Educationist of the Year in 2022 Preeti is also a stalwart member of Rotary International and a Paul Harris Fellow since 2016-17 and Major Donor Level I.

In 2022-23 she served as the **Association Vice President** and attended all the Association Executive & Council Meetings plus all the zonal meets and national events.

Her Irrevocable commitment to Inner Wheel and to societal change have seen her rise through the ranks over the years to become the **Association President & National Representative** today where she has a chance to make a greater impact in society.



International Inner Wheel
19th Convention
Vancouver 2024

ASSOCIATION PRESIDENT'S MESSAGE

Preeti Gugnani

ASSOCIATION PRESIDENT, 2023-24



"Just as a spring breeze awakens tender new shoots of green, sincere encouragement can thaw a frozen heart and instill courage. It is the most powerful means to rejuvenate the human spirit."—Daisaku Ikeda

Dear District Leader

Heartly Congratulations for taking up the reigns as CENTENNIAL CHAIRMAN of your esteemed District for this milestone year 2023-24.

Accept my warm wishes as you prepare to take up the responsibilities and challenges of your highest office at district level. This year, let us challenge ourselves to do more such projects and programs that have national reach and impact.

“डर मुझे भी लगा फांसला देख कर, पर मैं बढ़ता गया रास्ता देख कर,

खुद ब खुद मेरे नज़दीक आती गई मेरी मंज़िल मेरा हौंसला देख कर।”

A pyramid isn't built from the top down. The apex is attained only by laying strong foundation stones, one by one. The same is true of achieving a lofty objective. The crucial thing is to lay the first stone or to take the first step....I feel delighted to add to the foundation of your lofty objectives a sincere prayer & blessings of Lord Ganesha - To give you a clear & concise beginning illuminating your path of service above self

वक्रतुण्ड महाकाय सूर्यकोटि समप्रभः | निर्विघ्नं कुरु मे देव सर्वं कार्यं सर्वदा ||

My Dear Champion, lead with Centennial vision & goals and remember that one is courage & other is focus which we have to continue living with to be victorious & happy. Let's build a smart Inner Wheel by Tech-Empowering each member, Ignite Literacy as Inner Wheel India Mission and with wings of Education Empower Girls to Enrich our Nation. Courage, strength and wisdom wells up in those who consciously take on everything as the protagonist and achieve their goals. Unlimited wisdom and ardent resolve arise from a sense of responsibility.

Let us all be the Trailblazers of peace & growth in our society and make the torch of Inner Wheel shine bright with your star performance this year.

Wish you a stupendous year shining with your brilliant achievements.

Best wishes & Regards



A century of service, a legacy of impact.

Preeti Gugnani

Association President, Block 2023-24
Association of Inner Wheel Clubs in India

DISTRICT CHAIRMAN 2023-24

Geeta Sarin

DISTRICT CHAIRMAN, 2023-24



Geeta Sarin hails from Inner Wheel Club of Shillong. A stalwart in District 324. She is currently the Centenary District Chairman 2023-24 within International Inner Wheel with 37 Clubs of North East.

A Delhite by birth, she spent her childhood and teens in Amritsar and later Chandigarh. A Meritorious student all throughout. She topped her College and was awarded the Best All Round Student Award. She topped the University for Geography Honours and was awarded a Gold Medal and Scholarship. She did her Post Graduation from Punjab University Chandigarh in Geography. Topped the University and was awarded a Gold Medal. Thereafter she pursued M. Phil in Urban Geography from NEHU and topped the University with all 'O' Levels. She got the prestigious UGC Scholarship. Her Thesis "Urban Poverty and Status of Women in Shillong" got published.

She is happily married to Rotarian Deepak Sarin and blessed with two lovely daughters Saachi and Saasha. Her Father the First Textile Commissioner of India floated a Family Trust to help the education and living of poor children which is still being run. His Ideology of serving Society is the guiding force in her life.

TEACHING & MANAGERIAL EXPERIENCE:

She have taught students from all streams at various levels, namely High School, Junior College, Senior College and Management Students.

1. Academic Counsellor for Environment Awareness (AHE) and BDP Programmes at Indira Gandhi National Open University for two years.
2. Lecturer of Commercial Geography in Shillong Junior College for 2 years (1999 to 2001).
3. Lecturer for Man & Environment at St. Peters College for one year 2001-2002.
4. Lecturer in the Department of Management in Shillong Engineering and Management College for teaching Organizational Behavior to B.B.A students for 2 years 2002-2004.
5. Lecturer in the Department of Management in Shillong Engineering and Management College for teaching Man & Environment to final year BBA Honours students 2004-2005.
6. Taught Environmental Studies and Geography to Classes X & XII in Scottish High International School in Gurgaon for One year.
7. Worked as Senior Coordinator in Shri Ram Group in Shri Ram Aravalli Branch for Environmental Studies and Geography for Class X - XII Students.

8. Worked as Regional Director, Meghalaya for Roko Cancer Charitable Trust, a London Based NGO in collaboration with The Health Ministry for 06 years Organising free Cancer Awareness & Detection camps for the poor in Rural Areas. Set up offices in Civil Hospital Shillong & Tura and successfully finished the project.

Her association with Inner Wheel dates back to 1994 and she has served all the posts in IWC Shillong Club diligently. As the Silver Jubilee President of IWC Shillong she organised the Silver Jubilee Conference in Shillong for 120 delegates and won the Silver Jubilee Best President and Silver Jubilee Best Club Award. It was first time in the history of the Inner Wheel Club Shillong to bag 22 awards since its inception for 35 years.

Thereafter a successful tenure in the District 324, began in 2017 and she has served her duties as District ISO, District Editor, District Treasurer, District Secretary and District Vice Chairman to the best of her capabilities. She has actively participated in a number of Inter District and District Level Event like Triennial Conference in Pune and Kolkata, District Conference and assemblies at Shantiniketan/ Gangtok and Siliguri and Darjeeling, East Zone Meet at Guwahati, North Zone meet at Amritsar and Lucknow, Teach Programme and International Conference at Jaipur virtually.

She is a dedicated Social Worker. Her belief is Great Acts are made of small deeds. A Paul Harris Fellow in Rotary International. She is on the panel of several societies namely; Advisor to the AIDS Society, Director of Cancer Hub Foundation, One of the Advisors in Shubham a Skill Development Centre for the Poor, Lifetime member of Arya Samaj and Geographical Society, General Secretary of Bharat Tibet Sehyog Manch, General Secretary of SPIC Macay an Organisation Promoting Art & Culture, Meghalaya Incharge of Poshan Abhiyan and Adarsh Aanganwadi Programme, Also General Secretary of Meghalaya State BJP Party and Organising Secretary of Punjabi Sabha.

She received Appreciation for all her social work and was Awarded by Rotary International for Completing 09 Happy Schools and Meritorious services rendered for Education of the Girl Child. A Special Citation awarded to her for the Cancer Awareness Programme implemented in the Meghalaya State. She contributed in the field of Women Empowerment as Organising Secretary of Matri Shakti. As President of One Point Schools and "Adopt to Educate" Programme in Vidya Bharti. She has done significant work to sponsor Education of Poor Children and check drop outs. She was also awarded the Nation Builder Award and Prafulla Dhanukar Art Foundation Award for outstanding Work done in promotion of Art & Culture in the Meghalaya State. Currently she is the Coordinator of "Beti Bachao and Beti Padhao" Programme and the Meghalaya Convenor of G-20 Summit happening for the first time in India.

A Dreamer A Thinker Her passions are Travelling making new friends and Social Service. Her Mantra in Life is "Live And Let Live". Dream Big Aim High & Work hard tenuously to conquer new challenges. Her philosophy is "Be Ever Willing to Lead the Change as Vision without Action is merely an Illusion". The greatest Glory in Living lies not in never falling but in rising every time we fall. The Best way to find yourself is to lose yourself in the Service of others.

DISTRICT CHAIRMAN'S MESSAGE

GEETA SARIN
DISTRICT CHAIRMAN, 2023-24



*A Leader is one who Knows the Way
 Goes the Way and Shows the Way*

I am honoured to adorn the Mantle of District Chairman and privileged to Lead District 324 in the Centenary Year of International Inner Wheel. I believe leadership is a choice not a position, it is constant action and learning experience and an opportunity to serve. Leaders are not born but self made. The beautiful IIW Theme this year "SHINE A LIGHT" portrays the essence of this meaningful organisation which binds the 1,20,000 Plus Inner Wheel members in golden threads of Service above Self in 100 Countries. Nothing can dim the Light that shines from within and the Shadow is the greatest teacher for how to come to light. "Let your Light Shine so bright that others can see their way out of Darkness". Let us make Inner Wheel a Symbol of Hope and be a source of courage and strength to those who are suffering and dispel their misery. Friends the brightest Light is Invisible. It shines through your deeds and warms the Universe. Abdul Kalam rightly said "If you want to Shine like a Sun first burn like a Sun" So share your wisdom, radiate Love and serve the people. Have Empathy towards all.

Let us set a new fruitful Inner Wheel Year rolling by celebrating past achievements and by preparing for new advents for the coming Centenary Year. Open doors to new possibilities and be ever ready to bell new Difficulties and make best use of opportunities we come across and take our District 324 to new heights of glory. We Inner Wheel Sisters must have an Ownership in our Vision. "Do not let what you cannot do interfere with what you can do". Friends the difference between Success and Failure is "Teamwork". The word "WE" has more magic than "I". I urge all the Clubs to work together for the common goal of "TRAILBLAZERS". The pooling of resources and great minds across all regions with joint club projects will enable to achieve GOALS and Big Dreams As A Dream You Dream alone is only a Dream. "A Dream you Dream Together becomes Reality". Inter District Programmes/ Meets will lead to a confluence of great ideas, powerful social recourses and things will come together with the right ingredients of dedicated service, indomitable will, constructive spirit as we march together in the centenary year holding hands of like minded friends. The merging of common interests is fortunate for Inner Wheel Ideology. Together we can surpass all hurdles and the determination to serve those in need in unison will help us to accomplish Mission after Mission. The synergy of our actions will become the most powerful tool to build a nation and to become star performers and Trailblazers of Peace and Growth in Society.

"Believe in Yourself" Do not follow where the path may lead. Go instead where there is No Path and Leave a Trail. Your positive attitude combined with positive action will lead to Excellence. I am a TRAILBLAZER who dares to take the first step. It does not matter when we start, it does not matter where we start. All that matters is that we start and keep moving despite all hurdles.



As success consists of going from failure to failure without loss of enthusiasm. There is always a Leader within us who is striving to break boundaries. Be ever ready to serve and inspire and be ever ready to unite. As INTEGRITY, INSIGHT and INCLUSIVENESS are the three essential qualities of Leadership. Be a Visionary with more foresight than others. True Leaders Leave their foot prints because of their Persistent hard work, Innovative Ideas, Constructive spirit and contribution to society. Every trailblazer should have a burning desire to Lead. To Inspire and to Empower others for the greater good of the World. Let us shine a Light Collectively to bring about positive meaningful difference in the World and bring a Tsunami of Change.

Congratulations and Heartfelt Best Wishes to all the teams of the Centenary Year 2023-2024 on taking up the Mantle of Leadership. You are the Wonder Women of my Team. Let us together make an Investment in the betterment of Society Leading by Example and make the Torch of Inner Wheel Shine Bright.

"Change Your Opinions
Keep to Your Principles
Change Your Leaves
But Keep Intact Your Roots"

Yours in Service
Geeta Sarin
District Chairman 23-24



International Inner Wheel
19th Convention
Manchester 2024

AC MEMBERS MESSAGE

Kakoli Chowdhury

District Chairman 2022 - 2023



My sisters in Inner Wheel

Warm Inner Wheel Greetings to you.

All of us have a need to belong. We want to feel that we matter, that we can make a difference. Belonging to Inner Wheel Club gives us an opportunity to make friends, to spread kindness and make a difference in others' lives through service projects.

Today we have moved a lot forward in Inner Wheel. Our goal is to find better solutions to the needs of women in areas of literacy, above all digital literacy. We need to work in areas of climate change, equity of opportunity, education to produce happy, competent and visionary leaders who are skilful in promoting projects, using social media, forming e-clubs to attract new generations to become our members and to strengthen us through expansion.

Our motto of friendship, service and International understanding is the strong foundation upon which Inner Wheel rests. We help, support and encourage each other to further the good work. Now more than ever an organisation like ours is needed to spread the message of friendship, understanding, companionship. We respect all cultures, faith, language and most importantly, no politics and no religion are discussed. We need to brand our organisation and to inspire our clubs to attract, develop and adapt to our times. Inner Wheel should be the preferred organisation for young women. Today, as we stand on the threshold of a new beginning, let me give you a tip. Trust in God and trust in yourself. Remember, one small seed can grow into a plant and continue to bear fruit for many, many, years. Do not be afraid to start small, but have a vision for a greater future. There will be a time in the future when you will look back and be amazed at what you have achieved.

Good luck and God bless you throughout this year

Yours in friendship,

Kakoli Chowdhury,
AC Member 2023-2024



International Inner Wheel
100th Convention
Vancouver 2024

INTERNATION INNER WHEEL VICE-PRESIDENT
Mamta Gupta
IIW VICE PRESIDENT, 2023-24

Dear District Chairman Geeta

With great pleasure, I extend my warm greetings and heartiest congratulations to you for assuming the leadership of your District for IW year 2023-24. You are a lucky one. I am sure you must be feeling thrilled to lead district 324 in this centenary year. You are focused, hardworking, determined & sincere worker. I'm certain under your able guidance the clubs will go extra mile to achieve extraordinary work in this IW historical year.

My heartiest congratulations and best wishes to all the District officials & club presidents. Kudos to all Past District Chairmen who led the District to its present state of glory. They have given of their time, resources, sweat and tears to build strong values and a positive influence for the future generation.

In the year of our 100th anniversary, when we look back on our many accolades and special achievements, the name of our Founder Margret Oliver Golding immediately comes up in mind. What a vision she had, today IW is the largest women's organization completing 100 years in friendship and service...salute to her for giving us this platform to serve our community & foster International understanding. Let's give a befitting tributes to her by making this special year memorable by undertaking long lasting projects. Staying in your safety zone will not get you anything. Take a journey through uncharted territories and make our world a beautiful place with every step you take and every hand you reach out to.

The beautiful IIW theme "SHINE A LIGHT" given by IIW President Trish Douglas means a lot. We always say that there is nothing as honorable as helping improve the lives of others, so my dear friends – Shine your light and make a positive impact on the world. We are celebrating centenary year in Manchester, the birth place of IW in a large way by organizing 19th IIW Convention on 7th to 10th May 2024. I urge you to motivate members to join in a large number to witness a life time opportunity for all of us.

Wish you all my dear Inner wheel friends a happy 100th Birthday.

I wish you all the best for District Assembly

Yours in friendship

Mamta Gupta
 Vice President 2023-24
 International Inner Wheel

DISTRICT GOVERNOR'S MESSAGE

Trn. Nilesh Kr. Agarwal
DISTRICT GOVERNOR, 2023-24



Dear,

Inner Wheel members of District 324,

Greetings from District Secretariat 2023-24 RID 3240!!!

Warm greetings and heartfelt regards to each and every one of you. I consider it a great privilege to write this message on this auspicious occasion.

It brings me immense pleasure and joy to know that the International Inner Wheel is celebrating its remarkable journey of 100 years. As we commemorate this significant milestone, I am delighted to know that our very own IW Geeta Sarin will be crowned as the Centenary District Chairman during the upcoming 31st Assembly "SARGAM" of Inner wheel district 324 at Siliguri this May 2023.

As we embark on this journey, let us unite our efforts to create hope and make a positive impact in the world. Rotary and Inner Wheel, hand in hand, can bring about lasting change and transform lives.

I am confident that with your unwavering dedication and commitment, we will continue to thrive and uplift communities in our district and beyond.

On behalf of RI District 3240, as the District Governor for the year 2023-24, I extend my warmest regards and heartfelt wishes to all of you. Together, let us ***create hope in the world.***

With Regards

Yours in Rotary



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Rotary Club of Greater Tezpur
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GB & I



IIW Past President
Zenalda Farcon
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Vice-President
Mamta Gupta
India



Treasurer
Sarita Lunani
India



Sissel H Michelsen
Constitution Chairman
Norway



Editor Media Manager
Prabha Raghunandan
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Croatia



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Netherlands



Michelle Atkinson
New Zealand



Marie Françoise Fignard
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Sweden



Iclal Kardicelli
Turkey



Kamal Prava Kharel
Nepal



International Inco Whod
19th Convention
Zurich 2024

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IWD 324 SUB COMMITTEES 2023-24

CONSTITUTIONAL AND CREDENTIAL COMMITTEE

Chairman	:	Mira Oberoi
Members:		Bharti Dutta, Anmona Bora, Pubalee Dutta Bujarbaruah
Ex-officio member	:	Dist. Chairman, IPDC, Dist Vice Chairman, Dist Secretary

SCRUTINY/ ELECTION COMMITTEE

Chairman	:	Wasima Jahan
Members:		Renu Verma, Sangeeta Jain
Ex-officio member	:	Dist. Chairman, IPDC, Dist Vice Chairman, Dist Secretary

CENTENARY PROJECTS COMMITTEE

Chairman	:	Sumita Som
Members:		Reena Hussain Mazumdar, Sangeeta Jain
Ex-officio member	:	Dist. Chairman, IPDC, Dist Vice Chairman, Dist Secretary

DISTRICT RALLY/ INTERCITY MEET

Chairman	:	Anmona Bora
Members:		Mausumi Chatterjee, Sumita Deb, Rohini Chandhoke
Ex-officio member	:	Dist. Chairman, IPDC, Dist Vice Chairman, Dist Secretary

PAST DISTRICT CHAIRMAN'S MEET

Chairman	:	Kumkum Rai
Members:		Debjani Mitra, Chhandasri Roy, Chitra Datta
Ex-officio member	:	Dist. Chairman, IPDC, Dist Vice Chairman, Dist Secretary

EAST ZONE MEET/ PROJECT

Coordinator	:	Sudha Mundra
Coordinator	:	Sumita Som

DISTRICT TRAINERS	:	Anmona Bora, Renu Verma, Wasima Jahan, Pubalee Dutta Bujarbaruah
--------------------------	---	---

ZONE - 1

1. IWC ASANSOL
2. IWC ASANSOL GREATER
3. IWC DURGAPUR
4. IWC DURGAPUR GIVA
5. IWC MALDA
6. IWC SHANTINIKETAN

ZONE - 2

7. IWC DARJEELING
8. IWC GANGTOK
9. IWC GANGTOK ORCHID
10. IWC SILIGURI
11. IWC SILIGURI MIDTOWN
12. IWC SILIGURI UTTORAYON
13. IWC SILIGURI UTTORAYON AURA
14. IWC SILIGURI SAVVY
15. IWC SILIGURI UTTORAYON DIVA
16. IWC JALPAIGURI PEHCHAAN
17. IWC SILIGURI PANACHE

ZONE -3

18. IWC BONGAIGAON
19. IWC GUWAHATI EAST
20. IWC PINE CITY SHILLONG
21. IWC SHILLONG

ZONE - 4

22. IWC DIBRUGARH
23. IWC DULIAJAN
24. IWC TINSUKIYA IWC
25. TINSUKIYA MITRA

ZONE - 5

26. IWC DIMAPUR
27. IWC JORHAT
28. IWC TEZPUR

ZONE - 6

29. IWC HAILAKANDI
30. IWC KARIMGANJ
31. IWC SILCHAR
32. IWC SILCHAR SAHELI
33. IWC JIRIBAM
34. IWC JIRIGHAT
35. IWC GREENLAND SILCHAR
36. IWC AGARTALA
37. IWC IMPHAL



International Inscr. Wheel
19th Convention
Manchester 2024

SAVE THE DATE


MAHABALIPURAM

**Friday | Saturday | Sunday
1st, 2nd & 3rd, September 2023**

Host District Inner Wheel District 323

Co-Host Districts Inner Wheel District 324 & 326


DISTRICT CONFERENCE 2023-24

Host Club : IWC Siliguri Uttarayan

Date : 9, 10, 11th March

Place : Metchi, Nepal

**PREETI GUGNANI**

Association President &
National Representative 2023-24



TRAILBLAZER

NATIONAL GOALS 2023-24

- T** **Tech-Empower**
E-vision a Tech-smart Inner Wheel of the digital age
- R** **Rising Strong**
Uplift and empower women to rise up and take their rightful place
- A** **Adopt & Build**
Dedicated to Senior Citizen Homes & securing the "Golden Years"
- I** **IILM**
SHIKSHA 360°
- L** **Launch Pad**
In pursuit of gender equality
- B** **Build Brand Identity**
Find the brand voice & create a visual identity for Inner Wheel
- L** **Lead The Youth**
Engage the Youth in Inner Wheel
- A** **Adopt a Mission**
Give shape to a vision
- Z** **Zest For Zero Waste**
Go green - adopt a zero waste lifestyle
- E** **Empower Girls, Enrich The Nation**
Educate, Elevate & Evolve
- R** **Rights & Responsibility**
Rise as true Inner Wheel Member

TRAILBLAZER

NATIONAL GOALS 2023-24



I AM A TRAILBLAZER
Who dares to take the first step.
Make my own path and leave a trail.

T Tech-Empower
Empower a 'Tech-smart' Inner Wheel of the digital age

R Rising Strong
Uplift and empower women to rise up and take their rightful place

A Adopt & Build
Dedicate to Senior Citizen Homes & services their 'Golden Years'

I IIM
Initiative for Inclusion & Mobility

L Launch Pad
An outreach of service activities

B Build Brand Identity
From the grassroots & create a brand identity for every Wheel

L Lead The Youth
Empower the Youth to lead others

A Adopt A Mother
Also other social issues

Z Just For Zero Waste
Also other social issues

E Empower Girls, Enrich The Mother
Financially & Emotionally

R Rights & Responsibility
Also of our dear 'other' members

TECH-EMPOWER

E-vision a 'Tech-smart' Inner Wheel of the digital age

E-Voting, E-Registration, E- Payments.
E-meetings, Online workshops, Seminars, Webinars & Training Sessions.
Digital Directory, E-bulletin & Souvenirs, E-Aids
Projecting all work through digital platforms
Digital documentation for COV.

RISING STRONG

Uplift and empower women to rise up and take their rightful place

Employment through Skill Development Programmes and Professional/Career Courses & Workshops
Employment of underprivileged women
Income groups
Gender Equity Gender
Calculate & honour successful women in different fields

ADOPT & BUILD

Dedicate to Senior Citizen Homes & services their 'Golden Years'

Assist in Health Care through Cancer, Cataract Surgery, Physiotherapy etc.
Supports mental health through yoga, meditation, Bhajan Saadhya and Entertainments
Assist in achieving Financial Security through Savings Accounts & Fixed Investment Plans
Arrange travel & trips to holy places

IN District - 312



STRONG WOMEN STRONGER WORLD



LAUNCH PAD

In pursuit of Gender Equality

AIM:

- Media campaigns celebrating success of girls/women
- Conferences/Symposium on Social Justice for Women
- Collaborate with NGOs/Organisations to end violence against girls/women
- Better understanding of Mental Health & Well-being of women
- Initiatives engaging boys & men to support Gender Equality of women

BUILD BRAND IDENTITY

Find the brand voice & create a visual identity for Inner Wheel

- Sanction a maintenance budget for innerwheelindia.org in collaboration with all 27 districts
- Showcasing our work on social media platforms like Facebook, Instagram, Twitter etc.
- Project the IW logo on products and public places
- Expand the IW spirit by circulating IW Badges, Flags, Banners, T-shirts, Souvenirs & Gifts

LEAD THE YOUTH

Engage the Youth in Inner Wheel

- Cultivate the young segment to introduce IW to the younger generation through Sports meets, Competitions etc. in colleges.
- Design Leadership Activities, develop goals such as Team Work, Community Service, Communication etc.
- Assist Career Counselling and Mentorship programmes
- Create Scholarships and Sponsorships for Advanced Study & Training Programmes

ADOPT A MISSION

Give shape to a vision

- One club - One floor cleaning/Pond Desilting
- One street - to be cleaned/ street to trees/plants / Green / Square in a town or city.
- Organise camps, conferences, seminars & sports meet
- One mission - to rehabilitate the disabled.

IW District - 312

ASSOCIATION OF INNER WHEEL CLUB IN INDIA

They were formed in the year 1976 & affiliated to International Inner Wheel

comprising of all the Inner Wheel clubs spread in 27 Inner Wheel Districts all over India.

- District 298** - Tamil Nadu, Pondicherry
- District 301** - Delhi, Haryana, Uttar Pradesh
- District 302** - Andhra Pradesh
- District 303** - Maharashtra
- District 304** - Madhya Pradesh, Gujarat
- District 305** - Madhya Pradesh, Rajasthan, Gujarat
- District 306** - Gujarat, Maharashtra, Daman & Diu
- District 307** - Punjab, Himachal Pradesh, Jammu & Kashmir
- District 308** - Chandigarh, Haryana, Himachal Pradesh, Punjab, Uttar Pradesh, Uttarakhand
- District 309** - Haryana, Punjab, Rajasthan
- District 310** - Uttar Pradesh
- District 311** - Uttar Pradesh, Uttarakhand
- District 312** - Uttar Pradesh, Madhya Pradesh
- District 313** - Maharashtra
- District 314** - Maharashtra
- District 315** - Andhra Pradesh
- District 316** - Karnataka, Andhra Pradesh
- District 317** - Karnataka, Maharashtra, Goa
- District 318** - Karnataka
- District 319** - Karnataka, Andhra Pradesh
- District 320** - Tamil Nadu, Kerala
- District 321** - Kerala, Tamil Nadu
- District 323** - Tamil Nadu
- District 324** - Assam, Meghalaya, West Bengal, Sikkim, Nagaland, Manipur, Tripura
- District 325** - Bihar, Jharkhand
- District 326** - Odisha, Chhattisgarh, Madhya Pradesh
- District 329** - West Bengal, Andaman Nicobar

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DISTRICT CHAIRMAN 2023-24

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Rasika Bahadur



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International Inoc Wheel
19th Convention
Varanasi, 2024

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ARCHITECTS OF IWD 324

01. PDC MRS. PURABI ROY*Year of Chairmanship : 1992-1993*

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Home Club : IWC Asansol

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Theme : **Understanding****02. PDC Late Mrs. Subinita Dey***Year of Chairmanship : 1993-1994**Home Club : IWC Tinsukia*Theme : **Expand to Serve Better****03. PDC Late Mrs. Sipra Basu***Year of Chairmanship : 1994-1995**Home Club : IWC Durgapur*Theme : **Widen Your Horizons****04. PDC Mrs. Bharati Datta***Year of Chairmanship : 1995-1996*

W/o PDG Dr. Salil Datta

Home Club : WC of Siliguri

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Theme : **Open Your Heart And Your Home****05. PDC Mrs. Cecelia Edwards***Year of Chairmanship : 1996-1997*

W/o Rtn. J. B. Edwards

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Theme : **Look Beyond Yourself Be Involved****06. PDC Dr. Sumita Deb***Year of Chairmanship : 1997-1998*

W/o Rtn. Dr. M.L. Deb

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Theme : **Together We Are Stronger**

ARCHITECTS OF IWD 324

07. PDC Mrs. Chitra Datta*Year of Chairmanship : 1998-1999*

W/o Mr. Ranen Datta

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E-mail: chitrad38@gmail.com

Theme : **Make Our World A Better Place, Communicate & Educate****08. PDC Mrs. Moushumi Chatterjee***Year of Chairmanship : 1999-2000*

W/o Rtn. Subrata Chatterjee

Home Club : IWC Durgapur Giva

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Theme : **Reach Out, Keep Hope Alive Turn Giving Into Living****09. PDC Mrs Kumkum Rai***Year of Chairmanship : 2000-2001*

W/o Rtn. Amar Rai

Home Club : IWC Darjeeling

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Theme : **Strangers Are Friends We Have Not Met****10. PDC Mrs. Rohini Chandhoke***Year of Chairmanship : 2001-2002*

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Theme : **Enthusiasm Creates Action****11. PDC Late Mrs. Banani Ray***Year of Chairmanship : 2002-2003**Home Club : IWC Burdwan*Theme : **Care for Future****12. PDC Dr. Sunanda Ghosh***Year of Chairmanship : 2003-2004*

W/o Dr. Manindra Chandra Ghosh

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Theme : **Make The Friendship Positive**

ARCHITECTS OF IWD 324

13. PDC Late Mrs. Pramila Mukherjee *Year of Chairmanship : 2004-2005*

Home Club : IWC Siliguri



Theme : **Work Together & Give Hope**

14. PDC Mrs. Anmona Bora *Year of Chairmanship : 2005-2006*

Home Club : IWC Jorhat



W/o Rtn. Pronab Bora

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Theme : **Support Gives Strength**

15. PDC Dr. Chhandasri Roy *Year of Chairmanship : 2006-2007*

Home Club : IWC Malda



W/o Rtn. Dr. Tapan Kr. Ray

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Theme : **Show that You Care Through Friendship & Service**

16. PDC Dr. Renu Verma *Year of Chairmanship : 2007-2008*

Home Club : IWC Gantok



W/o Rtn. Dr. Yogesh Verma

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Theme : **Communicate Our Vision**

17. PDC Late Mrs. Jonaki Roy *Year of Chairmanship : 2008-2009*

Home Club : IWC Asansol



Theme : **Realise Your Vision & Make A Difference**

18. PDC Mrs. Sangeeta Jain *Year of Chairmanship : 2009-2010*

Home Club : IWC Jorhat



W/o Rtn. Kamal Jain

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Theme : **Help Brings Hope**

ARCHITECTS OF IWD 324
19. PDC Mrs. Meenakshi Sharma
Year of Chairmanship : 2010-2011


W/o Dr. Pradip Kr. Sharma

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 Theme : **Commit With Conviction, Compassion & Consistence**
20. PDC Dr. Wasima Jahan Ahmed
Year of Chairmanship : 2011-2012


W/o Rtn. Dr. Mufid Zaman Ahmed

Home Club : IWC Dibrugarh

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 Theme : **Think Ahead Aim High**
21. PDC Mrs. Debjane Mitra
Year of Chairmanship : 2012-2013


W/o Mr. Saibal Mitra

Home Club : IWC Siliguri

Sainal Mansion, 16 Hill Cart Road, Siliguri-734001, West Bengal

Phone : 0353 2537588, Mobile : 9434037588

E-mail : debjane.mitra@gmail.com

 Theme : **Be A Friend**
22. PDC Mrs. Jayanti Dutta
Year of Chairmanship (Tura) : 2013-2014


W/o Trn, U, R. Dutta

Home Club : IWC Santiniketan

 26/5C, Genexx Valley, Diamond Harbour Road, P. O. Joka, Joka
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 Theme : **We For Women**
23. PDC Tseyang (Bunty) Norbhu
Year of Chairmanship : 2013-2014


Himalayan Nursery School,

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 Theme : **Light The Path**
24. PDC Mrs. Sudha Mundra
Year of Chairmanship : 2015-2016


W/o Mr. Govind Mundra

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E-mail : sudhamundra@hotmail.com

 Theme : **Unique & United**

ARCHITECTS OF IWD 324

25. PDC Mrs. Pubalee Dutta Bujarbaruah *Year of Chairmanship : 2016-2017*



W/o Dr. K. M. Bujarbaruah *Home Club : IWC Shillong*
Upper New Colony, IWC Shillong Shillong 793003, Meghalaya
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Theme : **Touch A Heart**

26. PDC Mrs. Mira Oberoi *Year of Chairmanship : 2017-2018*



W/o Rtn. Ashwin Oberoi *Home Club : IWC Gangtok*
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Theme : **Leave A Lasting Legacy**

27. PDC MRS. Puspa Golchha *Year of Chairmanship : 2018-2019*



W/o Sushil Golchha *Home Club : IWC Tezpur*
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Theme : **Empower & Evolve**

28. PDC Mrs. Sumita Som *Year of Chairmanship : 2019-2020*



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Theme : **Together We Can**

29. Mrs. Reena H. Mazumder *Year of Chairmanship : 2020-2021*



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Theme : **Lead The Change**

30. Mrs. Amita Mundra *Year of Chairmanship :*



SBI Bank Building, 2nd Floor *Home Club :*
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Theme : **Pink First**

IW-DISTRICT MAP

INNER WHEEL DISTRICTS IN INDIA

District 324 Statistics

Number of Clubs : 37
Number of Members : 1050

Association Statistics

Number of Districts : 27
Number of Active Clubs : 1665
Number of Members : 55112

IIW Statistics

Number of Countries : Circa 100
Number of Active Clubs : Circa 4000
Number of Members : Circa 120000



INNER WHEEL CLUBS DISTRICT - 324



**STRONG WOMEN
STRONGER WORLD**
2017-2019



CLUB NAMES	Strength
1 - IWC ASANSOL	39
2 - IWC ASANSOL GREATER	14
3 - IWC BONGAIGAON	27
4 - IWC DARJEELING	30
5 - IWC DIMAPUR	27
6 - IWC DULIAJAN	36
7 - IWC DIBRUGARH	34
8 - IWC DURGAPUR	38
9 - IWC DURGAPUR GIVA	23
10 - IWC GANGTOK	35
11 - IWC GANGTOK ORCHID	10
12 - IWC GUWAHATI EAST	19
13 - IWC HAILAKANDI	12
14 - IWC JALPAIGURI PEHCHAAN	17
15 - IWC JIRIBAM	15
16 - IWC JIRIGHAT	13
17 - IWC JORHAT	29
18 - IWC KARIMGANG	19
19 - IWC MALDA	28
20 - IWC PINE CITY SHILLONG	14
21 - IWC SILIGURI SAVVY	49
22 - IWC SANTINIKETAN	21
23 - IWC SHILLONG	31
24 - IWC GREENLAND SILCHAR	18
25 - IWC SILCHAR SAHELI	14
26 - IWC SILIGURI	43
27 - IWC SILIGURI MIDTOWN	34
28 - IWC TEZPUR	12
29 - IWC TINSUKIA	24
30 - IWC TINSUKIA MITRA	21
31 - IWC SILIGURI UTTORAYON	139
32 - IWC UTTORAYON AURA	62
33 - IWC UTTORAYON DIVA	19
34 - IWC IMPHAL	13
35 - IWC AGARTALA	14
36 - IWC SILIGURI PANACHE	16
37 - IWC SILCHAR	44

IWC ASANSOL

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Club Strength-39

Charter No-2828

STD Code-0341

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BELA GOENKA

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IWC ASANSOL GREATER

CHARTER NAME- 4526

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Club strength-27

Charter No.: 6228

STD Code: 03664

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Date of formation:

Club strength-30

Charter No.:

STD Code:

Executive Committee 2023-24

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International Women's Club

100th Anniversary

Starts from 2024

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D.O.B : 17.6.67

7th Feb-anniversary

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DOB: 9 Feb

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DOB : 24 Mar, W/A: 7 Mar

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DOB : 7 Sep

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Club strength-27

Charter No. : 6145

STD Code : 03862

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SHOBHA JAIN

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International Incer Wheel
19th Convention
Manchester 2024

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MRS.JURI BORGHAIN

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DOB-8th Jan W/A-17th Jan

MRS.KAKOLI TAMULI CHOUDHURY

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DOB-25th May

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W/O-Rtn.Rajumoni Gogoi
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MRS.MANJULA GOSWAMI

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DR.MONSOON DUTTA

W/O-Rtn.Navajit Dutta
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Bordoloi
DOB : 1st July, W/A-22nd April

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W/O-Amarish Neog
DOB : 21st July, W/A-17 Jan

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W/O-Mr.Munin Gohain
DOB-20th Sept
W/A-31st July

PRITIREKHA DUARAH

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MRS.PRITISMIRI BARUAH

W/O-Rtn.Gautam Baruah
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MRS. RIKIMONI GOGOI

W/O-Rtn.Ananta Gogoi
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MRS.SONALI BARUAH

W/O-Mr.Akashdeep Baruah
DOB : 29th June, W/A-2nd July

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Charter No-4962
STD Code-0373

Executive Committee 2023-24

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Date of formation-

Club strength- 12.

Charter No- 6658

STD Code-

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19th Convention
Manchester 2024

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Date of formation-

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Charter No-

STD Code-

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Zurich, 2024

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International Inscr. Wheel
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19th Convention
Vancouver, 2024

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100th Anniversary
March 2024

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International Inscr. Wheel
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Zurich, 2024

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International Insect World
19th Congress
Manchester 2024

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Club strength-49

Charter No- 6901
STD Code-0353

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International Insee Whed
19th Convention
2nd October 2024

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Charter No-3741

STD Code-03463

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International Year of Women
IYW A Centennial
March to 2001

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International Inner Wheel
19th Convention
Manchester 2024

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Club strength-14

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STD Code-

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Charter No- 3837
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Charter No-6024

STD Code-0353

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International Incoo World
19th Convention
Vancouver 2024

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Club Strength : 12

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International Year of the Girl
 100th Anniversary
 December 2024

IWC TINSUKIA MITRA

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Date of formation-
Club strength- 21

Charter No-
STD Code-

Executive Committee 2023-24

PRESIDENT

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International Women's Day
100th Commemoration
March 8th 2024

IWC SILIGURI UTTORAYON

Email-

Date of formation-29.09.2015

Club strength-139

Charter No-6324

STD Code-0353

Executive Committee 2023-24

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DOB : 6TH Oct, W/A-10TH May

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Mob : 9932406162

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DOB : 21st May, W/A-17th May

Dr ARUNDHATI DAS GUPTA

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DOB : 17th November, W/a-22nd Feb.

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DOB : 15TH June, W/A-13TH Dec

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Mob : 9434494620

DOB : 9TH MARCH, W/A-29TH June

INDU AGARWAL

Mob : 9593197848

DOB : 28TH May, W/A-26th April

INDU AGARWAL

Mob : 9832010925

DOB : 10TH Dec, W/A-30TH April

IPSA GOYAL

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DOB : 3rd Dec, W/A-7TH July

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Mob : 7602078597

DOB : 3RD Sep, W/A-28TH April

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DOB : 14TH June, W/A-8TH March

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DOB : 2ND Oct, W/A-31ST Jan

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Mob : 9733775000

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KUSUM GARG

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DOB : 31ST Dec, W/A-13TH July

LATA AGARWAL

Mob : 9800006622

DOB : 17TH May, W/A-6TH Dec

MADHU AGARWAL

Mob : 9733198301

DOB : 4TH May

MANISHA GARG

Mob : 9832424388

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Mob : 9434007218

DOB : 10TH May, W/A-1ST Dec

MANISHA GOYAL

Mob : 9832629700

DOB : 31ST Oct, W/A- 4TH Feb

MANJU PAUL CHOWDHURY

Mob : 9434384938

DOB : 1ST Jan., W/A-26th Jan.

MAYUR GANGULI

Mob : 9434044679

DOB : 3RD June, W/A-5TH May

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DOB : 10TH Aug, W/A-11TH May

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Mob : 9474687951

DOB : 21ST Jan, W/A-6TH May

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Mob :

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DOB : 15TH July, W/A-10th Oct

NAINA AGARWAL

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NAMRATA AGARWAL

Mob : 9434753879
DOB : 9TH Oct, W/A-29TH Jan

NEELAM AGARWAL

Mob : 98398324961
DOB : 20TH Oct, W/A-21ST April

NILU GOYAL

Mob : 9832067376
DOB : 13TH March, W/A-7TH March

NIRMAL GANDHI

Mob : 8653822147
DOB : 12TH March, W/A-13TH April

NIRMALA SARAWAGI

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Mob : 94347539
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DOB : 25TH JAN, W/A-4TH MAY

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DOB : 19TH FEB, W/A-22ND
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Club strength-62

Charter No-
STD Code-

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Siliguri -734010
Mob : 8670990503

ANIKA GUPTA

DOB : 26/03/1988
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C-07/07, Uttorayon, Matigara
Siliguri-734010
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ATISHA GOYAL

DOB : 01/07/1990
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Blood group: O+
KasturiNiwas, E-07/06
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Siliguri -734010
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DIKSHA BANSAL

DOB : 04/08/1997
DOA-02/12/2022
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Ashrampara
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GARIMA GARG

DOB : 02/01/1992
DOA : 24/11/2017
Blood group : B+
Barsana Niwas
A-12/02, Uttorayon Matigara,
Siliguri-734010
Mob : 9733563333

GOPIKA AGARWAL

DOB : 19/02/1993
DOA : 15/12/2018
Blood group : O+
Flat 503 Tower 06,
HIG, Uttorayon Matigara, Siliguri-734010
Mob : 9587738572

HEMU AGARWAL

DOB : 28/05/1990
DOA : 04/07/2014
Blood group: A+
LaxmiVihar, (Opp. Sardamani
School, Panitanki More, Siliguri-
734001
Mob : 9641093074

JAYSHREE GOYAL

DOB : 12/10/1991
DOA : 05/03/2018
Blood group: O+
28, Agaresan Road
(Behind AgaresanBhawan),
Khalpara, Siliguri-734005
Mob : 9749110003

KASHISH DHANUKA

DOB: 30/8/1989
DOA: 3/6/2015
Blood group:O+
Address: 2A Golden Apartment
Punjabi para, sevoke road
Mob : 9734487454

KIRTI AGARWAL

DOB : 9/3/1987
DOA : 30/11/2012
Blood Group: O+
Putinbari Tea, M R Road
Khalpara, Siliguri
Mob : 8509917269

KOMAL AGARWAL

DOB : 06/07/1991
DOA : 29/06/2018
Blood group: B+
Flat-3E, Block-6, Lobby-2
Green Valley Apartment
Upper Bhanu
Nagar, Siliguri - 734001
Mob : 9641338615

KOMAL BANSAL

DOB : 16/12/1990
DOA : 21/11/2011
Blood group: B+
ShyamVatika, E-11/01, Uttorayon
Matigara, Siliguri -734010
Mob : 9832138001

KRITIKA AGARWAL

DOB : 10/01/1990
DOA : 23/1/
Blood Group: A+
C6 Space Town Check Post
Behind Sagar Family Restaurant
Pin - 734001
Mob : 9733471731

LIPIKA AGARWAL

DOB : 13/05/1991
DOA : 24/05/2014
Blood group:O+
Piyeralal Agarwal & Co
(Opp Mayur Hotel)
Sevoke Road
Siliguri-734001
Mob : 8927477605

MEGHA GOYAL

DOB : 24/03/83
DOA : 14/03/07
Blood Group: O +
Bengal distributor M.R Road
Opposite Girls Hindi High School
Khalpara 734005, Siliguri
Mob : 9434152820

MONICA AGARWAL

DOB : 13/09/1985
DOA : 17/06/2009
Blood Group: B+, Block 3
C2 Green Vista Residency, Siliguri
Mob : 9475083640

NEHA MALPANI

DOB : 27/08/1992
DOA : 22/01/2019
Blood group: B+
E-09/15, Uttorayon
Matigara
Siliguri -734010
Mob : 9886878211

NEHA SARAOGI

DOB : 06/10/1984
DOA : 12/03/2007
Blood group: B+
JankiNiwas, A-04, Uttorayon
Matigara, Siliguri -734010
Mob : 9733297731

NIDHI AGARWAL

DOB : 11/01/1994
 DOA : 08/12/2017
 Blood group: O+
 Basera, E-1116, Near MIG block
 Football Ground, Uttorayon
 Matigara, Siliguri- 734010
 Ph: 9874458001

NISHU JAIN

DOB : 23/11/1991
 DOA : 10/12/2016
 Blood group: O+
 Upwan Apartment, Block 2
 Flat Number 9D, 9th Floor
 (Near Neotia
 Hospital), Uttorayon, Matigara,
 Siliguri -734010
 Mob : 8617365900

PALAK GARG

DOB : 21/02/1994
 DOA : 14/11/2019
 Blood group: B+
 GokulNiwas ,A-12/03, Uttorayon,
 Matigara, Siliguri -734010
 Mob : 9635781957

PARIDHI SINHAL

DOB : 18/12/1992
 DOA : 04/12/2016
 Blood group:O+
 E-03/01, Sinhal House, Uttorayon,
 Matigara, Siliguri -734010
 Mob : 9168027565

POOJA GARG

DOB : 18th Dec
 DOA : 18th April
 Blood group: O+
 F-4,9th Floor, Onyx Tower,
 North City, Sevoke Road
 Mob : 7838906321

PRITY BAHETI MUNDHRA

DOB : 03/08/1992
 DOA : 23/11/2017
 Blood group:O+
 A2 Raj Villa Apartment
 PranamiMandir Road
 Siliguri- 734001
 Mob : 9862521091

PRIYA RANDAR

DOB : 18/09/1993
 DOA : 06/05/2017
 Blood group: A+
 D-01/01, Sanjeevani
 Uttorayon, Matigara
 Siliguri -734010
 Mob : 9883644801

PRIYANKA AGARWAL

DOB : 25/05/1991
 DOA : 21/11/2017
 Blood group: B+
 Green Valley Apartments
 Block7, Lobby 2, Flat 4 E
 Sevoke Road, Siliguri-734001
 Mob : 9641502102

PRIYANKA AGARWAL

DOB : 06/05/1986
 DOA : 12/12/2008
 Blood Group: AB+
 Lumina apartment, Block-4
 Flat no.-7B, Uttorayan
 Siliguri-734010
 Mob : 9800068888

PUNAM AGARWAL

DOB : 08/01/1993
 DOA : 09/02/2020
 Blood Group: A+
 Block 2, 1st Floor
 Green Valley Apartment
 Siliguri-734001
 Mob : 9832868340

RASHIKA AGARWAL

DOB : 15/08/1991
 DOA : 20/04/2019
 Blood Group: B+
 Muskan Apartment, 3rd Floor
 Sarodemoni Road
 Ashrampara, Siliguri-734001
 Mob : 7584055293

RICHA SARAOGI

DOB : 14/04/1987
 DOA : 04/12/2011
 Blood group: O+
 Janki Niwas, A-04/05
 Uttorayon
 Matigara, Siliguri -734010
 Ph: 9475539913



RITIKA AGARWAL

DOB : 24/02/1992
 DOA : 13/02/2019
 Blood group: O+
 Jajodia Complex, Jajodia Market
 S.F Road, Siliguri-734005
 Mob : 9641288442

NEHA BANSAL

DOB : 09th February
 DOA : 08th February
 Blood group: O+
 Tusti Bhuvi, E-01/06, Opp club
 Montana Vista, Uttorayan, Siliguri
 Mob : 9434076666

SHILPA AGARWAL

DOB : 21/11/86
 DOA : 28/02/11
 Blood Group: O+
 Tower no 5, flat no 5c, Upwan,
 Uttrayan
 Mob : 9593909181

SHRADHA AGARWAL

DOB : 03/04/1993
 DOA : 18/01/2019
 Blood group: A+
 Upwan Apartment, Block 1, Flat No.
 6C(Near Neotia Hospital), Uttorayan
 Township, Matigara
 Siliguri -734010
 Mob : 7679093951

SIKHA AGARWAL

DOB : 31/10/1984
 DOA : 08/07/2008
 Blood group: B
 Upwan Apartment, Block 1, Flat No.
 8D, Uttorayan Township, Matigara,
 Siliguri -734010
 Mob : 9832053045

SIMRAN AGARWAL

DOB : 11/04/1993
 DOA : 25/01/2019
 Blood group: A+
 C/o Ratan Stores (Near Paramount
 Hospital), MangalPandey Road,
 Khalpara, Siliguri-734005
 Mob : 9832080864

SIMRAN MAHESHWARI

DOB : 08/06/1996
 DOA : 16/02/2021
 Blood Group: A+
 D0101 Sarjeevani
 Uttorayan, Siliguri
 Mob : 9023773900

SNEHA BAJAJ

DOB : 22/08/1994
 DOA : 29/01/2019
 Blood group: O+
 MansarovarComplex
 House No. 9, Pranami Mandir Road
 Punjabipara, Siliguri-734001
 Mob : 9641618719

SONAL KHORIA

DOB : 12/08/1992
 DOA : 28/04/2016
 Blood group: B+
 LaxmiVatika, F-19/04,
 Uttorayan, Matigara
 Siliguri -734010
 Mob : 9749365035

SONICA PERIHAL

DOB : 28/8/1989
 DOA : 8/5/2014
 Blood group: O+
 Pg Jewellers, Bidhan Road
 Siliguri- 734001
 Mob : 9733119000

SRISTI AGARWAL

DOB : 12/06/1991
 DOA : 21/04/2015
 Blood group: O+
 Bhagwanikunj
 (Near shiv Mandir), Punjabipara
 Siliguri-734001
 Mob : 9732312396

SUMAN AGARWAL

DOB : 27/06/1990
 DOA : 07/07/2018
 Blood group: B+
 Dr.Kalinath Road
 (Opp. Neelam Sales)
 Naya Bazaar, Siliguri-734005
 Mob : 9832497117

SURBHI AGARWAL

DOB : 30/11
DOA : 21/1
Blood Group: O+
Block 7, Lobby 2, Flat 4E Green
Valley Apartments
Mob : 9537419308

WANIKA BANSAL

DOB : 20/05/1995
DOA : 23/02/2017
Blood Group: B+
A-12/04, Uttorayon, Matigara,
Siliguri -734010
Mob : 8350008000

VISHAKHA AGARWAL

DOB : 19/05/ 1993
DOA : 29/01/2019
Blood group: B+
LaxmiHariKunj, D-05/01
Uttorayon, Matigara
Siliguri-734010
Mob : 9564811159

NIDHI AGARWAL

DOB : 25/12/95
DOA : 11/12
Blood Group: O+
Sky View Residency, 2nd Floor,
Near Uttar Banga Manwari
Bhawan-74001
Mob : 81700055556



International Inner Wheel
19th Convention
Manchester 2024

IWC UTTORAYON DIVA

Email-jalanashu16@gmail.com

Date of formation-

Club strength-19

Charter No-6898

STD Code-0353

Executive Committee 2023-24

PRESIDENT

ASHU JALAN

Flat 11C Block 4

Upwan apartments,Uttorayon

Siliguri,West Bengal, Pin-734010

Mob : 9312325111.

Email : jalanashu16@gmail.com

DOB : 6th March

DOM : 21stNovember

VICE PRESIDENT

ADITI GOYEL

Mangal Pandey Road, Khalpara

Siliguri,West Bengal, Pin-734005

Email : swetigidra@gmail.com

DOB : 14th July

DOM : 1st February

IPP

PRITY GIDRA

W/O: Deepak Gidra

Space Town, K-1,Behind Sagar Family

Restaurant, Checkpost, Siliguri

West Bengal, Pin-734001

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DOB : 25th January

SECRETARY

NAINA AGARWAL

Mayfair Crown

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DOB : 9th May

DOM : 15th December

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Pin-734001

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DOB : 5th September

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DOM : 28 th June

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DOB_27th February

W/A-26th November



International Women's Wheel

100th Convention

November 2024

MEMBERS

GUNJAN AGARWAL

SNEHA AGARWAL

AYESHA AGARWAL

MEENA AGARWAL

MITA AGARWAL

NIDHI AGARWAL

NEHA AGARWAL

PREETI LOHIA

PRITI BAJORIA

SABITA MITRUKA

SHILPA AGARWAL

STUTI AGARWAL



International Inner Wheel
100th Convention
Manchester 2024

IWC IMPHAL

Email-
Date of formation-
Club strength-13

Charter No-8213
STD Code-

Executive Committee 2023-24

PRESIDENT

ARIBAM VICTORIA SHARMA

Thangmelband yumnam leikai
DOB : 10-12-1980
Mob : 8787614253
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VICE PRESIDENT

W. NEBIDITA DEVI

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SECRETARY

SAMJETSABAM ANITA LEIMA

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Mob : 9383219141

W.INDIRA LEIMA

Mob : 8793373997

S. NITELA DEVI

Mob : 8730927090

PRATIMA DEVI

Mob : 6909646292

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Waiton, Imphal-East I, Imphal,
Mob : 9862707920
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IWC AGARTALA

Email-
Date of formation-
Club strength-14

Charter No-8212
STD Code-

Executive Committee 2023-24

PRESIDENT

SNIGDHA ROY

W/O Mr Promothos Roy
DOB : 08/11/1975
North Gate Agartala
Email : snigdha.roy1975@gmail.com
Marriage anniversary-21st January
Mob : 9863333821

Email : susmitanag034@gmail.com
Marriage Anniversary-21st Nov.
Mob : 7005334645

ISO

SATABDI RAY

W/O Mr Subhankar Dey
DOB : 04/02/1991
A.D Nagar Agartala
Email : satabdi1101@gmail.com
Marriage anniversary-29th April

VICE PRESIDENT

SUJATA DEBNATH

W/O-Mr Chittaranjan Das
DOB : 18/06/1979
Lake choumuhani Agartala
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Marriage anniversary-29th June
Mob : 7005498051

EDITOR

SUNAYANA SARKAR

W/O-Mr Nabarun Biswas
DOB-13/04/1989
North Joynagar Agartala
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Marriage anniversary-7th July
Mob : 8259004964

SECRETARY

SUMITRA CHAKRABORTY

W/O- Mr Tapan Chakraborty
DOB : 20/07/1975
Indranagar Agartala
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Marriage anniversary-10th Dec
Mob : 9774142550

GENERAL MEMBER

Rita Debnath

Mob : 8257018788

Ashmita Bhowmik

Mob : 8837497615

Srijita Das

Mob : 7085059887

Sutapa Roy Bhattacharjee

Mob : 9903371442

Anuradha Debnath

Mob : 8974787037

Moumita Chakraborty

Mob : 9021927912

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JOINT SECRETARY

MAYA SEN

W/O- Mr. Niobebaran Sen
DOB : 12/08/1980
Joynagar bus stand Agartala
Email : mayasen1210@gmail.com
Marriage anniversary-23rd Jan
Mob : 9436949508

TREASURER

SUSHMITA NAG

W/O Mr Rajib Nag
DOB : 13/12/1978
Kunjaban Shymalibazar, Agartala

IWC SILIGURI PANACHE

Email-

Date of formation-25.3.2023

Club strength-16

Charter No-

STD Code-0353

Executive Committee 2023-24

PRESIDENT

KHUSHBOO MITTAL

Tea Connoisseurs

M R road, Khalpara

Siliguri, West Bengal 734005

Mob : 9832635144

Email : khushboomittal080@gmail.com

DOB : 18th October, W/A-31st January

SECRETARY

CHARU AGARWAL

Bengal Agency

M R Road, Khalpara

Siliguri, West Bengal 734005

Mob : 9434049320

Email : charu.budhia@gmail.com

DOB : 5th May, W/A-26th February

TREASURER

SWEETY AGARWAL

28, Agrasen Road, Khalpara

Siliguri, West Bengal-734005

Mob : 9832345812

Email : swetaagarwal0090@gmail.com

DOB : 10th July, W/A-28th June

EDITOR

SANGITA JAIN

Somanli Mill Compound ,

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Mob : 9233407243

Email:jsang5648@gmail.com

DOB: 15TH January

W/A 10th December

ISO

SUMAN JOSHI

Near RBS club, Millanpally

Siliguri, West Bengal 734005

Mob: 7679145655

Email: sumanjyshi2022k@gmail.com

DOB: 24th March

W/A 13th November

GENERAL MEMBERS

KOMAL AGARWAL

DOB : 28th September

W/A-28th November

PINKY BINDAL

DOB : 1st June

W/A : 18th February

RASHMI AGARWAL

DOB : 12th February

W/A : 26th November

RINA AGARWAL

DOB : 6th December

W/A : 19th June

RICHA AGARWAL

DOB : 19th September

W/A : 12th November

RUCHI AGARWAL

DOB:30th August

W/A: 27th May

RUCHI AGARWAL

DOB: 12th May

W/A: 3rd February

ROMI CHIRANIYA

DOB:27th June

W/A: 11th February

SANGITA BHARGAV

DOB: 18th September

W/A: 10th February

SAROJ AGARWAL

DOB: 17th April

W/A: 23rd November

SMITA AGARWAL

DOB: 5th December

W/A: 4th December



SILCHAR

Email-ilw.in.silchar@gmail.com

Date of formation-09.11.2002

Club strength-29

Charter No-5191

STD Code-03842

Executive Committee 2023-24

PRESIDENT

SUDHA MUNDRA

W/o. Mr. Govind Mundra

House No.-377, Ward No. : 24,

Silchar-788001

Mob : 09435073519

Email : sudhamundra@hotmail.com

DOB : 18th September, W/A-2nd Dec.

ISO

SUSMITA CHOUDHURY

W/o. Mr. Amitabh Choudhury

House No.-63, Netaji Lane, Moulabi

Road, Ambicapatty, Silchar, PIN-788004

Mob : 9435174360

Email : susmitachoudhury16@gmail.com

DOB : 16 Nov., W/A-11 Oct.

VICE - PRESIDENT

SANGITA BANIK

C/o. : Shyamal Banik

Rangirkhari, Shib Colony, House No. :

7, Cachar, Assam

PIN-788005

Mob : 9435178411

Email : sangitabanik100@gmail.com

DOB : 13 Jul, W/A-23 Jan.

EDITOR

ANKITA GHOSH

W/o. Rtn. (DM) Prasenjit Ghosh, P.O.

: Ambicapatty, PIN-788004, Dist. : Cachar

Mobile : 9435986763

Email : ankita_ghosh79@yahoo.com

DOB : 11 Dec. W/A-11 Feb.

IPP

SAMPA BANIK

C/o. New Stores, Hospital Road,

Silchar-788004

Mob : 09435705569

Email : sampa.office72@gmail.com

DOB : 11th Sep. W/A-6th Feb.

GENERAL MEMBER

ANJU PATUA

Mob. : 9435503370

DOB : 6 Oct. W/A-27th June

ANINDITA PAL

Mob : 9435073153

DOB : 5 Aug., W/A-23 Apr

ARCHANA CHOUDHURY

Mob : 943556527

DOB : 1 Oct., W/A-6 Mar.

SECRETARY

MOHUL MITRA

W/o. : Rtn. Arunava Paul

Gopal Bhawan, Gopalgarj, Silchar

Mob : 8811079184

Email : mohul.mitra@gmail.com

DOB : 25th Oct. W/A.-04th Jul.

BHARTI GULGULIA

Mob. : 9859911101

DOB : 24 Oct., W/A -10 May

TREASURER

RITU AGARWAL

W/O. : Rtn. Murlī Agarwal

C/o. : Agarwal Agencies, Janiganj,

Silchar-788001

Mob : 9954359459

DOB : 14th May, W/A.-20th May

DEBJANI ROY

Mob : 9435523432

DOB : 17 May, W/A-20 June

DR. SIMNNIPHY DUTTA

Mob : 9435172834

DOB : 25 Sep.



DR. SMRITY DUTTA

Mob : 9435348294
DOB : 19 Jun, W/A-8 Aug.

INDRANI BHATTACHARJEE DEB

Mob. : 9435177990
DOB : 14 Jul., W/A -10 Oct.

JHUMKI SAHA

Mob. : 9435285022
DOB : 22 Nov., W/A- 25 Feb.

KALITA GHOSH

Mob. : 8638751319
DOB : 4 Mar., W/A- 6 Nov.

LIPI CHANDA

Mob. : 9954151580
DOB : 21 Jul., W/A - 27 Jan.

MADHUPARNA BASAK

Mob. : 9435500888
DOB : 16 Dec., W/A -17 Oct.

MADHUMITA CHAKRABORTY

Mob. : 9954035913
DOB : 23 Mar., W/A-4 Feb.

MADU BAID

Mob. : 9435073993
DOB : 26 May, W/A -21 Nov.

MADHUMITA MAZUMDER

Mob. : 7002508039
DOB : 6 July, W/A-7 Mar.

MADHUMITA PAUL

Mob. : 9435616516
DOB : 18 Dec., W/A-13 Dec.

MANISHA PUGALIA

Mob. : 9435200699
DOB : 6 July, W/A-1 Feb.

MINAXMI ENDAW

Mob. : 9435070306
DOB : 1 Apr., W/A-1 Feb.

MINU CHOUDHURY

Mob. : 9401543098
DOB : 11 Mar., W/A -13 Mar.

MOUSUMI SAHA

Mob. : 9435070100
DOB : 28 May

MOUMITA ROY

Mob. : 9101973805
DOB : 13 Jan., W/A-16 Aug.

NIKITA JAIN

Mob. : 9435503629
DOB : 28 Feb.

PINKY GANG

Mob. : 7002417500
DOB : 1 Nov., W/A-4 Aug.

PINKY PAUL

Mob. : 9435750525
DOB : 7 Jan., W/A-5 Feb.

DR. RUMA PAUL

Mob. : 9435071144
DOB : 22 Mar.

SAGARIKA DAS

Mob. : 9435575900
DOB : 8 Feb., W/A. : 19 Jan.

SHILPI GHOSH

Mob. : 8822943939
DOB : 19 Sept., W/A-7 Aug.

SUMITRA SAHA

Mob. : 8910899952
DOB : 7 July, W/A-14 Dec.

SUBINITA BISWAS

Mob. : 9435944827
DOB : 13 Nov., W/A-29 Jan.

SUMITA SOM

Mob. : 9435071290
DOB : 8 Dec., W/A- 7 Feb.

SUTAPA BHATTACHARJEE

Mob. : 7002507921
DOB : 7 Nov., W/A-17 Feb.

SUJATA NATH

Mob. : 9435070700
DOB : 2 Jan., W/A-5 Feb.

SURAMITA PODDAR

Mob. : 8811073408
DOB : 19 July, W/A-20 Feb.

GARIMA AGARWAL

Mob. : 9435012700
DOB : 23 Feb. W/A-6 May

MOUTUSHI ROY

Mob. : 9435172658

DOB : 2 Sept., W/A-13 Feb.

MOUMITA GUPTA

Mob. : 9355119210

DOB : 23 Sept.

MOUSUMI GHOSH

Mob. : 9401543263

DOB : 9 Feb., W/A-9 Ma



International Inner Wheel
19th Convention
Manchester 2024

KNOW YOUR ORGANISATION

WHAT IS INNER WHEEL?

Inner Wheel is the world's largest women's voluntary organization and comprises of the women folk of Rotarians. It is a recognized voluntary Non-Government Organization to help and serve the needy and underprivileged section of the Society. In recognition of its social service, it has got representation in the United Nations Economic and Social Council.

The Inner Wheel concentrates upon Friendship and Personal Service. It is not what is termed as "a money raising organization", though each club selects its own charities and channels of service. One of the greatest features of Inner Wheel is the opportunity given to its members the world over to get to know one another, thus contributing to International Friendship and Understanding.

BEGINNING OF THE INNER WHEEL MOVEMENT

Mr. Paul Harris started the first Rotary Club in 1905. In 1920, the wives of Rotarians in Great Britain and Ireland joined hands to help their husbands with social work undertaken by the Rotary club. The friendship resulted in forming the Inner Wheel Club in 1924; the Manchester Club of England was formed and was named Inner Wheel.

As time passed, many Inner Wheel Clubs came into being and in 1934; the Association of Inner Wheel Clubs in Great Britain and Ireland was formed with Mrs. Oliver Golding as the founder President and Mrs. Nixon as the Secretary. They realized that unity is strength and had the wisdom to group Clubs into Districts and then later to bring the Districts to form an Association. Since then the movement has grown rapidly and spread all over the globe.

A PROFILE OF INNER WHEEL

Inner Wheel is an International Organization. Administratively, it functions at 4 levels. India is the 2nd largest Association. Inner Wheel is totally democratic at all levels. Every office is an elected one and every club has right to vote. IIW is governed by a Constitution and it is amended every 3 years at the IIW Convention. Once in three years an International Convention is held, proposals are submitted to amend the Constitution.

INNER WHEEL LOGO



24 Teeth on outer wheel denote the clubs in the world

24 Teeth on Inside Wheel denote the links with other organizations and charities

The Dot in the middle is the individual member - YOU - without whom the hub will fail

6 Spokes, radiating outwards from center represent the officers and service committees

The colours to be used are - Rims of inner and Outer wheels in Royal Blue
Words INNER on the top and WHEEL at the bottom are written in Gold lettering

ORIGIN OF ENGLISH VERSION OF INNER WHEEL PRAYER

Way back in 1971, Silla Ardeshir, a young member from India attended one of the meetings of a local Club in Australia. At the beginning of the meeting she heard the members reciting a Collect. She was impressed with that and felt why not one for her home Club, Inner Wheel Bombay? She brought back the Collect with her and India being a diverse country, she made the changes to suit the country and presented it to her Club. Soon the other Clubs too adopted this and thus the Inner Wheel Prayer was born. She left this world on January 2021 at the age of 99.



THE SIGNIFICANCE OF 10TH JANUARY / STORY OF IIW DAY

International Inner Wheel Day, celebrated on 10th January, was the idea of 2nd International Inner Wheel President Helena Foster (1969-70). She wrote a letter to all clubs worldwide, "I would like to have one day in the year when all Inner Wheel members would do something special and think of their fellow members around the world to do some kind of personal service. I have chosen this special day because it was on January 10, 1924 that the Mother Club, the Manchester Inner Wheel Club, England first adopted the name "Inner Wheel". It can be interpreted in any way you think fit - in a group or as in individual - giving personal service to someone who needs you - planting a tree or flowers to beautify some corners of your land or just the simple act of writing a letter. I am sure that there are inspiration and encouragement to be gained by the knowledge that your fellow members throughout the world are at that moment joined together to extend service and friendship". The response to the first celebration of Inner Wheel Day was magnificent.

WHY JOIN INNER WHEEL?

- **FRIENDSHIP:** Inner Wheel provides one of the most basic human needs - the need for friends and fellowship.
- **PERSONAL GROWTH AND DEVELOPMENT:** Membership in Inner Wheel helps one's growth and education in human relations and interpersonal development.
- **LEADERSHIP DEVELOPMENT:** Inner Wheel is an organization of service minded and capable personalities. Serving in Inner Wheel position is like a college education in leadership, learning how to motivate, influence and lead people from different walks of life.
- **FUN:** Inner Wheel provides a very pleasant & fun filled environment.
- **PUBLIC SPEAKING SKILLS:** Many an individual who joined Inner Wheel was afraid to speak in public. Inner Wheel develops confidence and skills in public communication and provides opportunity.
- **CITIZENSHIP IN THE WORLD:** Every Inner Wheel Member proudly wears a pin that says "Inner Wheel" which spreads across 104 nations worldwide.
- **ENTERTAINMENT:** Inner Wheel has conventions, assemblies and institutes, workshops that provide entertainment in addition to Inner Wheel information, education and service.
- **CULTURAL AWARENESS:** Around the world, practically every religion, country culture, race, creed, political persuasion, language, colour and ethnic identity is found in Inner Wheel. It is a cross section of the world's most prominent citizen from every background and walks of life. Inner Wheel Members become aware of other cultures and learn to live and work with people all around the world. They become better citizens of the Country they belong to in the process and work towards world peace.
- **NICE PEOPLE:** Inner Wheel Members above all are nice people, nicest people on the earth of course they are most important people, but it is more important to be nice.
- **THE OPPORTUNITY TO SERVE:** Inner Wheel is a friendship cum service organisation. It provides ample opportunities and varieties in the field of service to the community & gain satisfaction.

IMPORTANT INNER WHEEL INFORMATION

GENERAL INFORMATION:

- ❖ **Inneer Wheel Year** – From 1st July to 30th June.
- ❖ **Colour of Inner Wheel Emblem, Badges and Collar** – For
 - Clubs – Royal Blue
 - Districts – Light Blue

The **International Inner Wheel** is an **NGO**, inserted in the ECOSOC roster. It has several **representatives** at the **UN**.

CLUB LEVEL:

- ❖ **Formation** – A club is formed by **minium 10 active members**.
- ❖ **Transfers** – An **Active Member** may take transfer to any Inneer Wheel Club in exceptional circumstances, provided both clubs agree and permission is obtained from the **District Committee**.
 - If an Active Member transfers or resigns from the club, heer seniority and Inner Wheel qualifications will remain as it is on joining the new club.
- ❖ **Retirement** – When a member is no longer able to continue through sickness or infirmity she may termed 'retired' rather than 'resigned'.
- ❖ **Termination of Member** – Active Membership Terminates on failure to pay the Annual subscription by 31st December.
- ❖ **Quorum** – 4 members at **Executive Committee Meeting** and **20%** of members at General Body Meetings.

DISTRICT LEVEL:

- ❖ **Formation** – A District is formed with **minium four clubs** and consists of all clubs within its boundaries.
- ❖ No Club can have more than two members in the **District Executive Committee** in a particular Inner Wheel Year.
- ❖ Immediate Past Dist. Chairman, District Chairman and District Vice Chairman cannot be members of the same Club.
- ❖ If **District Executive Committee** fails to take charge or remains absent without reasonable cause for **two consecutive meetings** she shall be deemed to have resigned from office and in that event, the District **Executive Committee** shall appoint in the vacancy so caused, any member who is duly qualified to such office, to complete the year.

- ❖ **District Executive Committee Meeting:**
 - **Number – Minimum 2** in a year.
 - **Quorum – 30%**. If quorum not complete then meeting is adjourned for 30 minutes and be re-assembled for the meeting. A postal vote must be taken to decide recommendation.
 - **Special Meeting** may be called by **District Chairman** or when requested by **2 members of the Committee**. **At least 4 days' notice** is required.
- ❖ **District Committee Meeting:**
 - **Number – Minimum 2** in a year.
 - **Agenda be sent at least 30 days before the meeting.**
 - **Quorum – 30%** of the District Committee. If quorum not complete then meeting is adjourned for 30 minutes and be re-assembled for the meeting. A postal vote must be taken to decide recommendation.
 - **Extra Ordinary Meeting: Called by District Chairman on request by 2/3rd of the Clubs.** **At least 15 days' notice** is required. If such meeting is not called then the members who requisitioned shall be at liberty to call the meeting.
- ❖ **Increase in District Dues:** This should be mentioned in the agenda and passed by **2/3rd majority of District Committee is required.**
- ❖ **If a member of District Executive Committee is not able to attend a District Executive Committee Meeting or District Committee Meeting then she should send her report along with letter of apology for not being able to attend it.**

Note: For more & detail information regarding Inner Wheel rules refer to IIW constitution & handbook and Association Bye-laws which are also available on IIW website and Association website respectively

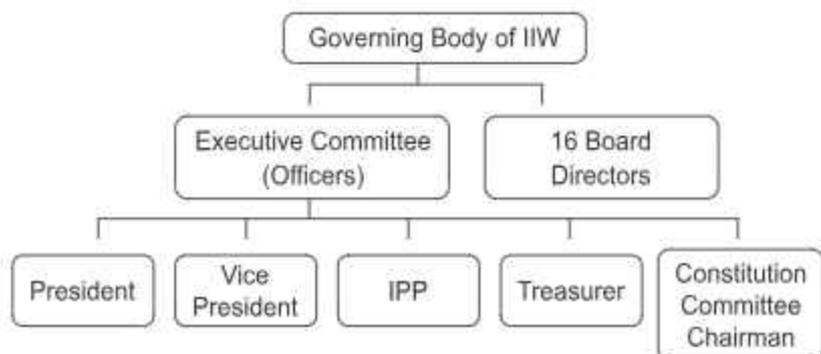


International Inner Wheel
100th Competition
November 2024

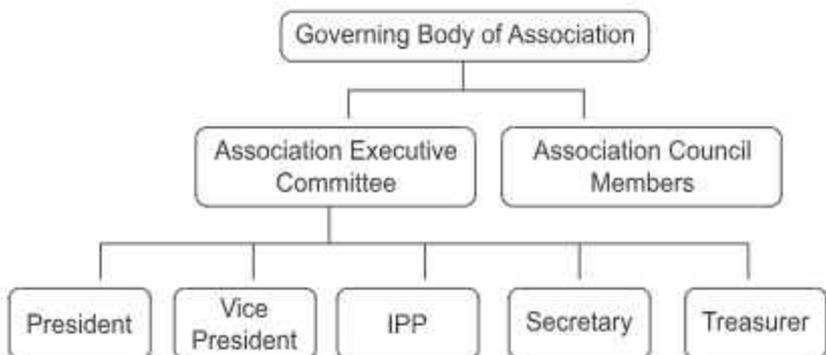
GOVERNING BODY IN INNER WHEEL

The hierarchy of Inner Wheel shows that at the apex is the International Inner Wheel under which is the Association consisting of various Districts and at the end are the clubs with its members providing selfless service. Every level of Inner Wheel has its Governing Body to help smooth of functioning of Inner Wheel.

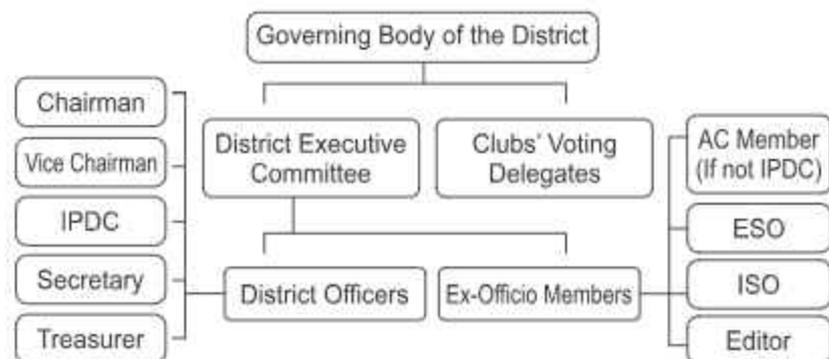
1. AT IIW LEVEL



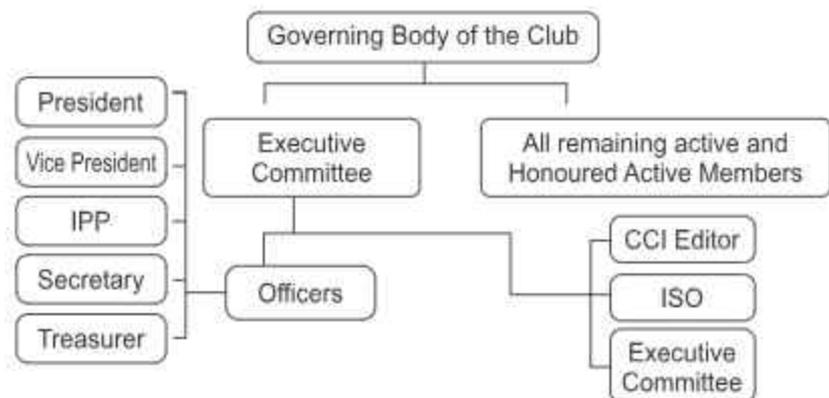
2. AT ASSOCIATION LEVEL



3. AT DISTRICT LEVEL



4. AT CLUB LEVEL



What ties us to one another is.....

The thread of friendship.....

The strand of service.....

The yarn of zeal...

The rope of strength...

And the rope of strength...

In this spirit of unity...

Let us prove to be

A Masterpiece !!

PROTOCOL IN INNER WHEEL



What is Protocol?

The dictionary meaning is – Customs and regulation of diplomatic conduct. Protocol is the formal etiquette and procedure for formal ceremonies. It also enhances the stature of all those who observe these customs and creates an ambience of goodwill and happiness all around.

Inner Wheel being an International organization with different layers of administration has to follow certain norms in a meeting to add dignity and maintain decorum.

Protocol in Inner Wheel for:

1. Seating arrangements at various meetings.
2. Addressing Inner Wheel dignitaries.
3. Visit by Inner Wheel dignitaries
4. Correspondence

1. Seating arrangements at various meetings

CLUB LEVEL

TRE	IP	CHIEF GUEST	PRESIDENT	VICE PRESIDENT	SEC	ISO
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AUDIENCE

- ❖ In Chairman's Official visit to the club, the District Chairman is the Chief Guest.
- ❖ If Association President or Guest of Honour is also present then they will sit between the President and Vice President.
- ❖ Place of Honour is to be given on the Dais to any other Association Officer present.

DISTRICT LEVEL DISTRICT ASSEMBLY / CONFERENCE

INAUGURAL SESSION

ASSM/CONF CHAIR	DIST ISO	DIST TREA	AC MEM	ASSN PRES	DIST CHAIR	DIST VC	DIST SEC	DIST ESO	DIST EDIT	ASSM/ CONF.SEC
--------------------	-------------	--------------	-----------	--------------	---------------	------------	-------------	-------------	--------------	-------------------

BUSINESS SESSION

DIST ISO	DIST TREA	AC MEM	ASSN PRES	DIST CHAIR	DIST VC	DIST SEC	DIST ESO	DIST EDIT
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AUDIENCE

- ❖ If Association President is not present then the seating arrangement remains same except that Association President's chair is not kept.
- ❖ All other Inner Wheel dignitaries-Past District Chairmen, Past and present Association Officers — to be seated in the 1st row.
- ❖ Rotary Governor is also seated in front row.

2. Addressing Inner Wheel Dignitaries.

CLUB LEVEL

- ❖ Club President presides over all the meetings. She must be addressed first, all others are to be addressed after her.
- ❖ If District Chairman is present, then she will be addressed after addressing the Club President. And when District Chairman is present she will be the Chief Guest.
- ❖ If both Association President and District Chairman are present then District Chairman must be addressed first then Association President.

DISTRICT LEVEL

- ❖ District Chairman presides over all the meeting and is to be addressed first.
- ❖ If Association President is present, she is next.
- ❖ Association President is the Chief Guest at the District Conference/ District Assembly. Any other Speaker can be a Guest Speaker.

- ❖ IIW President or Association Officers are to be addressed before District Executive, PDC's dignitaries and members of Inner Wheel.
- ❖ The above will be addressed before acknowledging Rotary dignitaries and guests.
- ❖ The spouse of the District Chairman, Association/District Officers, if present, must be seated in the first row, and their presence be acknowledged.
- ❖ The First Lady of Rotary District also must be in the front row, and her presence be acknowledged.

3. PROTOCOL DURING VISITS BY INNER WHEEL DIGNITARIES

Do remain present before your leader arrives and schedule your departure only after hers.

When any Inner Wheel Dignitaries visit then Protocol demands.

- ❖ Club President receives the District Chairman.
- ❖ District Chairman/Club President receives Association President.
- ❖ Association President/District Chairman receives IIW President.

4. PROTOCOL IN CORRESPONDENCE

Correspondence in Inner Wheel is done through proper channels. **There are very clear lines of communication and they should not be broken/bypassed.**



- ❖ Step 1 : Club members communicate to Club President.
 - ❖ Step 2 : Club Officers to District Officers
 - ❖ Step 3 : District Officers to Association Officers
 - ❖ Step 4 : Association Officers to IIW Head Quarter.
- ⇒ **No official letter should be sent directly. It must go through the official line of communication as mentioned above.**

Please Note:

- ❖ If any club wants to invite Association President, it should go through proper channel. Club – District Chairman – Association President.

- ❖ No Official Communication allowed by by-passing the line of communication.
- ❖ No Correspondence to be done with IIW directly. Requests for messages, etc. are also not entertained by IIW. District Secretary receives all messages in the month of June-July from IIW which can be used for publications.
- ❖ Greeting Cards, Invitations, Newsletters can be sent directly ONLY up to Association Level not beyond.
- ❖ Ballot paper of IIW elections, Club information forms, photographs can send directly to IIW in the formats given. No official letter should be sent directly. It must go through the official lines communication.
- ❖ Chief Guest should be the last speaker.No one should speak after her. Only observations can be made.
- ❖ **We are member of Inner Wheel and not Inner Wheelers.**
- ❖ Color of Inner Wheel Emblem, badges and Collar should be uniform **Colour of Badges and Ribbon – Royal Blue** for Clubs , **Light Blue** for the District.
- ❖ Don't use or encourage the use of Chairperson — It is Chairman.
- ❖ Don't print International Inner wheel on your Stationery.
- ❖ Use the Name of the club as given in the charter.
- ❖ **Club Charter must be handed over at the club installation and preferably shown to the District Chairman during her official club visit.**
- ❖ Do not ask the invited Inner Wheel guests for any contribution, sunshine or raffle.
- ❖ Do not impose yourself on others, while visiting other cities, districts or countries.
- ❖ Be impartial, fair and just in case of any dispute.

Inner Wheel Governing Body at various levels

CLUB LEVEL	
EXECUTIVE COMMITTEE	GENERAL BODY
DISTRICT LEVEL	
DIST. EXECUTIVE COMMITTEE	DISTRICT COMMITTEE/ VOTING DELEGATES
ASSOCIATION LEVEL	
EXECUTIVE COMMITTEE	COUNCIL
INTERNATIONAL LEVEL	
EXECUTIVE COMMITTEE	BOARD DIRECTORS

WAYS TO BRING AND RETAIN MEMBERS

DO'S

i. IDENTIFY: potential, qualified members.

- Ask for Rotary Roster.
- Talk to Rotarians or Past Rotarians whose wife, sister, mother, daughter could become members
- Talk to family members of Inner Wheel members.
- Talk to former Inner Wheel members who left due to personal reason and could rejoin.
- Talk to Rotaractor – previous and present who themselves or their family members could become Inner Wheel members.
- Attract younger members who have the potential to lead at the Club, District, Zone and National level.

ii. INFORM: prospective members on what Inner Wheel is all about.

- Talk about the community projects the club is involved I, international projects, social activities, Rotary/Inner Wheel involvement and the bond formed among members.
- Have an ongoing program on educating members on changes that may develop. This might be a good time to re-educate existing members with the Inner Wheel Constitution and Bye-laws

iii. INVITE: prospective members to a meeting / get-together / functions/ projects.

- Make it an interesting meeting.
- Have a good speaker or program.
- Have someone pick them up and bring them. Have this person be their mentor, and accompany them to a number of meetings until they are comfortable with the group.
- Introduce them; make them feel welcome.
- Let them see how you enjoy with one another and work together.

iv. INDUCT: preferably on installation, District Chairman's visit, etc.

- Make it a very memorable occasion when this new members is inducted into the Club.
- Invite new member family to attend the induction.

- v. **ORIENT:** When new members join, on Inner Wheel information and its policies.
- Prepare an Orientation Package of Information that includes the Inner Wheel pin, the Handbook and a copy of the Club Roster. This could be helpful for existing members too.
 - Many women get disillusioned with the administrative part of our organization so it is always advisable not to give all the do's and don'ts at the beginning or at one stretch. The information should be need based and everyone learns as they become mature in the club with experience. Keep it simple at the beginning.
 - Provide Inner Wheel information to new members through appointing a senior experienced member as her mentor. **Members' Orientation program is a must.**
- vi. **INVOLVE:** Get the new member or members involved immediately. Everyone has a potential. Tap it and involve all in some or the other activities.
- Put them on committee to work with other members on a project. Describe the various committees; work with them to identify which committee they would like to serve on.
 - Make them feel a part of the Club right away. Make them feel important.
 - This is a wonderful way for them to meet new friends and receive important information.
- vii. **IMPROVE:** Projects and meetings and other fellowship activities. Good combination of all is required.
- viii. **IMAGE:** Build image of the club as good image attracts others towards it.
- ix. **INSPIRE:** Give award to the member proposing the new member. This will inspire others to do the same.

DON'TS:

- i. **IGNORE:** Never ignore any member.
- ii. **IMPORTANCE:** Let every member in the club feel important.
- iii. **'I' word:** Replace 'I' with 'We' even if you do the job alone.
- iv. **INDUCT INDIVIDUALLY:** Group Induction is preferred so that the new members are together and feel comfortable.

MEMBERSHIP FORM



District Number _____
 Inner Wheel Club of _____
 Membership Number _____



PHOTO

Name of Member _____
 Date of Birth _____
 Profession _____
 Name of Husband _____
 Blood Group _____
 Address with Pin Code _____
 Cell Number _____ Additional number _____
 Email ID _____

Membership : (only for women above 18 years)

Tick the appropriate box :

ACTIVE MEMBERSHIP date of joining _____
 HONOURED ACTIVE MEMBERSHIP year _____
 HONORARY MEMBERSHIP year _____

MEMBER'S SIGNATURE

Club President Name : _____

Signature

Club Secretary Name : _____

Signature

District Secretary Name And Signature :

District Seal

Note :

- Use A4 size paper for the form. Membership form is to be completed by a new member in consultation with the club Secretary and to be sent to the District Secretary in duplicate for information and signature. 1 copy is returned to the club Secretary for her records. If a member transfers to another club, this form should be sent to the Secretary of her new club.
- Alsokeep a record of Inner Wheel posts taken by the members at Club/District/IWW Level



BIO-DATA OF MEMBERS

PHOTO

Name of Member: _____

Address: _____

Phone No.: _____ Mobile No.: _____

Name of Husband / Guardian : _____

Date of Birth : _____

Qualification : _____

Blood Group : _____

date of Wedding : _____

No. of Children : _____

Hobbies : _____

Date of Joining : _____

Date : _____ Signature of Member _____

President**Secretary****District Chairman's Signature** _____

Date _____

Note: Get the Chairman's signature during her official visit to your clubs.

NOTE

- Use A-4 size paper for the form.
- Form is to be completed by each new member of a club in consultation with the Club Secretary and to be sent to the District Secretary by Club Secretary for information and signature and District Seal which is then returned to the Club Secretary for her files. If a member is permitted transfer to another club, a copy of this form should be sent to the Secretary of the new club.
- It can utilized for keeping up to date the history of the members in Inner Wheel at various levels of Inner Wheel.

CLAIM FORM

Claim Form for Inner Wheel District/Club.....

To

The District Treasurer / Club Treasurer Date.....

Dear Treasurer

Please reimburse me an amount of Rs.....

(Rupees.....only)

Details/Bills enclosed.

Towards.....

Signature.....

Name:.....

Designation.....

WELCOME NOTE TO NEW MEMBERS & OATH

The following is a suggested form of procedure for welcoming the new members.

At the beginning of the meeting the introduction of newmember should be given to all the members, the president should read the Inner Wheel Objectives; address each of the new members by name and say:

"There are no rights without corresponding obligations. Your right to become a member of this club is an exclusive one. You have been invited to become a member of this Inner Wheel Club because, We are sure that you will welcome the responsibilities of friendship and service that membership brings with it. We believe that you will enjoy being a member of our truly international organization and take a full and active part in all that this club offers. We do hope that you will find you are among friends and enjoy participating in all aspects of the Club and Inner Wheel."

The President will then call upon all other members present to stand and addressing the new members say.....

On behalf of the Members of Inner Wheel Club of..... (Your clubs name), I welcome you and (addressing the Club), I introduce this new member to you and ask that you extend your friendship to her.

ELECTION - IMPORTANCE & PROCEDURE

The Inner Wheel is a democratic organization at all levels. Every year there is a change of guard and this change is brought about through election. It is important that these elections should be held in a fair and impartial manner. This depends a great deal on the District Chairman. She is the vital link between the Clubs and the District on one side and the Assn. and I.I.W. on the other side.

Elections conducted in the right spirit generate great enthusiasm and trust all around. It creates a feeling of goodwill which makes for efficiency and smooth working of the organization. It is essential that the Election process is taken seriously and everything done very carefully for there is what is called a ladder system. Every Office held at the lower level qualifies one for the higher office. Any mistake can lead to problems later not only procedural but also constitutional.

QUALIFICATIONS

Clubs - only the Clubs which have paid their dues are entitled to vote. (Some Clubs do not send their dues in time and their ballots are not counted.)

Candidates - I.I.W. Constitution and Association bye laws have set down their qualifications and the election procedures very clearly. It is important to go through the qualifications carefully as they are liable to change after I.I.W. Convention and Triennial Conference.

Please go through these qualifications very carefully for they are liable to change and can be amended. As District Chairman you must emphasize the importance of these qualifications to the Clubs for that is where the real ladder starts. Club election may be routine but nevertheless they are very important.

The District Chairman must see that all the Clubs in the District have paid their dues. This is what entitles them to a vote in the District, Assn. and I.I.W. elections.

Nominations must be very carefully filled, after verifying that the nominees fulfill all the qualifications laid down. Along with the nomination it is necessary to send the consent of the nominee in writing. It is a must. It is the responsibility of the Club, District, Assn. to ensure that the candidate has the mental and physical capacity to discharge the duties of the office. The photograph which is necessary for higher levels of Assn./I.I.W. Elections must be a recent one taken within 6 months.

The bio data of the candidate also needs attention. It is necessary at all levels. But at the Club and District level it can be on the letter head of the Club, for the Assn., I.I.W. elections there is a proper format which must be adhered to and has to be submitted in printed forms. Please put in only what is asked for and the personal bio data has to be put in the space provided for. It must be in the number of words which are specified. Do not miss out any qualification. Procedure of Election has been explained in the I.I.W. Constitution and Handbook. There are four levels – (i) Club (ii) District (iii) Association (iv) I.I.W.

Club Elections

- Election must be held before 31st December and nominations made in writing at least a month before the Election.
- Direct responsibility of Club President and Executive.
- Guide them properly.
- Proper notice to be given to the Members and procedures followed.
- Elections must be completed before 31st December
- Nominations can be invited from the floor of the house, if there are no nominations for the Club Executive Post. The candidate proposed must fulfill the essential qualification the office concerned.

District Elections

- These are always held at the time of District Conference.
- District Secretary calls for nomination well in advance (usually in September) in consultation with District Executive.
- Appoint a Scrutiny Committee with a senior Member of the District to check the nomination forms with District Chairman and District E.C.
- District Secretary to circulate the nominations with brief bio data of the nominee not less than 30 days before the District Conference.
- Proper arrangements for balloting at the District Conference to be made i.e. ballot papers, ballot box and appointment of senior Members of the District for the conduction of elections, usually Past District Chairman.
- District Chairman has the casting vote in case of a tie.
- No Club can have more than two Members in the District Executive. Voting is done by the voting Delegates. Clubs having more than 51 active Members have one extra Voting Delegate. If the Voting Delegate is not attending the District Conference, a Deputy may be appointed, who carries a letter on the Club Letter head, signed by the Club President and Club Secretary, which states that these Members have been nominated at a Club Assembly, held ____ .date as voting delegates. This letter is a must and should be handed over to the Election Officer. No Voting Delegate can cast more than one vote. For voting, always put only an X. Any other mark is invalid.

Votes polled are not disclosed. It is the duty of the District Chairman to abide by the bye laws and act in an impartial and correct manner. Only then true democracy can prevail.

Association Elections

- Elections to different posts are held throughout the year.
- As different ballot papers are received by the Clubs, one should be careful.
- It is the duty of the District Chairman with the Executive to guide the Clubs' properly.

Association Elections are held by Postal Ballot.

- The Association Secretary sends out the Ballot papers with the Ballot-Envelope to the Club President.
- It is essential that the official ballot paper should have been signed by the Association President, Immediate Past Association President and Association Vice President.
- The Club decides at their Club Assembly and marks their choice with an X, send the Ballot Paper in the given envelope, and write the name of the Club and the District number on the envelope.
- The flap of the envelope has to be stamped with the rubber stamp of the Club. A ballot returned in an envelope without the stamp of the Club on the flap will become invalid.
- Please post it immediately, taking into account the postal delays.

The Important Elections held at Association Level

- Internal elections for Board Director or IIW offices if there are more than one candidate.
- Association Vice President/ Deputy National Representative.
- Club Presidents directly receive the ballots from the Association Secretary.
- Chairman must impress upon the Clubs to send their votes in time to avoid unforeseen delays in Postal delivery or other problems.
- Send the ballots by the registered post / courier / speed post, do not enclose any other written matter in the envelope and follow the instructions strictly to avoid invalidation of the ballots.
- The Club should also be told to cast properly. Put an X .only beside the name of the chosen candidate passed at your Club General Body Meeting.
- Distribute these forms at the Incoming Officers' Institutes and carry them along for illustration at the official visit.
- Chairman is the most important field officer to convey the significance of their power and duty to wards real and effective democracy.

- Due to repeated efforts the percentage of voting has gone up but still needs improvement. In some Districts, Clubs do not vote. Chairman receives the information copy from the Association Secretary. Kindly follow up immediately with the Clubs and send request for duplicate ballot at the earliest. Ensure that Clubs really need the duplicate ballots for; sometimes the Clubs send both the original and duplicate ballots.

International Inner Wheel Elections

- Clubs get confused between IIW and Association elections as they receive ballots for both the elections in December. For IIW Elections, last date for receipt of ballots at IIW Head Quarters is always 31st March of the year but for Association Elections, last date is given as decided by the Association.
- Club Secretary directly receives the ballot with the bio data and returning envelope from the IIW.
- For Board Director, Clubs have to put X against 16 names only.
- At IIW level the name of the candidate always starts with her second name i.e. it will be Marfatia G for GulnarMarfatia, Baljee R for RenuBaljee or Ramakrishnan K for Kamala Ramakrishnan. This must be understood properly.
- Write the name of the Club exactly as given in the Charter. Any other will make the vote invalid.
- Do not put any other letter in the envelope.
- Post the ballot immediately; do not wait for the last date.
- Return Envelope from IIW along with the ballot must be adequately stamped and marked AIRMAIL and instructions followed.
- If any Club has not received the ballot by the 25th December of the year, inform the Chairman who in turn must inform the Association Secretary / National Representative. IIW usually does not entertain the request for duplicate ballots.



International Inner Wheel
99th Convention
November 2023

CLUB GUIDELINES

CLUB EXECUTIVE COMMITTEE

The Club Executive Committee consists of the Officers, Club Correspondent, The International Service Organizer and not more than six ordinary Members of the Club. Club may, if they so wish appoint a Joint Secretary. The President and Secretary of the Club are an ex-officio Members of all Club Committees with power to vote. Members may be co-opted to advise the Executive Committee or to receive instructions regarding the particular work assigned to them. They may take part in discussions but may not propose or second motions and having no voting power.

GUIDELINES FOR CLUB PRESIDENT

- The President presides over all the meetings, and is responsible for the interests and well being of the Club.
- She should be impartial in all matters, her aim to promote Friendship and Service by personal contact with every Member of the Club.
- The IYW Constitution and Handbook Association Bye-laws, District Committee Rules, Guidelines for Clubs, District and Association should be studied thoroughly and refer to them without hesitation. This is better than making a mistake.
- If the above Rule Books are not available, an order has to be placed with District Treasurer. Including the Association and International Inner Wheel Directory.
- Accept suggestions from your Members, with an open mind and plan your activities and projects, well in advance, with their cooperation.
- Every month, tell your Members in brief, all that has taken place in the Club, during the month.
- Welcome "New Members" correctly always following the procedure given on Page
- Try and increase your Membership.
- Arrange as many Fellowship Programmes, as possible.
- Be prompt in your correspondence with International Inner Wheel, Association President, District Officers and Link Clubs.
- The Ballot of IYW and Association come to the President in November — January Be prompt in sending them.
- Encourage and persuade your Members to attend Club and District Level function in large numbers.
- Work in harmony with your Secretary, because it is she who takes the burden of the work.
- Design yourself, to giving quite a bit of your time to Inner Wheel work, during the year.
- Be just in your decisions.
- Make sure of "unity" and "frankness" amongst fellow members.

- Act immediately and see that each Member is doing her bit by rendering some personal service.
- Offer "hospitality" freely to the Inner Wheel Members from other Districts.
- All letters and correspondence from the Chairman, District Correspondence and correspondence from Association President, IIW Magazine and other literature should be read to Members at the Meetings.

GUIDELINES FOR THE CLUB VICE PRESIDENT

The Vice President presides at the meeting in the absence of the President. She cannot wear the collar. She can gain much useful experience by helping her President in every possible way.

IMMEDIATE PAST PRESIDENT

The Immediate Past President provides continuity in the administration. The experience and knowledge she had gained during her tenure of office can be of great value. She cannot hold any office in her Club in the year following her terms as Immediate Past President.

N.B.: There will be no immediate Past President for a new Club.

GUIDELINES FOR CLUB SECRETARY

Post of the Secretary is the most responsible post of the Club. She is the administrative head and success of the Club depends upon the efficient functioning of the Secretary. The secretary is the backbone of the Club and the District. She strengthens friendship and understanding in the Club and District by communicating regularly, and sending the right information at the right time. A good secretary is as vital to the district and club as fuel is to a car. Communication is another name for Secretary.

Duties in General

1. The first and foremost duty of the Club Secretary is to prepare the agenda and send out notices for the regular Club Meetings and Executive Committee Meetings to members, at least one week before the meeting. This should be done in consultation with the President.
2. The Minutes of the regular Meetings and Executive Committee Meetings have to be prepared by the Secretary in consultation with the President, circulated among members, recorded in the Minutes book and then to be read and confirmed in the next meeting. Two separate Minute Books should be maintained. (i) A regular Meeting Minute Book (ii) Executive Committee Meeting Minute Book.
3. The Minutes of the General Body Meeting should be sent to the District Chairman and District Secretary for their records.
4. Similarly two attendance Registers should be maintained for signing, one for the regular meetings and another for the Executive Committee Meetings.
5. In order to facilitate her work, the Secretary should prepare an upto date club roster of all members, along with their mailing addresses, telephone and Mobile

numbers and their portfolios. This list should be distributed to all members and changes should be notified immediately. This helps the Secretary and members to have a better contact with each other.

6. A copy of the Club Roster should be sent to the District Chairman and District Secretary for their official records along with the names of the members holding District Offices.
7. During her tenure of office, the Secretary shall receive letters and circulars of general nature or from the headquarters of International Inner Wheel. It is the duty of the Secretary to present them before the members in the Executive Meetings and reply promptly.
8. Correspondence from Overseas Link Clubs and Indian Clubs should be forwarded to the ISO. A prompt reply always shows efficiency.
9. It is the duty of the Secretary to make the Club Programs as interesting as possible. Efforts should be made to include those items which are of interest to women, so that everyone can participate. Your club should be second home for all members.
10. It is the privilege of the Secretary to get acquainted with the activities of other clubs through their Secretaries and thereby, create better understanding between the clubs in the District.
11. The Secretary must extend help to newly formed clubs. On special occasions, an effort should be made to invite other Club Officers as well as District Officers and Rotarians to attend the occasion.
12. A General Register of members including their dates of joining and offices held in Inner Wheel should be maintained and kept up-to-date.

GUIDELINES FOR CLUB TREASURER

A Treasurer is an authority with much greater responsibility. The Treasurer's post is very important as she is the custodian of funds. Handling the money of the Club requires CART to carry out her work through the year. The CART is - Concentration, Accountability, Responsibility and Transparency - the watchwords to be adhered to, as it is public funds. Complete and accurate knowledge and proper understanding of Treasurer's work is utmost important for smooth functioning. Perfect coordination and clarity will further build the image of the Club and the District. Follow fiscal discipline - transparency of accounts is a must.

ROLE OF TREASURER

- Is main signatory of all transactions of the club..
- Is the record keeper of all transactions of the club..
- Is authority of collection of all receipts of the club..
- Is authority for incurring expenses as per sanctioned budget
- Is the custodian of the assets of the club.
- Is responsible for preparation and presentation of all club accounts.
- Is responsible for audit and certification of accounts at the year end.

FIXING OF DUES

- A Budget means to know your pocket before you spend and helps in planning.
- A Budget should be prepared just before the beginning of the New Inner Wheel year, taking into consideration the tentative income and expenditure of the club.
- In fixing the annual subscription, the Club must ensure that it will cover the International Inner Wheel Capitation Fee, Association and District dues and sufficient day-to-day working expenses of the Club.
- In case you plan to increase your club dues, get it passed in the meeting.

OPENING OF BANK ACCOUNT AND APPOINTMENT OF AUDITORS

At the beginning of the year during the Incoming and Outgoing Committee Meeting a resolution is passed as to the bank in which the account of the Club will be operated and the auditors who will audit the accounts of the Club. The account should be opened in a Nationalized Bank / Co-operative Bank.

Two Accounts should be opened. 1. Club Administrative Account Fees, to be credited in this account. 2. Charity Account where the donations and amount raised for projects would be credited.

Formats given may be referred for making resolutions and sending dues to the District Treasurer

GUIDELINES FOR CLUB EDITOR

- Provide current updated information about IIW, Association, Districts and Clubs
- Enhance Inner Wheel knowledge and activities.
- Globalize the social activities of Inner Wheel in the Society by highlighting commendable service projects through print and media.
- Maintaining a close bond with the District Chairman, District E.C. members as well as Club Presidents & Secretaries so as to be in direct contact for information of the event conducted.
- Appreciation towards all who enabled to source the material and funds for the Souvenir.
- Ensure interest of readers and lead to membership growth through effective documentation and presentation of Inner Wheel activities.
- Send new items of importance connected with Club Projects and events for publication in Club / District Bulletins and local newspapers.
- Work in close co-operation with the District Editor and take a keen interest in District publication by sending articles and advertisement for publications. Send reports of Club activities and photographs of publication.
- Keep records, history, Photographs, Press Cuttings of Club's activities and any other items which may help to enrich the history and achievements of the club.
- Inform Club members about personal details, important Club events during the meeting.
- Provide geographical, historical and cultural backgrounds of their corresponding link area at the time of regular Club Meetings.

- Prepare and release the Club Roster.
- Highlight the winning entries of competition held at Club and District level.
- Messages, Charter presentation of new clubs, Club installations, outstanding club projects, upcoming events and other important news about District, Association and International should be highlighted.
- Publication: In consultation with the District Chairman, the District Editor must send reports of outstanding projects and activities of the District along with photographs to International Inner Wheel for publication in IIW Newsletter. IIW Newsletter is released twice a year so all information must be sent by the end of August and then by the end of February for timely publication. Please instruct clubs not to send project reports directly to IIW. It is the responsibility of Editor to exploit all avenues to project Inner Wheel activities to the World. The most important thing to remember is that we must explain to one and all, that - - All Communication must pass through the proper Channel. From:

CLUB >>>> DISTRICT >>>> ASSOCIATION >>>> INTERNATIONAL

- The characteristics of a good Editor can be summed up in '7Cs'
- Clear Vision: What and how she wants to convey through the publications.
- Command over the language of communication: Vocabulary, Grammar, Documentation, Presentation skill, Proof reading.
- Creative Mind: Think of new ways to bring out the same things to make it more attractive and appealing.
- Convincing power: Strongly needed to collect Advertisement from people.
- Cool headedness: At times when things go haywire to keep cool headed till the publication is released this is very important.
- Concern: For knowledge and correct information.
- Computer Savvy: Must have knowledge of computer for fast communication and e-publications.

Club Editors are requested to print a Monthly Bulletin in the form of circular giving details of the Agenda, Minutes of the past meeting, forthcoming meetings and events, District, National and International Inner Wheel information, projects, activities, greetings, words of wisdom, useful hints / tips, family news and all.

INTERNATIONAL SERVICE ORGANISER (ISO) AMBASSADOR OF FRIENDSHIP

International Service Organizer (I.S.O.) in true words is the Ambassador of Friendship. Inner Wheel binds us with Friendship and Service. Friendship is the key of happiness in life. Our Organization, Inner Wheel is a service oriented Organization. We aim to provide service to the Society in a collective manner. Friendship is the platform on which all service oriented projects can be built up. The ISO plays a very important role in developing friendship at Club level, District level and beyond. Her essence lies in building understanding amongst members of Inner Wheel, helping them to get to know one another for ultimate realization of Inner Wheel objectives and goals.

GUIDELINES FOR CLUB ISO

The Club ISO shall perform the following duties:

- First of all prepare your Bio data (your hometown, date of joining Inner Wheel, hobbies etc.) Some historical importance of your hometown, geographical conditions, how to reach, nearby tourist destination, handicrafts, local industries and send it to other District ISO's, or clubs within the country and abroad.
- Float competitions of interest thus bringing members of the Districts closer and try to declare the results at the time of Conference or other District events so that members get importance and are recognized. It gives strength and confidence to the members.
- Keep in touch with District International Service Organizer who will arrange to get Indian and Foreign Link Clubs for the Club.
- The ISO must correspond with Link Clubs at home and attend promptly to all letters received from other Clubs and Districts in India.
- Correspond with Link Clubs abroad and attend promptly to all letters received from them.
- Exchange National Festival Greetings with Foreign and Indian Link Clubs.
- Send, if possible, a gift of a handicraft or any other item of typical Indian workmanship to Link Clubs in foreign countries.
- Send copies of Club Souvenirs and Bulletins to Indian and Foreign Link Clubs.
- Provide detail of Club Meetings, address etc., of Foreign Clubs, which Member of your club are likely to visit.
- Co-ordinate your work with the District International Service Organizer and keep an active interest in the international affairs.
- Arrange at least two or three Club Programmes in the year to which you invite students and visitors from abroad to speak on their local customs, culture and ways of life etc.
- Make proper arrangements to welcome and extend hospitality to Members of the Inner Wheel Club, visiting your Club / Town from abroad.
- Organize Inter District visits for members.
- Exchange Club bannerettes with ISO's of other Clubs

FILES TO BE MAINTAINED BY EXECUTIVE MEMBERS

Club President

- Files containing Correspondence with (i) Association and IIW (ii) District Executive (iii) Other Clubs
- List of members with names, addresses, phone no., email, birth dates and wedding anniversaries. Project file, if any
- Photo album (if you have one).
- Original Charter
- Club Seal

Club Secretary

- Attendance register of General Body Meeting
- Attendance register of Executive Meeting
- Minute Book of General Body Meeting
- Minute Book of Executive Meeting
- Membership Form File.
- Correspondence with: (I) District Executives (ii) Different Clubs and (III) From Association and IIW (if any)

Club Treasurer

- A file of six monthly statement of account and balance sheet of every year.
- Passbook of both accounts
- Slip book - cheque book of both accounts
- Receipt book
- Voucher book
- Ledger book
- Detailed statements of accounts to be brought up to date on my visit.
- All Resolutions - For opening / transferring bank accounts, for appointing auditors.

Club ISO

Correspondence file with letters / greeting cards to:

- Other clubs in our District
- Link Clubs / Other Clubs outside our District.
- Other Districts from abroad.
- Xerox copy of your LETTER, which you write to others.

Club Editor, If Any

- File of correspondence with all the Club in the District.
- File or scrap book of paper cuttings of Club news published in newspaper Photo Album.
- Xerox copy of your letter, which you send to others.



International Women's Wheel
100th Anniversary
Year ended 2024

REPORTING GUIDELINES FOR THE YEAR 2023-24

- Reports on account of District Conference and District Assembly should be sent to the District Chairman and the District Treasurer within ONE month by the club hosting the event.
- Report of District Rally / District Seminar / Inter-City Meet should be sent to the Rally/Inter-City Meet Chairman with a copy to the District Chairman within ONE month by the club hosting the event.
- A very brief report (**SEMI ANNUAL REPORT**) of the projects undertaken from 1st July 2023 to 30th November 2023 in one A4 size paper with only one good photograph of each project preferably with club banner should be sent to District Chairman and District Secretary and District Editor before 5th September 2023. It should be an abridged report in **NOT MORE THAN ONE A4 SIZE PAPER with ONE PHOTOGRAPH OF EACH PROJECT IN A SEPARATE A4 SIZE PAPER.**
- **FORMAT FOR SEMI-ANNUAL REPORT: (FROM JULY 2023 TO 30TH NOVEMBER 2023)**

Sl. No.	Date	Project Name	No. of Beneficiaries	Amount Spent	Members Present	Any other Partner

- Another report (**ANNUAL REPORT**) of the projects undertaken from 1st July 2023 to 30th May 2024 should be sent to District Chairman and District Secretary and District Editor before 5 June 2023 in the format shown below.

FORMAT FOR ANNUAL REPORT: (1st July 2023 TO 30TH May 2024)

1. Name of the Club:
2. Total no. of General Meetings :
3. Total no. of Executive Meetings :
4. No. of new members inducted :

5. No. of members lost :
6. Imp Days Celebrated :
7. Attendance at District Assembly :
8. Attendance at District Conference :
9. Major Project :
10. Innovative Project :
11. Any new club Sponsored :
12. Joint Project within the District with another Club :
13. Joint Project with the Club of another District :
14. Project Completion Chart :

Sl. No.	Date	Project Name	No. of Beneficiaries	Amount Spent	Members Present	Any other Partner

Attach the project photographs **ONE PHOTO FOR ONE PROJECT.**

For points 6, 9, 10, 11, 13 & 14 if your answer is yes then please give a brief report of the work done under these in separate sheet.



International Women's Day
 8th March 2023
 Celebrating 100 Years

SAMPLE AGENDAS FOR MEETINGS

AGENDA - CLUB EXECUTIVE COMMITTEE MEETING

- | | |
|--|---|
| 1. Meeting called to order | By President |
| 2. Inner Wheel Prayer | By Secretary |
| 3. Welcome | By President |
| 4. Apologies, if any | By Secretary |
| 5. Reading and Confirmation of the minutes of the last E.C.Meeting | By Secretary |
| Proposed by : | By member present in last meeting. |
| Seconded by: | |
| 6. Matter arising from the minutes | By Secretary |
| 7. Correspondence received from Club/District/ Association/IW | By President / Secretary
By Treasurer /I.S.O |
| 8. Finance | By Treasurer |
| 9. Planning of Club activities for the coming month, | By Secretary |
| 10. Any other matters with the permission of the chair. | |
| 11. Vote of Thanks | By Vice President / Secretary |
| 12. National Anthem. | |
| 13. Meeting adjourned | By President |

AGENDA - GENERAL BODY MEETING

- | | |
|---|------------------------------------|
| 1. Meeting called to order | By President |
| 2. Inner Wheel Prayer | By Secretary |
| 3. Welcome | By President |
| 4. Apology of absence | By Secretary |
| 5. Attendance (Total number of Members ____, Members present, . %__). | By Secretary |
| 6. Birthday and Wedding Anniversary Greetings. | By Secretary |
| 7. Induction of New Members. (Optional) | By President. |
| 8. To read the Minutes of the last General Body Meeting. | By Secretary |
| 9. Matter arising out of the Minutes and confirmation of Minutes. | |
| Proposed by : | By member present in last meeting. |
| Seconded by: | |
| 10. Important resolutions and decisions of the Executive Meeting, if any. | By Secretary |

11. Correspondence –
 - (a) President
 - (b) Secretary
 - (c) Treasurer
 - (d) ISO
 - (e) Editor
12. Treasurer's Report.
13. Reports of the Projects (Attendance for Projects must be maintained) By Secretary
14. Planning Project Report
15. Announcements of next General Body Meeting and Projects in the coming Months. By Secretary
Any other announcements e.g., District Events:
16. Program at Club level
 - (a) Introduction of Speaker
 - (b) Welcome the Speaker
 - (c) Program
17. Vote of Thanks. By Vice President/Secretary
18. National Anthem.
19. Meeting adjourned.

AGENDA - INSTALLATION CEREMONY

1. Escorting the dignitaries to the dais
2. Offering the collar to club president By Outgoing Secretary
3. Meeting called to order By Outgoing President
4. Inner wheel prayer By Outgoing Secretary
5. Welcome speech By Outgoing President
6. Floral welcome By any member
7. Introduction of installing officer By any member
8. Year gone by, with activity report for the year By Outgoing Secretary
9. Installation of incoming president and her team
10. Acceptance speech By Incoming President
11. Induction of new members, felicitations, greetings, help to the needy. By Incoming President
12. Release of club bulletin
13. Speech by installing officer
14. Presentation of memento By Incoming President
15. Vote of thanks By Incoming Vice President/Secretary
16. National Anthem
17. Meeting adjourned By President

Tentative Schedule of District Chairman Official Club Visit

1. Guwahati East	-	September 15
2. Tezpur	-	September 16
3. Jorhat	-	September 17
4. Tinsukia	-	September 18
5. Tinsukia Mitra	-	September 19
6. Dullajan	-	September 20
7. Dibrugarh	-	September 21
8. Dimapur	-	September 22
9. Bongaigaon	-	September 24
10. Guwahati Main	-	September 25
11. Silchar	-	October 1
12. Silchar Saheli	-	October 2
13. Greenland Silchar	-	October 3
14. Karimganj	-	October 4
15. Hailakandi	-	October 5
16. Jirighat	-	October 7
17. Jiribam	-	October 8
18. Imphal	-	October 9
19. Santiniketan	-	November 15
20. Durgapur	-	November 16
21. Durgapur Giva	-	November 17
22. Asansol	-	November 18
23. Asansol Greater	-	November 18
24. Malda	-	November 20
25. Siliguri	-	December 1
26. Siliguri Midtown	-	December 2
27. Siliguri Uttarayan	-	December 3
28. Siliguri Uttarayan Aura	-	December 4
29. Siliguri Uttarayan Diva	-	December 5
30. Gangtok	-	December 6
31. Gangtok Orchid	-	December 7
32. Savvy	-	December 8
33. Darjeeling	-	December 9
34. Panache Siliguri	-	December 11
35. Agartala	-	December 13
36. Shillong	-	January 15
37. Pine City	-	February 01

AGENDA FOR DISTRICT CHAIRMAN'S VISIT (CLUB ASSEMBLY)

1. Welcome by the President.
2. Lightening the lamp.
3. Offering collars.
4. Meeting called to order.
5. Inner Wheel prayer.
6. President speech.
7. Secretary report.
8. Induction of new members.
9. Chairman's introduction.
10. Self introduction of members.
11. Meeting handed over to Chairman.
12. Release of bulletin.
13. Vote of thanks.
14. National Anthem.



International Inner Wheel
100th Anniversary
November 2024

AGENDA - DISTRICT CHAIRMAN'S VISIT (if public meeting is held)

- | | |
|---|-----------------------------|
| 1. Escorting the dignitaries to the dais | |
| 2. Offering the collar to the Club president | By Secretary |
| 3. Offering the collar to the District chairman | By Dist E.C. Member Present |
| 4. Meeting called to order | By Club President |
| 5. Inner wheel prayer | By Club Secretary |
| 6. Welcome speech | By Club President |
| 7. Floral welcome | By Club President |
| 8. Introduction of the Dist. Chairman | By any Member |
| 9. Club activity report | By Club Secretary |
| 10. Felicitation and awards | By Club President |
| 11. Induction of new members | |
| 12. Release of club bulletin | |
| 13. Speech by district chairman | |
| 14. Vote of thanks | By Vice President/Secretary |
| 15. National anthem | |

AWARDS & APPRECIATIONS

The awards will be based on the following

• Timely sending of Dues	10
• Timely Reporting	10
• Innovative Project	10
• Bulletin	10
• Imp Days to Celebrate (any 10)	50
• Membership Growth (10% increase)	10
• Retention 100%	10
• Participation in District Conference	10
• Participation in District Assembly	10
• Quality of Reporting	10
• Sponsoring a new Club	20
• Joint Project within the district with another Club	10
• Joint Project with the club of another District	10

Top five Clubs will be awarded with Cash prize.

Appreciations for Best Performing Club, President, Secretary, Treasurer, ISO, Editor and Club CCC will be given based on the assessment of the Award Committee.



International House Women's
Club
1923-2023
Celebrating 100 Years

SAMPLE FOR MINUTES (GENERAL / EXECUTIVE)

INNER WHEEL CLUB OF _____
 MINUTES OF GENERAL BODY / EXECUTIVE MEETING HELD on _____
 _____ Members Present _____ % _____.

1. Meeting was called to order by President, Mrs. _____
2. Inner Wheel Prayer was recited by all
3. Welcome by President.
4. Apologies - e.g. All Executive Members were present, there was no apology. Or e.g. Mrs. _____, (Post of the member) has sent her apology.
5. Confirmation of Minutes - (of Last Meeting held on) at _____ (If there are any corrections or changes in those Minutes, mention them)
6. Matter arising out of the Minutes of last General Body Meeting. If certain changes are suggested or some discussion is held about the changes, Secretary should write about the same.
7. Correspondence received from Club, District, Association, IIW by President, Secretary, Treasurer, ISO should be conveyed to the Members.
8. Finance - Income and Expenditure should be informed to the members.
9. Projects held in Last Month - Short Description, Date, Venue, Beneficiaries, Expenditures, Sponsor's Name, Name of the Project-In-charge & Members present.
10. Any other matter with the permission of the Chair:
 - (i) Any other Resolution to be passed.
 - (ii) The matters which were missed in the previous Meetings.
 - (iii) Suggestions from Members about Projects and working skills
 - (iv) Announcement of important District Events / Elections at District Level / Association Level / IIW Level.
11. Introduction of Guest Speaker
12. Speech / Demo etc.
13. Felicitation of the Guest Speaker.
14. Greetings: Birthday, Anniversary etc
15. Vote of Thanks by Vice-President
16. Meeting adjourned.

FORMAT TO REMIT FEES TO THE DISTRICT TREASURER

Name of the Club _____

No. of Members in the previous year _____

No. of Members in the current year _____

No. of Members who have resigned in the current year _____

No. of Members inducted in the current year _____

Member's Name & Address	Active member	Honorary member	Honoured active	District dues	Assn. dues	Triennial dues	I/W dues	Total Amount

SOCIAL MEDIA ETIQUETTES

Facebook pages are a great way of publicizing your club activities. Make/join whatsapp and Facebook groups to make contacts and publicise club projects. It helps to get ideas for projects too. But we have to maintain some etiquettes while using these apps.

Whatsapp etiquette

- Do not send irrelevant forwards on IW groups.
- Stick to projects / club programmes only.
- Good mornings, wishes, philosophical messages are only for friends and family groups. Dont send them in Ditricl/club official whatsapp groups
- During any condolence msg day..kindly dont post any other forwarded messages or project pics atleast that day as a respect to the departed soul.

Facebook etiquette

- Do not tag anyone outside the photo group in your pictures
- Don't tag even if they are things like Health messages etc. If she is a friend, she will read it, no need to tag.
- Don't put personal comments on timeline. Send messages instead. The club Facebook page is only for club activities.
- Don't share Personal stuff on club Facebook page.

INNER WHEEL ABBREVIATIONS

IW	International Inner Wheel
IWCC	Inner Wheel Club
IWD	Inner Wheel District
DISTT. CH.	District Chairman
PDC	Past District Chairman
PP	Past President
I PP	Immediate Past President
ASSN	Association
AC MEMBER	Association Council Member
PAP	Past Association President
SEC	Secretary
Jt. SEC.	Joint Secretary
TRE.	Treasurer
VP	Vice President
IPAP	Immediate Past Association President
ISO	International Service Organizer
ESO	Extension Service Organizer
CCCC	Constitution & Credential Committee Chairman]
CGR	Chairman's Group Representative
NR	National Representative
Dy. NR	Deputy National Representative
IWR	International Inner Wheel Representative
DISTT	District
EC	Executive Committee
DC	District Committee
GB MEETING	General Body Meeting
LETS	Leader Elect Training Seminar
PETS	President Elect Training Seminar
SETS	Secretary Elect Training Seminar
CCA	Chairman Citation Award
PIIWP	Past International Inner Wheel President
PIIWBD	Past International Inner Wheel Board of Directors
PIIWP	Immediate Past International Inner Wheel President

IMPORTANT EVENTS OF THE YEAR 2023-24

ZONAL MEETS

South East Meet			
Date	1st Sep.	2nd Sep.	3rd Sep.
Place	MAHABALIPURAM		
North West Meet			
Date	4th Aug.	5th Aug.	6th Aug.
Place	INDORE		

ASSOCIATION EVETS

26th-30th April 2023 ICI
District 329
Portblair

19th June 2023
Installation of
Association
President Delhi

19th-20th June 2023
1st AC Meeting
Delhi

4th-6th Aug 2023
North West
Multi District Rally Indore

2nd-4th Sept. 2023
Literacy Meet &
South East Multi District Rally
Mahabalipuram, Tamilnadu

6th-8th Oct. 2023
National Sports Meet
Beigaun, Kamafaka

28th Aug - 12th Spt 2023
5th-14 Jan. 2024
Visit of
IIV President

10th Jan 2024
Centennial Celebration
(National Level)
Delhi

1st Week of May 2024
Convention
Manchester

IMPORTANT DAYS

1st July	: Doctor's Day
1st August	: Friendship Day
1st to 7th August	: World Breast Feeding Week
15th August	: Independence Day
5th September	: Teacher's Day
8th September	: International Literacy Day
21st September	: International Peace Day
26th September	: Day of the Deaf
29th September	: World Heart Day
1st October	: International Day for Older Person / International Day for the Disabled
10th October	: World Mental Health Day
15th October	: World White Cane Day (guiding the Blind)
20th October	: World Osteoporosis Day
14th November	: Children's Day (India); World Diabetes Day
14th to 20th Nov	: Child Rights Week /National Book Week
15th to 21st Nov	: World New Born Week
1st December	: International Aids Day
14th December	: National Energy Conservation Day
10th January	: International Inner Wheel Day
12th January	: National Youth Day
24th January	: National Girl Child Day
26th January	: Republic Day
8th March	: International Women's Day
15th March	: World Consumer Day
20th March	: International Day of Happiness
22nd March	: World Day for Water
24th March	: World Tuberculosis Day
7th April	: World Health Day
11th April	: National Safe Motherhood Day
22nd April	: Earth Day
12th May	: International Nurse Day
15th May	: International Day of the Family
31st May	: World "No Tobacco Day"
5th June	: World Environment Day
14th June	: World Blood Donor's Day
21st June	: World Yoga Day

HONOUR OF OUR COUNTRY

International Inner Wheel President

1986 – 87	Minna Kapur
1993 – 94	Anita Agarwal
2007 – 08	Kamala Ramkrishnan
2010 – 11	Dr. Pallavi Shah
2014 – 15	Abha Gupta
2017 – 18	Kapila Gupta
2020 – 21	Dr. Bina Vyas

IIW Treasurer

2013 – 14	Dr.Kapila Gupta
2014 – 15	Dr.Kapila Gupta
2015 – 16	Dr. Kapila Gupta
2018 – 19	Azhagu Annamalai
2021 – 22	Sarita Lunani

IIW Board Directors

1995 – 96	Abha Gupta
1996 – 97	Vimla Abraham
1997 – 98	Abha Gupta
2000 – 01	Shashi Gupta
2001 – 02	Renu Balaji
2002 – 03	Kamala Ramakrishnan
2003 – 04	GulnarMarfatia
2005 – 06	Roshan E Chindhy
2008 – 09	Dr. Pallavi Shah
2019 – 2020	Patricia Hilton
2021 – 2022	Mamta Gupta

THE MARGARETTE GOLDING AWARD

An award created in the name of Margarett Golding for the highly commendable personal service through Inner Wheel or in the community. The very first Margarett Golding Award was presented to Margarett Palmer, Administrator/Secretary of International Inner Wheel by the then IIW President Carole Buchanan in Chester, England.

Note: Applications can be sent for the Margarett Golding Award. Please refer to IIW website.

RECEIPT OF MARGARETTE GOLDING AWARD FROM INDIA -

2003-04	Mrs Vijaytai Lavate, District 313
2005-06	PAP Mrs Raksha Mehta, District 314
2010-11	Mrs Chitra Ghosh, District 329
2013-14	PIIWP Mrs Minna Kapur, District 301
2013-14	PAP Mrs Mano Bhaktavatsalam, District 323
2014-15	PDC Mrs Sudha Gupta, District 301
2017-18	PDC Mrs Krishna Sagar, District 308
2018-19	PAP Mrs. Pushpa Suryamurti, District 314
2019-20	PIIWP Mrs. Abha Gupta, District 301
2019-20	PDC Mrs. Sunita Deodhar, District 314
2019-20	Mrs. Nagamma Keshav Murthi, District 316
2020-21	Dr. Vinodini Pradhan, District 314
2020-21	PDC Mrs Smita Shirgaonkar, District 317
2020-21	PDC Mrs Hamam Kochar, District 309
2020-21	PDC Mrs. Meera Panjwani, District 306

Note



Calendar 2023

JULY 07						
SUN	MON	TUE	WED	THU	FRI	SAT
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 08						
SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 09						
SUN	MON	TUE	WED	THU	FRI	SAT
						01 02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 10						
SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 11						
SUN	MON	TUE	WED	THU	FRI	SAT
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
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26	27	28	29	30		

DECEMBER 12						
SUN	MON	TUE	WED	THU	FRI	SAT
						01 02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Calendar 2024

JANUARY						
SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29	30	31			

FEBRUARY						
SU	MO	TU	WE	TH	FR	SA
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25	26	27	28	29		

MARCH						
MO	TU	WE	TH	FR	SA	SU
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31						

APRIL						
SU	MO	TU	WE	TH	FR	SA
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28	29	30				

MAY						
SU	MO	TU	WE	TH	FR	SA
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JUN						
MO	TU	WE	TH	FR	SA	SU
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23	24	25	26	27	28	29
30						



International Inner Wheel
19th Convention
Manchester 2024

Shine
a light

Inner Wheel 2023-2024

The text 'Shine a light' is presented in a large, bold, sans-serif font. 'Shine' is in blue, 'a' is in red, and 'light' is in yellow with a black outline. Below the text is a colorful graphic consisting of a rainbow arc (red, orange, yellow, green, blue) and a red starburst shape. The text 'Inner Wheel 2023-2024' is written in a blue, curved font at the bottom of the graphic.



International Inner Wheel
19th Convention
Manchester 2024

ASSOCIATION OF INNER WHEEL CLUBS IN INDIA
INCOMING CHAIRMANS INSTITUTE 2023



INNER WHEEL DISTRICT 324
DISTRICT EXECUTIVE COMMITTEE

